

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, DECEMBER 7, 2015**

**OFFICIALS PRESENT:**

Mayor Hubert Gregory-Absent  
Commissioners:  
    Betty Driver  
    Tony Hall  
    Eddie Norman  
    Kelly Oliver  
    Monta Davis-Oliver

**STAFF PRESENT:**

Town Manager: Perry Williams  
Public Works Director: Perry Williams  
Town Clerk: Shelia Weathers  
Chief of Police: Tim Parks  
Finance Officer: Dina Reavis  
Tax Collector: Crystal Sprague

Town Attorney Ben Harding

Quorum is met – Meeting proceeded

**PUBLIC HEARING(S)**

Mayor Pro-Tem Eddie Norman opened the public hearing at 6:55 p.m. The purpose of the hearing is to consider amending the Town of Yadkinville Code of Ordinance, Article E Signs, Section 9-3-91 Signs Requiring a Zoning Permit to include public buildings in section (a). The Town Planning Advisor presented the Board with an overview of the proposed text amendment. He reported that the request was heard by the Planning Board on October 26, 2015, where it was recommended unanimously for approval. Ms. Lisa Hughes, Yadkin County Manager spoke on behalf of the County. With no one desiring to speak, Mayor Pro-Tem Norman closed the public hearing at 6:58 p.m.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Pro-Tem Eddie Norman at approximately 6:58 p.m.

**2. INVOCATION**

Commissioner Kelly Oliver offered the invocation.

**3. SWEARING-IN OF NEWLY ELECTED OFFICIALS AND TOWN APPOINTED POSITIONS – Beth Holcomb, Yadkin County Clerk of Superior Court (Attachment #1)**

Mrs. Beth Holcomb, Yadkin County Clerk of Superior Court swore in newly elected commissioners, Commissioner Betty Driver, Commissioner Tony Hall and Commissioner Monta Davis-Oliver.

Mrs. Holcomb swore in the Town appointed positions of Town Manager, Perry Williams, Town Clerk, Shelia Weathers, Finance Officer, Dina Reavis and Tax Collector, Crystal Sprague.

#### **4. PUBLIC COMMENT**

With no one present wishing to speak, the public comment's portion of the meeting was closed.

#### **5. APPROVAL OF MINUTES**

Commissioner Monta Davis-Oliver made a motion to approve the regular monthly meeting minutes. Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 5/0

- November 2, 2015 (Regular Meeting Minutes)

#### **6. ACTION FOR PUBLIC HEARINGS** *(Attachment #2)*

Commissioner Monta Davis-Oliver made a motion to accept the proposed text amendment to the Town of Yadkinville Code of Ordinance, Article E Signs, Section 9-3-91 Signs Requiring a Zoning Permit to include public buildings in section (a) as presented by the Planning Advisor, Mr. Richard Smith. The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 5/0

#### **7. PLANNING ADVISOR – Mr. Richard Smith**

Mr. Smith presented the Board of Commissioners with the Planning Staff Report and gave a brief overview.

- July to December 2015 Zoning Permit Activity
- Code Enforcement Report Update

#### **8. YADKIN COUNTY HOSPICE UPDATE – Presenter Ms. Marty Driver**

Ms. Marty Driver, gave an update on the progress of the Hospice Home. She reported that 81% of the goal had been met, and that the ground-breaking ceremony is scheduled for December 16<sup>th</sup> at 11:00 a.m. at the Lee Avenue site. Ms. Driver thanked the Board for their support and donation to the project.

#### **9. SIENNA HEIGHTS APARTMENTS PROJECT**

In the absence of Mr. Bill Scantland, Planning Advisor Richard Smith presented the Board with a courtesy overview on Sienna Heights Apartment Project located on Progress Lane. The zoning is a Use by Right in the R-8A zoning district. Mr. Smith provided drawings of the complex and noted that an onsite manager would reside there.

#### **10. SOLD OUT N.C. SCHOOL ALCOHOL ABSTINENCE EDUCATION PROGRAM – Presenter Roman Gabriel III, President**

Mr. Gabriel introduced himself to the Board and gave a synopsis on the “Sold Out N.C. School Alcohol Abstinence Education Program.” He stated the CDC Facts and statistics on underage drinking in the United States. The Sold Out Fall Program in Yadkin County

Schools will kick off in October with the cost of \$6,900 (includes fall/spring assembly program, poster program, and 365 Outline Character Curriculum for schools and school training). Mr. Gabriel asked for the Boards support and program funding donation.

