

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
FEBRUARY 4, 2013

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Gene Branon

Betty Driver

Phillip Graham

Tony Hall

Eddie Norman

STAFF PRESENT:

Town Manager: Christopher Ong

Town Clerk: Carmen Headen

Town Attorney: Benjamin Harding

Chief of Police: Tim Parks

Public Works Director: Perry

Williams

Director of Development and

Planning: Paul Lowe

PUBLIC HEARINGS:

Rezoning: 112 Lee Avenue

Mayor Hubert Gregory opened the first public hearing at 6:45 p.m. Town Manager Christopher Ong presented the request to rezone property at 112 Lee Avenue from R-10 (Residential) to R-O (Residential – Office). No one present spoke on the issue.

Zoning Text Amendment (Public Buildings and Facilities)

Mayor Gregory opened the next public hearing regarding a proposed text amendment to the Zoning Ordinance. Mr. Ong presented a request to amend sections 9-3-22 and Article 6 of the Zoning Ordinance to expand the definition of Public Building and Facilities to include parking lots, and to allow Public Building and Facilities as a permitted use in all zoning districts. No one present spoke on the issue.

Text attached (attachment 1)

Zoning Text Amendment (LED Signs)

Mayor Gregory introduced the final public hearing of the evening. Mr. Ong presented a proposed LED sign policy as recommended by the Planning Board. There was a brief discussion regarding the proposed policy and expanding the list of permitted uses to include Community Theatres. No one present spoke on the issue.

Text attached (attachment 2)

CALL TO ORDER

Mayor Hubert Gregory called to order at 7:00 p.m.

INVOCATION

Commissioner Phillip Graham offered the invocation.

PUBLIC COMMENTS

No one signed up to speak during the Public Comment Section of the meeting.

APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to approve the January 7, 2013 Meeting Minutes, January 7, 2013 Closed Meeting Minutes, January 16, 2013 Special Meeting Minutes and January 16, 2013 Closed Meeting Minutes. Commissioner Gene Branon seconded the motion.

Vote: 5/0

OVERVIEW OF UPDATED YADKIN COUNTY 10 YEAR SOLID WASTE MANAGEMENT

Gary Hayes, Yadkin County Director of Environmental Services presented an overview of the 10 year Solid Waste Management.

REQUEST TO ADOPT RESOLUTION SUPPORTING SOLID WASTE MANAGEMENT PLAN (ATTACHMENT 3)

Mayor Gregory presented the Resolution Supporting the Solid Waste Management Plan for the Board's approval.

ACTION ON PUBLIC HEARINGS

Commissioner Norman made a motion to approve rezoning 112 Lee Avenue from R10 (Residential) to R-O (Residential – Office). Commissioner Graham seconded the motion.

Vote: 5/0

Commissioner Norman made a motion to approve the Zoning Text Amendment Request as presented by the Town Manager for Public Buildings and Facilities. Commissioner Graham seconded the motion.

Vote: 5/0

Text attached (attachment 1)

Commissioner Norman made a motion to approve the Zoning Text Amendment Request regarding LED Signs with a change to add community theaters as a permitted use and to adopt the purposed LED Sign Policy as presented. Commissioner Graham seconded the motion.

Vote: 5/0

Text attached (attachment 2)

REPORT ON 405 S. VAN BUREN STREET

Mr. Ong updated the Board on 405 S. Van Buren Street, reporting that the property has been bought and the new owner plans on renovating the house.

CONSIDER REQUEST TO ACCEPT YADKIN SCHOOL CERTIFICATE OF INSURANCE AND WAIVE FEES FOR TOWN PARK

Mr. Ong reported that the Town's insurance provider had reviewed the certificate of liability insurance provided by the Yadkin School System and recommended approval with the additional comment that the requested letter of agreement state that the certificate be renewed on an annual basis. Commissioner Gene Branon made a motion to accept the Yadkin County Board of Education Certificate of Insurance and waive the fees for the use of the Town Community Park by all schools within Yadkin County.

Commissioner Norman seconded the motion.

Vote: 5/0

**CONSIDER REQUEST TO AMEND FEE SCHEDULE TO RAISE
RESIDENTIAL METER DEPOSIT FROM \$100 TO \$150 – (ATTACHMENT 4)**

After a brief discussion, Commissioner Branon made a motion to adopt the updated Water and Sewer Service Policy with a residential meter deposit increase from \$100 to \$150, and to amend the fee schedule to reflect the increase. The motion was seconded by Commissioner Tony Hall.

