

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC 27055
April 7, 2014

OFFICIALS PRESENT:

Commissioners:

Tony Hall
Eddie Norman
Kelly Oliver

STAFF PRESENT:

Town Manager: Christopher Ong
Town Clerk: Carmen Headen
Chief of Police: Tim Parks
Public Works Director: Perry
Williams

Town Attorney: Benjamin Harding

Absent: Mayor Hubert Gregory
Commissioner Betty Driver

With Mayor Hubert Gregory being absent, Mayor Pro-Tem conducted the meeting.

1. CALL TO ORDER

Mayor Pro-Tem Eddie Norman called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Norman asked for a moment in silence in remembrance of Commissioner Gene Branon and Commissioner Betty Driver's husband, Mr. James Driver and prayers for Mayor Hubert Gregory.

2. INVOCATION

Pastor Jimmy Lancaster offered the invocation.

3. PUBLIC COMMENTS

Mr. Jimmy Lancaster of 512 Virginia Drive thanked the Board of Commissioners for the job they are doing.

4. APPROVAL OF MINUTES

Commissioner Tony Hall made a motion to approve the February 3, 2014 Regular Meeting Minutes and February 3, 2014 Closed Minutes. Commissioner Kelly Oliver seconded the motion.

Vote: 3/0

5. PUBLIC HEARING SET

Two Public Hearings were set for May 5, 2014 starting at 6:50 and 6:55.

- 1) Zoning Text Amendments {9-3-22; Article 9} 6:50
- 2) Zoning Map Amendment {PIN 5817 (19) 52-6086 R-10 to B2} 6:55

6. APPROVAL OF FEDERAL LOCALLY ADMINISTERED PROJECT AGREEMENT TIP PROJECT: EB-5529 N. LEE AVENUE SIDEWALK CONSTRUCTION – PRESENTER TOWN MANAGER

The Town Manager briefly went over the agreement and costs associated with the project to construct a sidewalk along North Lee Avenue from West Main Street to US 601. The Manager reported that the funding allocation was \$400,000 with \$320,000 in federal dollars allocated to the NCDOT from the Federal Highway Administration (FHWA) and the state would fund \$80,000. The Manager explained that the Town will be financially responsible for the right of way acquisition, appraisal and surveying, and any necessary utility relocation. The Town Manager continued that because it is a federal project, the Town is required to offer fair market value to the property owners and that this is something the Town will have to budget for. Mr. Ong gave the Board a ballpark figure of approximately \$89,500 for appraisal; surveying easement plats; right-of-way acquisition of approximately 3 acres of land along N. Lee Avenue; writing legal documents of easement; and recordation fees. Mr. Ong noted that the Town will be required to have all the right-of-way acquired and certified by June 30, 2015. The Town Manager requested a motion to approve and execute the Federal Project Agreement for the N. Lee Avenue sidewalk project. Commissioner Oliver made a motion for approval with Commissioner Hall seconding the motion.

Vote: 3/0

7. INTERLOCAL AGREEMENT FOR 911 RADIO COMMUNICATION EQUIPMENT ON TOWN WATER TANK

The Town Manager reported that Yadkin County recently drafted an interlocal agreement to replace the current 911 radio communication equipment that is co-located on the Town's water tank on West Hemlock Street to meet FAA narrowband requirements. Mr. Ong reported that the Town's engineers have reviewed the sketches and have made comments to modify the County's plans. Michael Poston, Yadkin County Planning Director, was present to answer any questions from the Board. The Manager recommended approval of the agreement with the following additions attached:

- The County will install equipment to the specifications recommended by the Town's engineers.
- The County will be responsible for all costs associated with painting or repainting parts of the tower that is necessitated by the moving and installation of the 911 equipment. This cost is estimated by the engineers to be approximately \$14,500.
- The County will remove from the site, any old equipment and storage facilities belonging to the County.

Mayor Pro-Tem Norman added a fourth addition--that the agreement be reviewed by the Town Attorney before it is approved. Mayor Pro-Tem Norman stressed to the Town Manager to work in cooperation with the County on this. Commissioner Hall made a motion to approve the agreement with the amendments. Commissioner Oliver seconded the motion.

Vote: 3/0

8. CONSENT AGENDA

Mayor Pro Tem Norman read the consent agenda and asked for a motion to approve it. Commissioner Oliver made a motion to approve the consent agenda. The motion was seconded by Commissioner Hall and passed unanimously.

Vote: 3/0

See Attachment #1 – Agenda #8

9. APPOINTMENTS TO BOARD OF ADJUSTMENT

The following candidates for the two vacant seats on the Board of Adjustment were presented to the Town Board for consideration:

Chris Matthews – 114 Walnut Avenue

Steve Brown – 321 Bush Street

Commissioner Hall made a motion to appoint Mrs. Mathews and Mr. Brown to the Board of Adjustment. Commissioner Oliver seconded the motion.

Vote: 3/0

10. YADKIN VOLUNTEER FIRE DEPARTMENT

- Not present.

11. POLICE DEPARTMENT

- Chief Tim Parks had nothing to report.

12. PUBLIC WORKS DEPARTMENT

Public Works Director Perry Williams presented the Board with three bids on a new camera. The lowest bidder was Rodders and Jets Supply Company at \$60,800.

Commissioner Hall made a motion to approve Mr. Williams request to purchase the camera and to go with the lowest bidder, Rodders and Jets Supply Company.