Mayor Pro Tem Norman stated that the Board of Commissioners will review the program information and contact Mr. Gabriel of their decision.

### **11. FIRE CHIEF'S REPORT**

Fire Chief Bryan Southard presented the Town Board with a monthly statistical report. He thanked the Board for their support in the past year.

### **12. POLICE CHIEF'S REPORT**

Chief Parks presented his monthly report. He advised the Board concerning the Police Departments Field Audit and the commendation for an excellent job in maintaining records to the standards of the NCAC.

### **13. PUBLIC WORKS DIRECTOR'S REPORT**

- Town Manager Perry Williams reported that the 150 horsepower AC drive located at the Wastewater Treatment plant blower room needs replacing at the cost of \$14,000.

Commissioner Betty Driver made a motion to approve the replacement and cost of the new drive. Commissioner Tony Hall seconded the motion and passed unanimously.

Vote: 5/0

- Mr. Williams made a request to the Board to purchase a generator for the Lamplighter Liftstation (budgeted item). Three bids were obtained with Wilkes Electric being the lowest at \$29,800.

Commissioner Tony Hall made a motion to approve the generator purchase from Wilkes Electric at the cost of \$29,800. Commissioner Kelly Oliver seconded the motion and passed unanimously.

Vote: 5/0

### **14. MANAGER'S REPORT**

- **Remediation for Pre-1983 Landfills:**

Town Manager Perry Williams informed the Town Board that he met with engineers from Schnabel regarding the Pre-1983 Landfills. The landfill located on Tennessee (old garage) needs remediation. The remediation would be no cost to the Town. Mr. Williams noted that plans will need to be submitted to the State for approval. It was the consensus of the Board for Mr. Williams to proceed and secure a meeting with Schnabel to review the required information.

- **"Ethics Training" for the Town Board:**

Town Clerk Shelia Weathers explained that members of a municipal governing board must receive a minimum of two (2) clock-hours of ethics training within 12 months of their initial election or appointment and again within 12 months of each subsequent election or appointment. Mrs. Weathers provided two options that the

commissioners could elect: (1) LIVE webinar on May 18<sup>th</sup> from 10:00 a.m. to noon or (2) an ON DEMAND webinar June-October 2016 at a cost of \$125. It was the consensus of the Board to purchase the ON DEMAND webinar.

The Board directed Town Clerk Shelia Weathers to remove all personal information and pictures from the Yadkinville website for security purposes.

- **Employee Appreciation Luncheon:**  
Employee Appreciation Luncheon will be Friday, December 18<sup>th</sup> at noon at the Public Works Facility.
- **Town Holiday Closing:**  
The Town offices will be closed on December 24<sup>th</sup>, 25<sup>th</sup> and 28<sup>th</sup> for Christmas and January 1<sup>st</sup> for New Year's Day.

### **15. COMMISSIONER COMMENTS**

#### **Commissioner Tony Hall:**

- Expressed concern regarding the handicap parking spaces on Main Street located near the Arts Council. Town Manager Perry Williams explained the delay. The Appearance Committee and engineers are assessing the Main Street area for improvements.

### **16. CLOSED SESSION**

Commissioner Kelly Oliver made a motion to go into "Closed Session" at 8:03 p.m. under NC GS 143-318.11 (a)(5). Commissioner Monta Davis-Oliver seconded the motion.

Vote: 5/0

With no action taken place in the "Closed Session," Commission Kelly Oliver made a motion to come out of "Closed Session" at 8:28 p.m. The motion was seconded by Commissioner Tony Hall.

Vote: 5/0

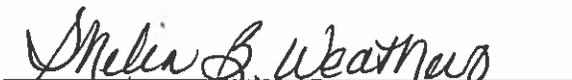
### **17. ADJOURMENT**

With no further business to be discussed, Commissioner Monta Davis-Oliver moved that the meeting be adjourned. Commissioner Tony Hall seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:28 p.m.

Vote: 5/0



Eddie Norman, Mayor Pro Tem



Shelia B. Weathers, Town Clerk