Vote: 5/0

**CONSIDER APPOINTMENT OF JOHN WILLINGHAM TO YADKINVILLE
TOURISM AUTHORITY TO REPLACE DANIELLE FRYE**

Commissioner Norman made a motion to appoint John Willingham to the Yadkinville Tourism Development Authority to replace Danielle Frye's seat. Commissioner Betty Driver seconded the motion.

Vote: 5/0

CONSENT AGENDA (ITEMS 1-3) – (ATTACHMENT 5)

Commissioner Norman made motion to accept the Consent Agenda as presented by the Town Manager. The motion was seconded by Commissioner Graham.

Vote: 5/0

Attachment 5 – Agenda Item 12

YADKIN VOLUNTEER FIRE DEPARTMENT

Fire Chief Brian Southard gave a report of monthly activities.

DEVELOPMENT AND PLANNING DIRECTOR'S REPORT TO THE BOARD

Development and Planning Director Paul Lowe updated the Board on projects he is working on.

POLICE CHIEF'S REPORT TO THE BOARD

Police Chief Tim Parks gave a report of monthly activities.

PUBLIC WORKS DEPARTMENT

Public Workers Director Perry Williams had nothing to report.

TOWN MANAGERS REPORTS/UPDATES

Mr. Ong presented the Board with a request from Wishon and Carter for the Town to waive the road boring cost for a residential lot on Northwood Church Road. After a discussion regarding outside sewer service and annexation, the consensus of the Board was for the Town Manager, Public Works Director, and Mayor to visit the site, meet with Wishon and Carter, and bring back a recommendation to the Board at the March 4, 2013 Meeting.

Mr. Ong presented a request from the North Carolina League of Municipalities (NCLM) to join a Joint Action Program on utility rate cases. NCLM is requesting a contribution. Mr. Ong called to receive more information on this-but has not received any further information.

Mr. Ong reported that he will be attending the North Carolina City and County Management Association's winter conference from February 6 through February 8.

COMMISSIONER COMMENTS

Commissioners Hall, Graham and Norman had no comments.

Commissioner Branon made the Town Manager aware that there is a limb lying on the house at the corner of West Main and Washington Street.

Commissioner Driver made the Town Manager aware that the house located at East Lee and Unifi Industries needs to be looked at. The house and outside building are falling down. Town Attorney Ben Harding stated that the Town can condemn the property. Town Attorney and Town Manager will work on this issue.

CLOSED SESSION

Commissioner Norman made a motion to go into "Closed Session" under the NCGS 143-318-11 (a) 6 to consult with the Town Attorney at 7:52 P.M. Commissioner Driver seconded.

Vote: 5/0

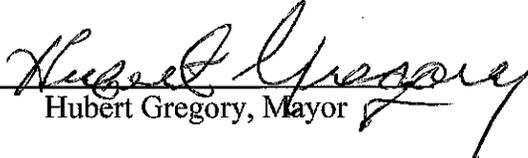
No action was taken place on "Closed Session", Commissioner Norman made a motion to come out of "Closed Session" at 8:30 p.m. Commissioner Driver seconded the motion.

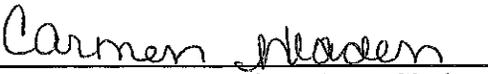
Vote: 5/0

ADJOURNMENT

With no further business to be discussed, Commissioner Norman moved that the meeting be adjourned. Commissioner Driver seconded the motion and the motion was approved unanimously. The meeting adjourned at approximately 8:30 p.m.

Vote: 5/0


Hubert Gregory, Mayor


Carmen Headen, Town Clerk

Alternations to Town Code- Parking Lots

Table of Use- Alternation- Parking in for Governmental Use

	R-20	R-10	R-8	R-8A	R-MH	R-O	B-1	B-2	B-3	M-1	M-2
Public buildings and facilities, excluding service and storage yards- including parking lots for governmental use-	P	P	P	P	P	P	P	P	P	P	P

§9-3-22 (Definitions)- Alternation- Public Buildings and Facilities

PUBLIC BUILDINGS AND FACILITIES. The offices, facilities, and parking facilities, of the executive, judicial, legislative, administrative and regulatory branches of the federal, state and local governments, not including correctional facilities and public works facilities and yards. May employ buffered or screened open storage and parking.

