

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
MARCH 4, 2013

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Gene Branon

Betty Driver

Phillip Graham

Tony Hall

Eddie Norman

STAFF PRESENT:

Town Manager: Christopher Ong

Town Clerk: Carmen Headen

Town Attorney: Benjamin Harding

Chief of Police: Tim Parks

Public Works Director: Perry

Williams

Development & Planning Director:

Paul Lowe

PUBLIC HEARING-PRIVILEGE BUSINESS LICENSE ORDINANCE

At 6:55 p.m., Mayor Hubert Gregory opened the public hearing on the proposed privilege business license ordinance and asked the Town Manager to present the ordinance. No one spoke at the public hearing. Local business owner, Mr. Jerry Carlton was asked for his opinion on the proposed license.

CALL TO ORDER

Mayor Gregory called the meeting to order at 7:04 p.m.

INVOCATION

Commissioner Phillip Graham offered the invocation.

PUBLIC COMMENTS

Mr. Jerry Carlton of Yadkinville spoke to the Board on behalf of the Downtown Business Association. Mr. Carlton requested a commitment from the Town to sponsor the annual 4th of July fireworks. Commissioner Eddie Norman made a motion to allocate \$4,000 to the Downtown Business Association for the event. Commissioner Tony Hall seconded the motion.

Vote: 5/0

Mr. Robert Fleming of 636 Eisenhower Street spoke to the Board about the potential for an increase in traffic volume along Eisenhower Street upon the opening of the Sheetz gas station. Commissioner Norman suggested that the traffic should be counted before and after the opening of Sheetz on March 28. The Town Manager, Public Works Director and Police Chief will meet to discuss the data and present an analysis to the Board at a later meeting.

APPROVAL OF MINUTES

Commissioner Gene Branon made a motion to approve the February 4, 2013 Regular Meeting Minutes; February 4th, 2013 Closed Session Minutes; and February 15th, 2013 Special Meeting Minutes with a correction under "other business" to add the name "Frank" to "Attorney Zachary." Commissioner Phillip Graham seconded the motion.

Vote: 5/0

ACTION ON PUBLIC HEARING

Commissioner Norman made a motion to accept the Privilege Business License Ordinance as presented by the Town Manager. Commissioner Gene Branon seconded the motion. The motion passed unanimously.

Vote: 5/0

CONSENT AGENDA

A motion to accept the Consent Agenda items 1-4, as presented by the Town Manager, was made by Commissioner Norman. The motion was seconded by Commissioner Graham and approved unanimously.

Vote: 5/0

See Attachment #2 -- Agenda #6

FIRE CHIEF'S REPORT

Fire Chief Brian Southard reported monthly activities, and added that the Yadkinville Volunteer Fire Department still has free smoke and carbon detectors.

Fire Chief Southard brought forward a concern regarding the Fire Department's need for water system data in order to lower their insurance rating, stating that the water system makes up 40% of their grade. Public Works Director Perry Williams expressed concerns regarding the release of sensitive information and potential conflicts with Homeland Security regulations. There was a discussion regarding security concerns and what type of data is needed. Commissioner Norman made a recommendation that Chief Southard contact the state Fire Marshal's office and get what is needed in writing, and then to meet with Public Works Director Perry Williams to determine what can be done and to bring back any issues to the Town Board. Commissioner Branon wondered if the state could come to the Public Works Facility to see the water systems information in the course of their inspection or if Mr. Williams could put the data on a disc and take to the fire station prior to the inspection.

DEVELOPMENT AND PLANNING DIRECTOR'S REPORT

Development and Planning Director Paul Lowe updated the Board on projects he is working on.

POLICE CHIEF'S REPORT

Police Chief Tim Parks reported monthly activities.

PUBLIC WORKS DIRECTOR'S REPORT

Public Workers Director Perry Williams had nothing to report.

TOWN MANAGERS REPORT

The Town Manager presented to the Board a revised list of possible appointees for the proposed Yadkinville Appearance Committee who reside inside the Town limits. Commissioner Norman suggested combining the Town Park Committee with the Appearance Committee and bringing back a revised list at the April meeting.

Mr. Ong brought forward a request from the Yadkin Farmers Market to renew their lease with the Town for the upcoming season. Additionally, the Farmers Market requested that

the Town let them add an additional day (Thursday) to the market schedule. The consensus of the Board was to approve the lease renewal with the added day.

Mr. Ong brought forward a renewal agreement for the upcoming 2014 Urban Archery season. The consensus of the Board was to continue participating in the program for 2014.

Mr. Ong reported the costs for the Town to host a community "Shred Day" to be approximately \$765.00 for 3 hours including the truck and on site technician. Commissioner Norman noted that the Chamber of Commerce was planning a similar event and asked the Town Manager talk with Chamber President Bobby Todd about partnering with the Town on a Shred Day.

Mr. Ong presented a draft development policy requiring feasible requests for water and sewer service outside of the Town limits to petition for annexation prior to receiving those services. After some discussion, Mayor Gregory suggested a future work session to discuss the issue.

Mr. Ong brought forward a request from the Chamber of Commerce, to reappoint Mr. Gene Renegar to a three year term on the Yadkinville TDA. It was the consensus of the Board to reappoint Mr. Renegar to another term on the TDA.

Mr. Ong reported that the Town Hall and Public Works Facility will be closed on March 29th in observance of Good Friday.

COMMISSIONER COMMENTS

Commissioner Tony Hall thanked the Public Works Facility for their hard work.

Commissioner Graham thanked all the Town employees for their hard work and dedication.

Commissioner Norman made a motion to add Friday July 5, 2013 as a bonus holiday for this year only. Commissioner Hall seconded the motion and it passed unanimously.
Vote: 5/0

Commissioner Driver inquired about vehicles parked in front of 401 and 403 East Main Street, noting that the parked vehicles make it difficult to see oncoming traffic when turning on to Main Street from Harrison. Chief Tim Parks will do further research on this issue.

Commissioner Driver asked for an update on the John Trivette Property at 1521 Shacktown Road. The Town Manager reported that a certified letter was mailed out to the property owner on February 14, 2013.

Commissioner Branon made Chief Parks aware that he has noticed several vehicles parking on the wrong side of the road.

Mayor Gregory made the Town Manager aware of garbage that has collected in the drain on the Wells Fargo property. Mr. Ong will visit the site.

Mayor Gregory requested a draft budget to be ready for the Boards review at the next meeting.

13. CLOSED SESSION

Commissioner Norman made a motion to go into "Closed Session" under the NCGS 143-318-11 (a) (3) to consult with the Town Attorney at 8:17 p.m. Commissioner Betty Driver seconded the motion and the motion passed unanimously.

Vote: 5/0

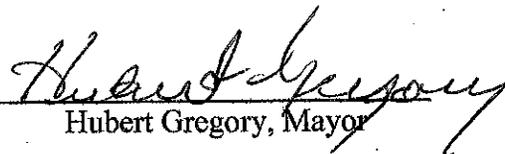
No action took place during "Closed Session", Commissioner Norman made a motion to come out of "Closed Session" at 8:45 p.m. Commissioner Driver seconded the motion and it passed unanimously.

Vote: 5/0

14. ADJOURNMENT

With no further business to be discussed, Commissioner Norman moved that the meeting be adjourned. Commissioner Driver seconded the motion and the motion was approved unanimously. The meeting adjourned at approximately 8:46 p.m.

Vote: 5/0


Hubert Gregory, Mayor


Carmen Headen, Town Clerk