

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, NOVEMBER 2, 2015

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Betty Driver

Tony Hall

Eddie Norman

Kelly Oliver

Monta Davis-Oliver

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis-Absent

Town Attorney Ben Harding

1. CALL TO ORDER

The regular meeting was called to order by Mayor Hubert Gregory at approximately 6:59 p.m.

2. INVOCATION

Commissioner Kelly Oliver offered the invocation.

3. PUBLIC COMMENT

With no one present wishing to speak, the public comments portion of the meeting was closed.

4. APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to approve the regular meeting minutes listed below. Commissioner Kelly Oliver seconded the motion and passed unanimously. Vote: 5/0

- October 5, 2015 (Regular Meeting Minutes)

5. REQUEST TO SET PUBLIC HEARING

A public hearing was set for Monday, December 7, 2015 at 6:55 p.m. at the Yadkinville Town Hall regarding a text amendment request by Yadkin County to amend the Town of Yadkinville's Zoning Ordinance, Article E Signs, Section 9-3-91.

6. CONSENT AGENDA (ITEMS 1&2) (Attachment #1)

Mr. Williams presented the consent agenda items for the Board's consideration.

Commissioner Eddie Norman made a motion to approve all items presented in the consent agenda. The motion was seconded by Commissioner Monta Davis-Oliver and passed unanimously.

Vote: 5/0

7. POLICE CHIEF'S REPORT

Chief Parks introduced the Hospital Auxiliary members Mr. Pete Knight, Ms. Mary Gordon and Ms. Vickie Zigler. Ms. Zigler presented the Board with a check for \$907 as a donation to the Yadkinville Police Department for a body cam. Chief Parks requested that the donation serve as a reimbursement for a body cam that was purchased in June 2015. The Board thanked the members of the Hospital Auxiliary for their donation and support.

Chief Parks apprised the Board that Mrs. Rebecca Simpson will begin assisting the Police Department with administrative duties on a 24 hour/week basis.

Chief Parks reported on the Halloween Downtown event held on Friday October 30th. He stated that approximately 500 people came out and supported this event.

Chief Parks reported that the Town Hall employees and local ministries helped a family in the community that needed assistance. Mayor Hubert Gregory praised Chief Parks for his actions and the actions of the employees.

8. MAIN STREET SIDEWALK – Presenter Mike Koser, Withers & Ravenel

Mr. Mike Koser addressed the Town Board regarding improvements to the Main Street sidewalk running from Van Buren to Jackson Street. He stated that Mr. Williams, and he had visited the area, gathered information in order to do a cost evaluation. Mr. Koser felt the improvements primary focus was to beautify the sidewalk, eliminate obstacles and make it ADA compliant. He summarized the issues/obstacles and presented possible scenarios to correct the areas of concern. Mr. Koser presented the Board with estimated expenditures for the project. Mr. Williams stated that the Appearance Committee and Mr. Koser were going to discuss it further at their next regular meeting.

After a short discussion, it was the consensus of the Town Board for Mr. Koser to proceed with the Main Street sidewalk project.

Commissioner Eddie Norman made a motion for Withers & Ravenel to conduct a study for reconstruction of the Main Street sidewalk and draw up a contract for the Board to review. Commissioner Monta Davis-Oliver seconded the motion and passed unanimously.

Vote: 5/0

9. FIRE CHIEF'S REPORT

Chief Brian Southard presented the Town Board with a monthly statistical report. He advised that call volume was up 17%. He advised that the Christmas parade will be on Saturday, December 5th starting at 10:00 p.m.

Chief Southard asked the Board to consider adopting a Slot Box Ordinance. He explained that Yadkin County was adopting the ordinance to ensure that emergency personnel could assess the keys to their buildings after hours. The locked slot box would be located in front of the building with an access code.

10. PUBLIC WORKS DIRECTOR'S REPORT

Town Manager Perry Williams apprised the Town Board concerning the Pretreatment Program for Yadkin County. He requested the Board to allow Grant and him to meet with the Town Attorney Ben Harding to finalize a pre-treatment contract and present to the County Manager. The Town Board agreed to proceed.

11. MANAGER'S REPORT

- **632 Crescent View Property Clean-up:**
Town Manager Perry Williams presented the Town Board with the information they requested from the August 5th board meeting. He stated the cost assessments associated with the property as of October 2015. Attorney Ben Harding advised the Town Board to delay cleaning up the property and reexamine in six (6) months. It was the consensus of the Board to postpone any action at the present time.
- **309 Locust Street:**
Mr. Williams informed the Board that the property owner(s) has not paid the lot clean-up bill totally \$2,153.77 and past the (30) day deadline. It was the consensus of the Town Board to place a lien on the property after November 5, 2015.
- **Blue Star Memorial Highway Dedication Service:**
Town Manager Perry Williams advised the Board that the dedication service will be held at the Yadkin County office building on November 16th at 10:00 a.m. An invitation has been mailed out to each Commissioner.
- **Upcoming Festivities for December 2015:**
Mr. Williams presented the events for December:

December 3rd – Board Appreciation Dinner at 5:30 p.m.
December 4th – Christmas Tree Lighting at 6:00 p.m.
December 5th – Downtown Christmas Parade at 10:00 a.m.
December 18th – Employee Appreciation Luncheon at 12:00 p.m.

It was the consensus of the Town Board to present the employee(s) with an appreciation gift to net \$100.

- **Approval of 2016 Regular Scheduled Meetings:**
Mr. Williams presented the 2016 Regular Scheduled Meetings for the Board's review and approval.

Commissioner Eddie Norman made a motion to approve the 2016 Regular Scheduled Meetings. Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 5/0

- **Town Closing(s):**
Mr. Williams reminded the Town Board that the Town Hall and facilities will be closed on:

November 11th – Veterans Day

November 26th and 27th – Thanksgiving

12. COMMISSIONER COMMENTS

Commissioner Kelly Oliver:

- Commissioner Oliver expressed concern over people speeding on Washington and Beech Street. He expressed that citizens had approached him for advice. Chief Parks stated he would assign additional radar checks in that area.

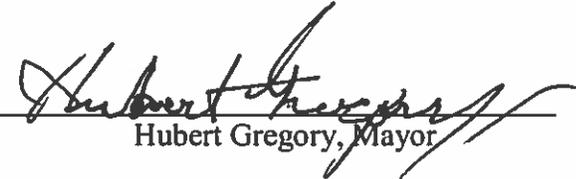
Commissioner Betty Driver:

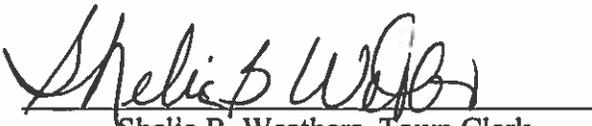
- Commissioner Driver thanked the staff for their kindness in assisting the family in need in the community.

13. ADJOURNMENT

With no further business to be discussed, Commissioner Eddie Norman moved that the meeting be adjourned. Commissioner Kelly Oliver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:00 p.m.

Vote: 5/0


Hubert Gregory, Mayor


Sheila B. Weathers, Town Clerk