Alternations are in red font.

Sections of the Yadkinville Zoning Ordinance to be Altered for LED Sign Update

§ 9-3-22 Definitions of specific terms and words. (Expands Definitions to Include Uses.)

LED sign—A sign with light-emitting diodes technology designed to project a static display at eight-second intervals with the copy message transition taking no more than two seconds controlled by high speed modem and computer.

§ 9-3-87 Illumination.

Illumination devices such as but not limited to flood spotlights shall be placed and shielded as to prevent the rays of illumination from being cast upon neighboring buildings or vehicles approaching from either directions.

LED signs are allowed- within the corporate limits of the Town of Yadkinville.

See § 9-3-91 Signs requiring a zoning permit for technical specifications and permitted locations for sign placement.

§ 9-3-91 Signs requiring a zoning permit.

Sign Types Section LED signs would be located after portable signs (j) ---LED Signs will be Section K:

Districts Allowed:

[LED signs, etc.] Light-emitting diodes (LED), tri-vision, electronic messages and other similar technologies are allowed in all zoning districts for the following uses: schools, churches, public buildings and facilities, public safety facilities, community centers, parks, libraries- public, and museums- public, and community theaters as defined in the Town of Yadkinville Zoning Ordinance- Article 3 § 9-3-22 Definitions of specific terms and words. (Expands Definitions to Include Uses.)

(k)

(1) Monument signs.

- a. **LED displays allowed.** Full color, single color and grayscale LED displays are permitted. One LED display is allowed within the sign.
- b. **Maximum area.** The total maximum sign area, including the sign face and structure, is 48 square feet.
- c. **Maximum height.** The maximum height shall be six feet from the street grade to the top of the sign structure except for curved designs where the top of the arch shall extend to seven and one-half feet in height; provided that the extended height satisfies line-of-sight requirements.

(2) Projecting & Blade signs.

- a. **LED displays allowed.** Full color, single color and grayscale LED displays are permitted. One LED display is allowed within the sign.
- b. **Maximum area.** The total maximum sign area, including the sign face and structure, is 16 square feet.
- c. **Maximum height.** The maximum height shall be eight feet.

(3) Wall signs.

- a. **LED displays allowed.** Full color, single color and grayscale LED displays are permitted. One LED display is allowed within the sign.
- b. **Maximum area.** The total maximum sign area, including the sign face and structure, is 32 square feet.
- c. **Maximum height.** The maximum height shall be eight feet.

Technical Standards:

LED signs can be utilized subject to the following:

- (1) Pulsating or flashing sign structures or messages are prohibited.
- (2) LED signs must hold a static message a minimum of eight seconds.
- (3) Each LED sign shall contain a default mechanism that freezes the image in one position in the event of a malfunction. The sign owner or operator shall respond to a malfunction within one hour of Town notification of the malfunction.
- (4) Every sign must be equipped with a dimming mechanism that adjusts display brightness to accommodate varying ambient light conditions.
This function can be performed manually or automatically with the use of a light sensing device. The display may be illuminated at one hundred (100) percent in full sunlight, but must be reduced proportionately to a maximum of twenty-five (25) percent in total darkness.
- (5) The maximum hours of operation of an LED sign shall be limited from 6:00 a.m. to 12:00 a.m. (midnight).

Illumination, technical and operational requirements:

- (1) All LED displays shall automatically adjust its intensity of illumination based on the natural light conditions occurring at the time of adjustment.
- (2) All LED displays shall contain a default mechanism that freezes the image in one position in the event of a malfunction. The sign owner or operator shall respond to a malfunction within one hour of city notification of the malfunction.
- (3) Change of messages shall occur simultaneously on the entire sign face. Each message shall be displayed for a duration of no less than eight seconds in time and any change of message must be occur within two seconds in time.

§ 9-3-92 Prohibited signs.

No sign shall be erected, maintained, or operated:

- (b) Which flashes, rotates, visually moves, is physically agitated, or displays a changing electronic message, except that time and temperature signs shall be permitted; also, such signs may be employed by the NC Department of Transportation to display traffic-related messages for motorists.