Commissioner Oliver seconded the motion.

Vote: 3/0

13. TOWN MANAGERS REPORTS/UPDATES

1. The Town Manager distributed a memorandum from Police Chief Tim Parks requesting to purchase a new patrol car immediately for Captain Patrick Long due to the current condition of his vehicle. The cost for the vehicle is approximately \$22,000. The Town Manager reported that there is money available in this year's budget in the Planning salary line item and upon Board approval would come back at the next meeting with a funds transfer budget amendment. Commissioner Hall made a motion to approve the request as presented. Commissioner Oliver seconded the motion.

Vote: 3/0

2. The First Baptist Church would like to co-sponsor an Easter Egg Hunt on the morning of April 19, 2014. The Board was in agreement with this request.

3. The Town Manager reported that he had met in March with Walt Corbean, YMCA Vice-President of Membership Development to gather information on the corporate membership program to offer to the Town employees as a wellness benefit. Mr. Ong stated that the Town could pay 20% (\$8.20) of the employee membership and the YMCA will match the percentage up to 20% and waive the joining fee. Mayor Pro-Tem Norman suggested that the Town pay a set amount of \$12 per employee. Commissioner

Hall made the motion to move forward with this. Commissioner Oliver seconded the motion.

Vote: 3/0

4. May 14th is Ethics Training for newly elected and re-elected officials. A webinar will be shown at the Town Hall at 10:00 a.m.

5. Town Hall will be closed on April 18 in observance of Good Friday.

14. COMMISSIONER COMMENTS

Commissioner Hall or Commissioner Oliver had nothing to report or inquire about.

Mayor Pro-Tem Norman made Public Works Director Perry Williams aware of a pothole in front of Lydall.

15. CLOSED SESSION

Commissioner Hall made a motion to go into "Closed Session" under NCGS 143-318.11 (a)(3) and (a)(6) at 7:21 p.m. Commissioner Oliver seconded.

Vote: 3/0

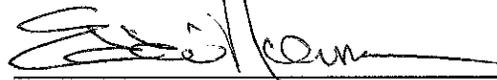
With no action taken place on "Closed Session" items, Mayor Pro Tem Norman made a motion to come out of "Closed Session" at 7:43 p.m. Commissioner Oliver seconded the motion.

Vote: 3/0

14. ADJOURNMENT

With no further business to be discussed, Commissioner Hall moved that the meeting be adjourned. Commissioner Oliver seconded the motion and the motion was approved unanimously. The meeting adjourned at approximately 7:44 p.m.

Vote: 3/0


Eddie Norman, Mayor Pro-Tem


Carmen Headen, Town Clerk

AGENDA

TOWN OF YADKINVILLE Board of Commissioners

MONDAY
APRIL 7, 2014
7:00 P.M.

1. CALL MEETING TO ORDER—MAYOR PRO-TEM EDDIE NORMAN
2. INVOCATION
3. PUBLIC COMMENTS
4. APPROVAL OF MINUTES
February 3, 2014 Regular Minutes
February 3, 2014 Closed Session Minutes
5. REQUEST TO SET PUBLIC HEARINGS- Monday, May 5 2014
 - 1) Zoning text amendments {9-3-22; Article 9} 6:50 p.m.
 - 2) Zoning map amendment {(PIN) 5817 (19) 52-6086 R-10 TO B2} 6:55 pm
6. APPROVAL OF FEDERAL LOCALLY ADMINISTERED PROJECT AGREEMENT TIP PROJECT; EB-5529 N. LEE AVE SIDEWALK CONSTRUCTION- PRESENTER: TOWN MANAGER
7. INTERLOCAL AGREEMENT FOR 911 RADIO COMMUNICATION EQUIPMENT ON TOWN WATER TANK
8. CONSENT AGENDA (ITEMS 1-7)
 - 1) BUDGET AMENDMENT:
BA #20 To transfer funds from W/S Operation to W/S Non-Department budget for overages \$17,382
 - 2) DEER URBAN ARCHERY SEASON RENEWAL:
2015 Participation Approval
 - 3) FARMERS MARKET LEASE:
2014-2015 Lease Agreement
 - 4) INVOICES:
Carter & Kirk Paving \$3,567
Don Adams Grading \$10,500 Removed Sand from Creek
 - 5) TAX REFUND:
Gus Janos \$30.76 Sold 2011 – Did not show on scroll

6) TAX VOIDS:

Void #3365 NGB Enterprises Recpt # 1689 \$2,616.99
Void #339 Wesley Comm Dev Recpt # 1533 \$3,160.74

7) UTILITY WRITE OFFS:

Anahi Sanchez Benites	\$ 6.99
Jose Alvarez	\$ 32.33
Patrick Green	\$ 35.83
Paula Perez	\$ 6.99
Tim Crumpler	\$ 43.04
Miranda Scott	\$ 1.99

7. APPOINTMENTS TO BOARD OF ADJUSTMENT

Kris Mathews - 114 Walnut Avenue
Steve Brown - 321 Bush Street

8. FIRE CHIEF'S REPORT

9. POLICE CHIEF'S REPORT

10. PUBLIC WORKS DIRECTOR'S REPORT

11. MANAGER'S REPORT

Closing - April 18, 2014 Good Friday
May 14 Ethics Training
YMCA Group Rates Benefit

12. COMMISSIONER COMMENTS

13. ADJOURNMENT