

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
APRIL 8, 2013

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Gene Branon

Betty Driver

Phillip Graham

Tony Hall

Eddie Norman

STAFF PRESENT:

Town Manager: Christopher Ong

Town Clerk: Carmen Headen

Town Attorney: Benjamin Harding

Chief of Police: Tim Parks

Public Works Director: Perry

Williams

Planning & Development: Paul

Lowe

1. CALL TO ORDER

Meeting called to order by Mayor Hubert Gregory at 7:00 p.m.

2. INVOCATION

Commissioner Phillip Graham offered the invocation.

3. PUBLIC COMMENTS

Ms. Frances Yokeley, Yadkin County Animal Control Director asked the Board of Commissioners for their approval to use the Farmer's Market, located at 1141 Tennessee Avenue, to hold a Rabies Clinic on May 2, 2013 from 4:00 p.m. until 6 p.m. The Board approved her request.

With no one else signed up to speak during public comments, public comments section was declared closed.

4. APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to approve the March 4, 2013 Regular Meeting Minutes and the March 4, 2013 Closed Session Minutes. Commissioner Betty Driver seconded the motion.

Vote: 5/0

5. CONSET AGENDA (Attachment 1)

A motion to accept the Consent Agenda, as presented by the Town Manager, was made by Commissioner Gene Branon. The motion was seconded by Commissioner Tony Hall.

Vote: 5/0

See Attachment #1 – Agenda #5

6. EARTH DAY 2013 PROCLAMATION (Attachment 2)

Mayor Gregory read the Earth Day 2013 Proclamation and declared April 22, 2013 as Earth Day.

7. RESOLUTION DIRECTING THE CLERK TO INVESTIGATE PETITION RECEIVED UNDER G.S. 160A-31.

Commissioner Norman made a motion to approve the resolution as present by the Town Manager. Commissioner Branon seconded the motion. All were in favor.

Vote: 5/0

8. YADKIN VOLUNTEER FIRE DEPARTMENT

- Fire Chief Brian Southard was not present.

9. DEVELOPMENT AND PLANNING DIRECTOR'S REPORT TO THE BOARD

- Development and Planning Director Paul Lowe updated the Board on projects he is working on.

10. POLICE DEPARTMENT

- Chief Tim Parks reported monthly activities.

11. PUBLIC WORKS DEPARTMENT

- Public Workers Director Perry Williams had nothing to report.

12. MANAGER'S REPORT TO THE BOARD

The Town Manager reported that the first draft budgets had been prepared and placed in the Commissioner's mailboxes for review prior to the upcoming budget work session. It was the consensus of the Board to schedule the budget work session for Friday, April 12, 2013 at 10:00 a.m. in the Commissioner Chambers.

Mr. Ong submitted a revised draft of potential names for the proposed Yadkinville Appearance Committee and reported that he would bring a proposed resolution to the next meeting.

Mr. Ong presented the revised easement documents proposed by the County for the Board's consideration. Mr. Ong explained that the purpose of the easement was for the portions of the jail's building footprint encroaching into the Town's right-of-way on Hemlock and Cherry Streets. Commissioner Graham made a motion to approve the documents and Commissioner Hall seconded the motion. The motion was approved unanimously.

Vote: 5/0

Mr. Ong submitted an invoice for approval from Carter and Kirk Paving Company in the amount of \$14,649, explaining that the invoice was a budgeted item to pave the road at the Sewer Plant.

Mr. Ong asked the Board if they wanted to put the dam remediation construction out to bid or use the informal bidding process as it is estimated to be under \$500,000 formal bidding threshold. Town Attorney Benjamin Harding advised the Board that a contract needs to be drawn up. Commissioner Norman made a motion to instruct the Town Manager and Public Works Director to have the leisure to pick who they wish to do the project as long as it is under \$500,000 and to give them the full power to select the firm

or firms to do the job. Commissioner Graham seconded the motion. The motion passed unanimously.

Vote: 5/0

13. COMMISSIONER COMMENTS

Commissioner Norman made the Board aware that Commissioner Betty Driver won a door prize at the monthly Chamber of Commerce meeting. Commissioner Norman reported that Commissioner Driver won a 30 second commercial spot from Bryant Media and would like to donate it to the Town of Yadkinville to advertise the Town.

Commissioner Norman and Board commended Commissioner Driver for her generous donation to the Town, and suggested for Bryant Media to contact the Town Manager and present something to the Board of Commissioners at a later date.

Commissioner Branon was approached by Eugene Swain of Yadkin Valley Cruisers to ask if the Town would be willing to allow the Veteran Cruise In Event to be held at the municipal parking lot on Saturday, May 18th. The Town Manager was instructed to notify Yadkin County that they will need to remove all cars from that parking lot. Commissioner Graham made a motion to let the Cruisers use the Town parking lot for the event. Commissioner Hall seconded the motion. The motion passed unanimously.

Vote: 5/0

Commissioner Driver inquired about the parking issue located at 401 and 403 East Main Street. There was a discussion amongst the Board member, the Police Chief, Public Works Director and Mr. Ong regarding parking in relation to public safety and zoning issues. The Board instructed for the Town Manager to send a certified letter of violation and for the Public Works Director to stripe the road area as a "No Parking" zone.

14. CLOSED SESSION

Commissioner Norman made a motion to go into "Closed Session" under the NCGS 143-318-11 (a)(3);(6) to discuss personnel issues and to consult with the Town Attorney at 7:42 p.m. Commissioner Tony Hall seconded and it passed unanimously.

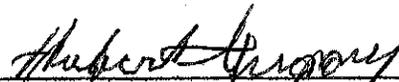
Vote: 5/0

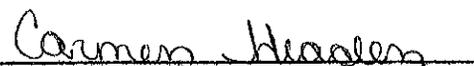
No action was taken place on "Closed Session," matters, Commissioner Norman made a motion to come out of "Closed Session" at 9:27 p.m. Commissioner Driver seconded the motion.

Vote: 5/0

15. ADJOURNMENT

With no further business to be discussed, the meeting was recessed to Friday, April 12, 2013 at 10:00 a.m.


Hubert Gregory, Mayor


Carmen Headen, Town Clerk

AGENDA

TOWN OF YADKINVILLE Board of Commissioners

April 8, 2013
7:00 P.M.

1. CALL MEETING TO ORDER—MAYOR GREGORY
2. INVOCATION—COMMISSIONER GRAHAM
3. PUBLIC COMMENTS
4. APPROVAL OF MINUTES
 - #1 March 4, 2013 Meeting Minutes
 - #2 March 4, 2013 Closed Meeting Minutes
5. CONSENT AGENDA (Items 1 & 2)
 - #1 Invoice-Southern Software: \$5,964.00 (Annual Support Renewal; Citipak)
 - #2 Budget Amendment No. 16 \$977 Police-Federal Drug Money
6. EARTH DAY 2013 PROCLAMATION— Mayor Hubert Gregory
7. RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31
8. FIRE CHIEF'S REPORT TO THE BOARD
9. DEVELOPMENT AND PLANNING DIRECTOR'S REPORT TO THE BOARD
10. POLICE CHIEF'S REPORT TO THE BOARD
11. PUBLIC WORKS DIRECTOR'S REPORT TO THE BOARD
12. MANAGER'S REPORT TO THE BOARD
 - Budget Draft/Schedule Budget Work Session
 - Yadkinville Appearance Committee
 - Jail Easement on Hemlock Street
 - Dam Remediation
13. CLOSING COMMENTS
14. CLOSED SESSION 143-318.11(a) (3); (6)
15. ADJOURNMENT