RESOLUTION ACCEPTING AND ENDORSING THE SOLID WASTE MANAGEMENT PLAN OF 2012 FOR YADKIN COUNTY

WHEREAS, it is a priority of this community to protect human health and the environment through safe and effective management of municipal solid waste;

WHEREAS, the reduction of the amount and toxicity of the local waste stream is a goal of this community;

WHEREAS, equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system;

WHEREAS, it is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering;

WHEREAS, *Yadkin County* recognizes its role in the encouragement of recycling markets by purchasing recycled products;

WHEREAS, involvement and education of the citizenry is critical to the establishment of an effective local solid waste program;

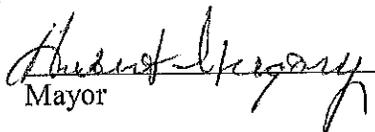
WHEREAS, the State of North Carolina has placed planning responsibility on local government for the management of solid waste;

WHEREAS, NC General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan at least every three years;

WHEREAS, the *Yadkin County* Solid Waste Management Department and Citizens Solid Waste Advisory Board have undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE TOWN OF YADKINVILLE, NORTH CAROLINA:

That *Yadkin County's* 2012 Ten-Year Comprehensive Solid Waste Management Plan Is accepted and endorsed and placed on file with Clerk to the Board on this day, February 5, 2013.


Mayor

ATTEST:

 (SEAL)
Town Clerk



Town of Yadkinville Water and Sewer Service Policy

I. NEW SERVICE:

- a) A meter deposit of \$150.00 for residential customers and \$200 for commercial customers is required for each connection. A meter deposit, upon written permission of the customer, may be signed over to another member of a customer's immediate family if the customer moves out and a member of his/her immediate family continues to live in the residence. Meter deposits will not be charged in instances where the applicant is the owner of the property in question.
- b) Any past due bill for that individual will be due at the time any new water service is requested.
- c) Meter deposits will transfer when a customer relocates from one location to another within the system. Any outstanding balance will transfer along with the meter deposit.

II. BILLING AND PAYMENTS:

- a) Minimum monthly utility charges begin the first full billing month after the Town makes the service available to the customer by either installing a water tap and meter or, in the case of sewer only, the sewer clean-out pipe.
- b) If the customer requests that a tap be made with the meter installed at a later date, a \$50 meter installation fee will be assessed.
- c) If the customer requests temporary disconnection of utility service, a \$30.00 reconnection fee will be assessed when service is reestablished.
- d) Meter reading begins on the 10th of each month and is completed by approximately the 17th. Utility Department staff rereads any meters that indicate a consumption of 4,000 gallons over the average. If the original reading is correct, the meter-reader will leave a "NOTICE" of increased consumption. Unusual increases in consumption may indicate a broken or burst pipe. If this is the case, you may be eligible for one leak adjustment to your water bill

per calendar year. Refer to Section VII for the Town's policy for leak adjustments.

- e) The billing period covers the 10th of the prior month to the 10th of the current month. Water bills are mailed out the last day of each month. Customers who have not received their bills continue to be responsible for making payment on time. Customers may call 679-8732 to receive a current balance on their account, if a bill is not received or is misplaced. Not receiving a bill is not a valid excuse for failure to pay. If you should have an address change, contact our office immediately.
- f) The water bill is due on the 10th of the month you receive it in. It is considered past due on the 10th of the following month.
- g) The Town accepts payments by mail or in person at Town Hall either inside or at the drive thru window. Town Hall is open from 8:00 a.m. to 5:00 p.m. Monday through Friday, except holidays. Cash, checks, and major credit cards are accepted in payment of the water bill. No second-party checks are accepted. Please have your bill in hand for proper posting to your account.
- h) In the event payment is made in an amount less than the total due on a bill, any such amount shall be allocated to outstanding charges in the following order: solid waste, sewer and water.

III. RETURNED CHECKS:

- a) When a check is returned from the bank for payment of a water bill, the bill shall be deemed unpaid. The customer will be notified and is responsible for the amount of the check plus a returned check fee of \$25.00 (cash only). If the check is not paid within one (1) week, the matter is turned over to the Yadkinville Police Department.

IV. CUT-OFF AND RECONNECT:

- a) If bills are not paid in full by the 10th of the second month (2 months due), water service is discontinued. If a bill indicates a previous balance due, the previous balance must be paid by the 10th, in order to avoid disconnection of water service. Water cut-off's are on the 11th of the month. Other than the water bill, customers will receive **no** prior warning or cut-off notice.
- b) Once the cut-off list leaves Town Hall, the customer must pay in full the past due amount, a \$30.00 reconnect fee and the late fee in order to have service reconnected.
 - There will be no extensions granted.
 - Tampering with the meter in any way (ex: turning your water back on) will result in a \$100 fine plus any repair costs, if applicable.

