

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, FEBRUARY 1, 2016

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Betty Driver

Tony Hall

Eddie Norman

Kelly Oliver

Monta Davis-Oliver

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Attorney Ben Harding

1. CALL TO ORDER

The regular meeting was called to order by Mayor Gregory at approximately 6:54 p.m.

2. INVOCATION

Mayor Gregory offered the invocation.

3. PUBLIC COMMENT

With no one present wishing to speak, the public comments portion of the meeting was closed.

4. APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to approve the regular meeting and closed session minutes listed below. Commissioner Kelly Oliver seconded the motion and passed unanimously.

Vote: 5/0

- January 4, 2016 (Regular Meeting Minutes)
- January 4, 2016 (Closed Session Minutes)

5. REQUEST TO SET PUBLIC HEARING

A public hearing was set for Monday, March 7, 2016, at the Yadkinville Town Hall:

- 6:55 p.m.: Request for text amendment to Zoning Ordinance 9-3-28: Location of Accessory Buildings by Ms. Cheryl Allred

6. CONSENT AGENDA (ITEM #1) (Attachment #1)

Mr. Williams presented the consent agenda item for the Board's consideration.

Commissioner Monta Davis-Oliver made a motion to approve the invoice presented in the consent agenda. The motion was seconded by Commissioner Eddie Norman and passed unanimously.

Vote: 5/0

7. FISCAL YEAR 2014-2015 FINANCIAL AUDIT – Presenter Mr. Craig Hopkins (Attachment #2)

Mr. Hopkins with Paul, Cox & Todd PLLC provided the Town Board with an audit of the Town's financial statements as of and for the years ended June 30, 2015. The audit opinion on the financial statements of the Town of Yadkinville is unmodified. Mr. Hopkins praised the Town staff for the good job they did in providing a sound budget. A copy of the Financial Audit is available for reviewing at Town Hall and on the Town's website at www.yadkinville.org.

8. PRE- 1983 LANDFILLS – Presenter Mr. Mark Brown, Senior Geologist, Withers & Ravenel (Attachment #3)

Mr. Mark Brown, Geologist for Withers and Ravenel, educated the Board of Commissioners on the Pre-1983 Landfill Guidelines for addressing pre-regulatory landfills and dumps (landfills that ceased accepting waste prior to January 1, 1983). In 2007, the legislation established funding for containment assessment and remedial measures at these Pre-Regulatory Landfills and Dumps. Mr. Brown outlined the required documents and approval process established by N.C. Division of Waste Management Pre-Regulatory Landfill Unit. He described three phases; Phase One – Site History Phase (historical information), Phase Two – Assessment Phase (assessment of soil), and Phase Three – Remedy Phase (to identify cleanup and restrictions), and cost estimates association with each.

Commissioner Eddie Norman made a motion to move forward with the guidelines for addressing the old Town landfill of how we may clean it up in a proper fashion according to the State of North Carolina. Commissioner Kelly Oliver seconded the motion and passed unanimously.

Vote: 5/0

9. TOWN OF YADKINVILLE TOURISM DEVELOPMENT AUTHORITY BOARD APPOINTMENT (Attachment #4)

Town Manager Perry Williams presented the Town Board with a request from the Yadkin Chamber of Commerce to appoint Ms. Gloria Brown to the Town of Yadkinville Tourism and Development Authority. Ms. Brown appointment is a three-year term and will expire on February 28, 2019. Ms. Gloria Brown is the owner of the Nest & Hive Shoppe in Yadkinville.

Commissioner Eddie Norman made a motion to approve the appointment of Ms. Gloria Brown to the Town of Yadkinville TDA. Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 5/0

10. FIRE CHIEF'S REPORT

Chief Brian Southard presented his monthly statistical report to the Board of Commissioners. He reported that the call volume was up in January 2016.

Chief Southard requested the Town Board's support for getting information out to the Yadkinville's hearing-impaired citizens to install smoke detectors free of charge. The detector is designed specifically to alert the resident in the event of fire. The State of North Carolina will supply them on a case-by-case basis. More information will be available on the Town's website, and Facebook once Chief Southard provides the information.

