

TOWN OF YADKINVILLE, N.C.  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR MEETING  
7:00 p.m. October 3, 2011

**OFFICIALS PRESENT:**

Mayor Hubert Gregory

**Commissioners:**

Gene Branon

Betty Driver

Phillip Graham

Tony Hall

Eddie Norman

Absent: None

**STAFF PRESENT:**

Clerk to the Board/Finance Officer-

Nancy Hollar

Tax Collector-Joy Hutchens

Interim Manager-Charles Mashburn

Attorney-Ben Harding

Chief of Police-Tim Parks

Director of Public Works-

Perry Williams

Fire Chief-Brian Southard

Mayor Hubert Gregory called the meeting to order at 7:30 p.m. in the Town Hall. Commissioner Graham gave the invocation. The meeting was delayed due to the public hearings lasting longer than expected.

**PUBLIC COMMENTS**

None

**AGENDA APPROVAL OR AMENDMENT**

Commissioner Norman made a motion to accept the agenda as presented. This motion was seconded by Commissioner Graham and unanimously approved.

**DAM ENGINEERING CONTRACT**

Perry Williams presented a proposal from Schnabel Engineering for dam subsurface investigations and engineering services at a cost not to exceed \$44,000. Perry reported that Hobbs Upchurch has requested a meeting prior to the contract with Schnabel being approved.

Commissioner Branon made a motion to defer the contract with Schnabel Engineering until a meeting with Hobbs Upchurch and staff is held. This motion was seconded by Commissioner Norman and unanimously approved.

## MINUTES

Upon motion by Commissioner Hall and second by Commissioner Norman the board voted unanimously to approve the minutes as follows:

Special Meeting of September 6, 2011  
Regular Meeting of September 6, 2011  
Closed Session of September 6, 2011  
Recessed Meeting of September 15, 2011  
Closed Session of September 15, 2011  
Recessed Meeting of September 23, 2011

## SPECIAL INVOICES

Upon motion by Commissioner Branon and second by Commissioner Hall the board voted unanimously to approve special invoices as follows:

Dorsett	Scada System	\$25,155.69
Key Chemical	Caustic Solution	7,226.98
Payne, McGinn & Cummins, Inc.	Hoots Water Line	140,901.54
Hobbs Upchurch	Water project	5,000.00

## TAX COLLECTOR'S REPORT

Tax Collector Joy Hutchens presented a preliminary tax valuation and collection report as follows:

Total property tax valuation-Y/E 06/30/2011	\$215,943,047
Total current year collections-Y/E 06/30/2011	861,144
Current year property tax valuation (Through 09/30/2011)	219,585,700

Joy reported that Unifi did not pay early this year, thus the discounts are lower than last year.

Nancy Hollar suggested the board consider eliminating the discount.

The Mayor commended Joy for the great job she is doing collecting taxes.

## TAX EARLY PAYMENT DISCOUNT TERMINATED

Upon motion by Commissioner Branon and second by Commissioner Hall the board voted unanimously to eliminate the early tax payment discount of 1% effective with the 2012-2013 fiscal year.

## **TAX VOIDS, RELEASES AND REFUNDS**

Upon motion by Commissioner Norman and second by Commissioner Graham the Board voted unanimously to approve tax voids and releases as recommended by the tax collector as follows:

RPHA G. Roberts	2008	Acct.#2803	Double Listed	\$20.12
Tony Casstevens	2010	3080	County Adj.	25.59
Tony Casstevens	2011	3080	County Adj.	5.78

## **LIFT STATIONS-BUDGET AMENDMENT # 6**

The board was advised that \$27,931 in improvements to lift stations had been scheduled for last year but not completed until this fiscal year. The funds were budgeted for last year and not this year. A budget amendment is necessary.

Upon motion by Commissioner Hall and second by Commissioner Norman the Board voted unanimously to approve budget amendment number #6 to transfer \$27,931 from contracted services to capital outlay (See attachment).

## **POLICE VEHICLE REPAIRS-BUDGET AMENDMENT # 7**

Commissioner Norman made a motion to approve Budget Amendment #7 to appropriate \$4,000 in fund balance to fund unexpected repairs to police department vehicles. This motion was seconded by Commissioner Graham and unanimously approved (See Attachment).

## **PUBLIC HEARINGS-NEXT MEETING**

None

## **COURTHOUSE RESERVED PARKING**

Commissioner Norman made a motion to direct the public works director to identify and report back the location of six reserved parking places at the courthouse. This motion was seconded by Commissioner Graham and unanimously approved.

**REPORTS:**

Tim Parks presented monthly police activity report (see file). He advised the board that he will soon present a request for reserved parking on the side of the courthouse for court officials (see above).

Perry Williams-Reported that a meeting was held with the Arts Council to discuss correcting the curb and street problem. The Board reached a consensus to write John S. Clark a letter offering to pay the street repaving if the other work is completed satisfactorily.

Brian Southard presented the fire department activity report (see file). He indicated that a building will be burned the day of the bank grand opening and wine festival. That is the only date the fire department is authorized to perform the burn. The burn should not interfere with the activities.

Nancy Hollar-None

Charles Mashburn-None

Ben Harding-None

**TOWN COMMISSIONER COMMENTS:**

Hall-Suggested that town hall employees must notify the manager and Wanda when leaving the building.  
Rollar Mill property needs to be mowed.

Graham-Web site needs to be updated. Asked about leaf collection schedule.  
Date on Cops Care Christmas event.  
House and/or lot on VanBuren is a mess.

Norman-Employee Christmas and board appreciation event needs to be planned.

Branon-When will pub open?

Driver-Discussed graffiti in the alley. Ask owners to paint if possible.  
Williams property on West Main needs to be cleaned up.

**CLOSED SESSION**

Commissioner Branon made a motion to go into closed session at 8:40 p.m. to discuss contract matters, personnel issues, and consult with the town attorney. This motion was seconded by Commissioner Driver and unanimously approved.

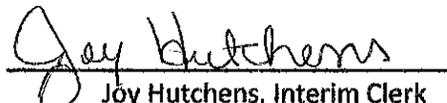
**OPEN SESSION**

Mayor Gregory reconvened the meeting at 9:15 p.m. after returning from closed session.

**RECESS**

Commissioner Driver made a motion to recess until October 7 at 9:30 a.m. to meet in the Town Hall to interview town manager candidates and to conduct any other business that might arise. This motion was seconded by Commissioner Branon and unanimously approved.

  
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Mayor Hubert Gregory

  
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Joy Hutchens, Interim Clerk