- c) The charge to reconnect water service is \$30.00 plus the previous months' bill. Upon cut-off by the Public Works Director, a "NOTICE OF DISCONNECTION" will be left at the residence or business notifying the customer of the charges to restore service. In addition, a late charge of \$5.00 or 5% of the bill, whichever is greater, is applied to the previous balance.
- d) In order to insure same day reconnection of service, full payment must be made by 4:30 p.m. A drop box is available at the drive thru window to leave payments after 5:00 p.m. **However, no one will be available to reconnect service after 5:00 P.M., regardless of hardship.**

V. DISCONNECTION OF SERVICE:

- a) Customers moving out of the Town of Yadkinville should contact Town Hall to discontinue water service and to provide Town Hall with a forwarding address, telephone number and the date to discontinue the service. A final reading will be taken and the customer will be billed at the end of the billing cycle for that usage.
- b) Upon final billing, any meter deposit is applied to the final bill and prior balance (if any). The remainder of the deposit is mailed to the customer's new address. If a balance is due, payment must be made in full in order to stay in good standing. The Town will pursue all available options to collect unpaid balances.
- c) A customer moving and failing to notify the Town shall forfeit his/her deposit until such time he/she requests service to be discontinued and customer has no outstanding balance.

VI. METERED WATER; BROKEN WATERLINES; PROCEDURE RATE ADJUSTMENTS; INOPERATIVE METER:

- a) Customers will be charged for all water that passes through the meter, whether used or wasted.
- b) It is the customer's responsibility to check water and sewer lines on the occupied property for broken or burst pipes. Each customer or user shall contact the Town Hall to report any such instance of broken or burst lines immediately. Under **no** circumstances is the customer to tamper with the meter or meter box. If the meter is tampered with, any damages will be repaired at the customer's expense.
- c) Upon proper reporting of broken/burst water or sewer lines, the customer will be allowed a rate adjustment. (See criteria below for leak adjustment requirements).
- d) If the customer is so entitled, the contested monthly water bill shall be determined by averaging the previous six (6) months water bill to reflect an average bill for the contested amount of water usage.

- e) If the seal of the meter is broken by anyone other than the Town's representatives, or in the event that the meter fails to register the use of water, the customer shall be charged with the amount computed using the appropriate following formula. Computation will be used for the period in which the meter failed to register.
 - 1) If the customer has been an occupant at the same location for three (3) years or more, he shall be charged the current rate, based upon the average water consumption for the same month during the previous years of occupancy.
 - 2) If the customer has been an occupant at the same location for less than three (3) years, he shall be charged the current rate based upon the average amount of water consumed monthly.

VII. LEAK ADJUSTMENTS:

- a) The following criteria must be met before your account can be adjusted:
 - 1) Leak must be 5,000 gallons over your high range of usage.
 - 2) Documentation from licensed plumber.
 - 3) If repaired by owner - provide receipt(s) of materials used, location, date, and a signed statement that describes the leak.
 - 4) Only **one (1)** adjustment per calendar year.
 - 5) Adjustment must be requested within 30 days of postmark date on the water bill.

VIII. WATER SOLD FOR SWIMMING POOLS:

- a) Any time a customer fills his/her swimming pool with water coming through the water meter, sewer will be charged.
- b) Any 100,000 gallon or above swimming pool, open to the general public and owned by a non-profit or governmental agency, may be filled by a connection to a fire hydrant. A Town employee must be present to operate the fire hydrant and monitor the filling for Back Flow Ordinance compliance. Consumption will be determined, for billing purposes, by the size of the pool. In addition, the agency will be charged the standard hourly rate for the time the Town employee is present, per the Town of Yadkinville Fee Schedule. This fee may be waived at the discretion of the Town Manager.

IX. BULK WATER PURCHASES

- a) All bulk water sales must be arranged through Town Hall. Bulk water allotments will only be given at the Yadkinville Water Treatment Plant.
- b) Only Town of Yadkinville Public Works Employees or Yadkinville Fire Department personnel are allowed to use the fire hydrants.

c) Bulk water must be hauled the day it is paid for.