11. POLICE CHIEF'S REPORT (Attachment #5)

Chief Parks presented his monthly report to the Board of Commissioners. He presented a "Site and Security Plan – Armed Intruders/Threats" to the Board for their review and comments. He recommended installing a camera(s) at the main door(s) for added security during board meetings. It was the consensus of the Town Board to purchase at least one camera and possibly two at the discretion of the Town Manager and Police Chief.

12. PUBLIC WORKS DIRECTOR'S REPORT

Town Manager Perry Williams reported that he addressed the concerns of the Town citizens' with the recent snow removal to the best of his knowledge.

13. MANAGER'S REPORT

- **Municipal Election Cycle Change Request – Letter from Mr. Scott Buffkin, Town Manager, Town of Jonesville:**
Town Manager Perry Williams inquired about the interest of the Town Board to change the municipal election cycle to even numbered years as requested in the letter from Mr. Buffkin. It was the consensus of the Board to leave the election cycle as is. Mr. Williams will contact Mr. Buffkin with this information.
- **Northwest Piedmont Rural Planning Organization Transportation Advisory Committee (TAC):**
Town Manager Perry Williams stated he met with Ms. Elizabeth Jernigan, Regional Planner II from the Piedmont Triad Regional Council. He summarized and expounded further on the roles of the Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC). The TAC member must be an elected Town official whereas the TCC member is a manager or an appointed representative of the Town. The focus being on the DOT transportation project related issues.
- **Fireworks for the 4th of July:**
Town Manager Perry Williams asks if Town Board was interested in sponsoring the 4th of July fireworks again this year. Presently, the cost is undetermined. The cost last year was \$4,500.00.

Commissioner Eddie Norman made a motion to sponsor the 4th of July fireworks. Commissioner Monta Davis-Oliver seconded the motion and passed unanimously.

Vote: 5/0

- **Adverse Weather Policy:**

Mr. Williams apprised the Board about his concerns regarding the inclement weather procedures and asked for their input. The Town's Personnel Policy Manual has a section that addresses adverse weather conditions.

After some discussion, Commissioner Eddie Norman made a motion to allow the Town Manager, at his discretion, to close or delay the opening of Town Hall due to inclement weather or any other unforeseen occurrence. The motion was seconded by Commissioner Monta Davis-Oliver and passed unanimously.

Vote: 5/0

- **2016-2017 Budget Development Calendar: (Attachment #5)**

The Board reviewed a copy of the 2016-17 Budget Development Calendar. The Town Board approved the outlined dates. It was the consensus of the Town Board of Commissioners that any special appropriations allotted to outside agencies should be requested by the agency and not solicited by the Town of Yadkinville.

- **Board of Commissioner's Picture:**

It was the consensus of the Town Board for the Town Manager and Town Clerk to select the best board picture for display.

14. CLOSED SESSION – Pursuant to N.C.G.S. 143.318.11 (a)(3); and N.C.G.S. 143.318.11 (a)(5).

Commission Eddie Norman made a motion to go into closed session at 7:55 p.m. under N.C.G.S. 143-318.11 (a)(3) – attorney-client privilege and N.C.G.S. 143.318.11 (a)(5) – to discuss terms of a contract or proposed contract. Commissioner Tony Hall seconded the motion and passed unanimously.

Vote: 5/0

Without any action taken, the Board came out of closed session. Commissioner Eddie Norman made a motion to come out of closed session at 8:13 p.m. Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 5/0

15. COMMISSIONER COMMENTS

Mayor Gregory:

- Inquired about limbs located on Adams Street.
- Turn signal at BB&T Bank (Highway 601 and 421 Highway) needs addressing.

Commissioner Tony Hall:

- Inquired about cleaning the sidewalk at Lee Street and Billy Reynolds Road.

Commission Betty Driver:

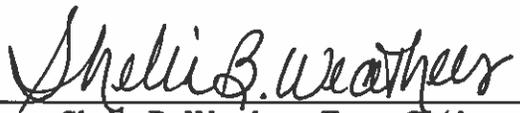
- Thank the Public Works Department for snow removal in Town.
- Reported on the progress of the removal of trailers from Holcomb's Trailer Park.

16. ADJOURNMENT

With no further business to be discussed, Commissioner Eddie Norman moved that the meeting be adjourned. Commissioner Betty Driver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:14 p.m.

Vote: 5/0


Hubert Gregory, Mayor


Shelia B. Weathers, Town Clerk