

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC 27055
JANUARY 6, 2014

OFFICIALS PRESENT:

Mayor Hubert Gregory
Commissioners:
 Betty Driver
 Tony Hall
 Eddie Norman
 Kelly Oliver

STAFF PRESENT:

Town Manager: Christopher Ong
Town Clerk: Carmen Headen
Public Works Director: Perry
Williams

OFFICIALS ABSENT:

Commissioner Gene Branon

Quorum (4) is met – Meeting proceeded

1. CALL TO ORDER

Mayor Hubert Gregory called the meeting to order at 7:00 p.m.

2. INVOCATION

Mayor Gregory offered the invocation.

3. PUBLIC COMMENTS

No one signed up to speak during the Public Comment Section of the meeting.

4. CLOSED SESSION N.C.G.S. 143-318.11(a)(3) (consult with attorney)

At 7:01 p.m., Commissioner Eddie Norman made a motion to go into “Closed Session” under NCGS 143-318-11(a)(3) to consult with the attorney. Commissioner Betty Driver seconded the motion.

Vote: 4/0

With no action taking place in “Closed Session,” Commissioner Norman made a motion to come out of “Closed Session” at 8:50 p.m. Commissioner Driver seconded the motion.

Vote: 4/0

5. APPROVAL OF MINUTES

Commissioner Tony Hall made a motion to approve the December 2, 2013 Regular Meeting Minutes. Commissioner Driver seconded the motion.

Vote: 4/0

6. ELECTION OF MAYOR PRO TEMPORE

Commissioner Driver nominated Commissioner Norman for Mayor Pro Tempore. Commissioner Kelly Oliver seconded the motion. Commissioner Gene Branon, who is absent, gave his opinion to the Town Manager in support of Commissioner Norman as Mayor Pro Tem.

Vote: 4/0

7. FY 2013 FINANCIAL AUDIT PRESENTATION – CRAIG HOPKINS, CPA

Mr. Craig Hopkins, CPA with Canon & Company presented the Fiscal Year 2013 Audit report. The audit turned out well and the accounts organized and operate using the fund accounting concept.

See attachment #1

8. CONSENT AGENDA (1-4)

A motion was made by Commissioner Norman to accept the Consent Agenda, as presented by the Town Manager, with the exception of two Utilities Write Off Accounts; Days Inn, Account 3572 for the amount of \$440.82 and Days Inn, Account 3573 in the amount of \$92.88. These two accounts need to be turned over and collected by the tax attorney. The motion was second by Commissioner Hall.

Vote: 4/0

See Attachment #2 – Agenda #8

9. DISCUSSION ON COUNTY WATER – MAYOR GREGORY

A disagreement between the Mayor and Town Attorney prohibited any discussion on this issue at this time. This disagreement prompted Mr. Ben Harding to resign as Town Attorney. Commissioner Norman stated that the Board would not accept his resignation and asked for the Board to have a “Special Called” meeting this week to discuss the issues between the Mayor and Mr. Harding. It was asked of Mr. Harding to rescind his resignation until such meeting. Mr. Harding withdrew his resignation and left the meeting. The Consensus of the Board was to meet on Thursday, January 9 at 11:00 a.m. and for Mr. Ong to contact Commissioner Gene Branon to see if he will be able to attend this meeting.

10. DISCUSSION OF SIDEWALK ALONG EAST SIDE OF VAN BUREN STREET FROM MAIN ST. TO CHERRY ST. – COMMISSIONER BRANON

With Commissioner Branon absent, Town Manager Christopher Ong discussed the possibility of running a sidewalk on the west side of Van Buren Street (currently to where Whisper and Wings is) to Cherry Street (jail site). Mayor Gregory suggested that the Board get a quote on this project. Mr. Ong read from an email that Commissioner Branon wrote to him. “I think a sidewalk on Van Buren Street from Main to Cherry for walking traffic from the new parking lot to the new jail would look good for our relationship with the County.” The consensus of the Board was for the Public Works Director to get a quote to bring back to the February meeting.

At this time, Mayor Gregory finished discussion on Agenda Number 9. Mayor Gregory reported that the meeting between the Town and County was good and productive. It was agreed upon both parties to come back at a later date to follow up on everything that was discussed.

11. YADKIN VOLUNTEER FIRE DEPARTMENT

No one was present from Yadkin Volunteer Fire Department to report.

12. POLICE DEPARTMENT

No one was present from Police Department to report.

13. PUBLIC WORKS DEPARTMENT

Public Works Director Perry Williams had nothing to report.

14. MANAGER'S REPORT

- Updated the Board on the leaky roof at the Town Hall. The roofer fixed the leak and made Mr. Ong aware that the shingles are faulty and need to be replaced. The shingles are under a 40 year warranty (put on in 1999). Mr. Ong has contacted GAF, manufacturer of the shingles, and opened a claim with them. The insurer has been contacted also. Mr. Ong will keep everyone abreast of the situation.
- Preliminary Downtown Decorative Lighting Project Proposal:
This proposal keeps the existing 25' wooden street lights, as Duke Energy estimates \$10,000 a piece to remove each pole. The decorative light poles are staggered in between the existing poles. They are placed a certain length away from the existing poles, upon the advisement of the Duke Energy Engineer. Per the engineer, if placed too close to the working street lights, the working street lights will offset the operation of the photocells on the decorative lights. There are currently nine existing street lights and thirteen proposed decorative lights, not including the six that are being installed around the new parking lot. The Town will be responsible for digging into the concrete sidewalks and asphalt roads to run the line to the power poles. Rough estimate on materials for this project is \$15,000 to \$20,000. The consensus of the Board was to move forward on this project. Town Manager Christopher Ong will come back at the February Meeting with a more accurate estimate.
See attachment #3 - Proposal
- Met with a Duke Engineer to discuss wiring the poles for additional Christmas decorations, running from Hemlock Street to the Yadkinville Community Park. The engineer did not seem to have any clearance issues with the current decorations. The project will include eight poles, starting at Hemlock Street and will go about a quarter of the way into the Park. If the Town builds the electric boxes, the cost of the materials will be \$1,180.20. The consensus of the Board was to move forward on this project.
- Board of Adjustment Vacant Position— There is a vacant position open on the Board of Adjustments, due to Kelly Oliver becoming a Town Commissioner. Commissioner Kelly Oliver suggested Alan Styers. The consensus of the Board was to wait on filling this position at this time. This issue was tabled.

Commissioner Betty Driver made it know that the Town will need to seek a new ABC Commissioner for Yadkinville. The current commissioner, Tim Hutchens, will not be able to fulfill this position due to health issues.

- Mr. Ong asked the Board if there are interested in rezoning the Hauser properties located on Hwy 601 South to a Highway Business. It was also mentioned to include Holcomb Mobile Home Park located at 719 West Lee Avenue in this rezoning meeting. Mr. Ong will arrange a meeting with the Planning Board this week.
- Town Hall will be closed January 20 to observe Martin Luther King Holiday.
- Mr. Ong reminded the Board of the Yadkin County Chamber of Commerce Board of Investors Dinner on January 28, 2014.
- Mr. Ong will be out of the office on January 29 – January 31 for a Downtown Main Street Conference.

15. COMMISSIONER COMMENTS

No one had any issues or comments to make at this time.

16. ADJOURNMENT

With no further business to be discussed, Commissioner Norman moved that the meeting be adjourned. Commissioner Driver seconded the motion and the motion was approved unanimously. The meeting adjourned at approximately 9:36 p.m.

Vote: 4/0


Hubert Gregory, Mayor


Carmen Headen, Town Clerk