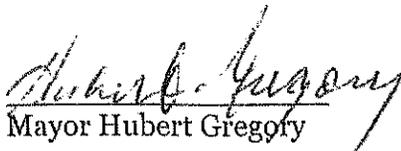
X. FINE FOR CUTTING WATER/SEWER LINES OR TAMPERING WITH WATER METERS

- a) Anyone digging or grading in the vicinity of Town water and/or sewer lines must request the Town of Yadkinville Public Works Department to locate such lines before beginning any digging and/or grading.
- b) In addition to fines listed in Section XI (b), the Town shall charge for repair costs including labor, equipment, and materials.

XI. ENFORCEMENT

- a) It shall be the responsibility of the Public Works Director to enforce the Town of Yadkinville's Water and Sewer Service Policy.
- b) Violation of Section VI (b) and/or IX (a) and/or Section X (b) shall result in a penalty fine of \$100.00 per separate incident in addition to any other fines or fees assigned.

This policy approved and adopted, this, the 4th day of February, 2013 by the Town of Yadkinville Board of Commissioners


Mayor Hubert Gregory

Attest: 
Carmen Headen, Town Clerk

AGENDA

TOWN OF YADKINVILLE Board of Commissioners

February 4, 2013

7:00 P.M.

6:45 P.M. Public Hearing- Rezoning Request; 112 Lee Avenue R-10 (Residential) to R-O (Residential-Office)

6:50 P.M. Public Hearing- Zoning Text Amendment Request-9-3-22 (Definitions) and Article 6 (Table of Uses); Public Buildings and Facilities

6:55 P.M. Public Hearing- Zoning Text Amendment Request- 9-3-112; 9-3-87; and 9-3-92 LED Signs

1. CALL MEETING TO ORDER—MAYOR GREGORY
2. INVOCATION—COMMISSIONER GRAHAM
3. PUBLIC COMMENTS
4. APPROVAL OF MINUTES
 - #1 January 7, 2013 Meeting Minutes
 - #2 January 7, 2013 Closed Meeting Minutes
 - #3 January 16, 2013 Special Meeting Minutes
 - #4 January 16, 2013 Closed Meeting Minutes
5. SET PUBLIC HEARINGS
 - #1 Request to set Public Hearing for 6:55 p.m. Monday, March 4 to hear request to amend zoning text to allow LED signs for non-profit/not-for-profit organizations
6. OVERVIEW OF UPDATED YADKIN COUNTY 10 YEAR SOLID WASTE MANAGEMENT PLAN—Presenter Gary Hayes, County Director of Environmental Services
7. REQUEST TO ADOPT RESOLUTION SUPPORTING SOLID WASTE MANAGEMENT PLAN—Presenter Mayor Hubert Gregory

8. REPORT ON 405 S. VAN BUREN STREET- Presenter Gary Hayes, County Director of Inspections and Environmental Services
9. CONSIDER REQUEST TO ACCEPT YADKIN SCHOOL CERTIFICATE OF INSURANCE AND WAIVE FEES FOR TOWN PARK-- Presenter: Town Manager
10. CONSIDER REQUEST TO AMEND FEE SCHEDULE TO RAISE RESIDENTIAL METER DEPOSIT FROM \$100 TO \$150
11. CONSIDER APPOINTMENT OF JOHN WILLINGHAM TO YADKINVILLE TOURISM AUTHORITY TO REPLACE DANIELLE FRYE—Mayor Gregory
12. CONSENT AGENDA (ITEMS 1-11)

INVOICES

- #1 Schnabel Engineering: \$38,435.88 (Final Design; Specs; Construction Drawings)

CONTRACTS/AGREEMENTS

- #2 Cintas Shredding Service Agreement

BUDGET AMENDMENTS

- #3 Budget Amendment No. 13 Police 10-510-74 \$1,769 – Capital Outlay
10-399-01 (\$1,769) -- Fund Balance

13. FIRE CHIEF'S REPORT TO THE BOARD
14. DEVELOPMENT AND PLANNING DIRECTOR'S REPORT TO THE BOARD
15. POLICE CHIEF'S REPORT TO THE BOARD
16. PUBLIC WORKS DIRECTOR'S REPORT TO THE BOARD
17. MANAGER'S REPORT TO THE BOARD
 - #1 Road Boring Cost Waiver Request—Northwoods Church Road
 - #2 NCLM Joint Action Program
 - #3 NCCCMA Conference
18. CLOSING COMMENTS
19. ADJOURNMENT