

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC 27055
MAY 6, 2013

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Gene Branon

Betty Driver

Phillip Graham

Tony Hall

Eddie Norman

STAFF PRESENT:

Town Manager: Christopher Ong

Town Clerk: Carmen Headen

Town Attorney: Benjamin Harding

Public Works Director: Perry Williams

Planning & Development: Paul Lowe

Quorum is met – Meeting proceeded

1. CALL TO ORDER

Mayor Hubert Gregory called the meeting order at 7:00 p.m.

2. INVOCATION

Commissioner Phillip Graham offered the invocation.

3. PUBLIC COMMENTS

Mr. Lupton Wood of Yadkinville spoke on behalf of his mother, Ms. Polly Wood, regarding her property located at 403 East Main Street. Mr. Wood stated that his mother had received a certified letter from the Town stating that her property was in violation of the zoning ordinance with regards to off-street parking. Mr. Wood argued that the parking has been that way since the house was built and doesn't feel that the Town should make them come in compliance with the parking requirements. There was a brief discussion regarding parking regulations. Town Attorney Benjamin Harding advised the Board that zoning appeals have to go through the Board of Adjustment. Mr. Wood stated that he has filed an appeal with the Board of Adjustment which is scheduled to be heard on May 20th, 2013. Mr. Wood requested written notice in advance of the Board of Adjustment meeting.

Cheer Coach, Mrs. Lark Williams of Forbush High School, reported that the Forbush High Competition Cheer Team had won the World Cheer Championship. Mrs. Williams introduced each cheerleader and Mayor Gregory praised the team and school on its accomplishments.

Yadkin County Extension Director, Colleen Church, brought forth a request from Sanders Ridge, a vendor planning to participate in the Farmers Market. Sanders Ridge operates a vegetable farm and vineyard and would like to offer wine tasting and sales, along with their organic produce. There was a discussion among the Board regarding this

request concerning associated issues. The Board asked Town Manager Christopher Ong to provide additional research and bring to the next meeting.

4. APPROVAL OF MINUTES

Commissioner Graham made a motion to approve the April 8, 2013 Regular Meeting Minutes; April 8, 2013 Closed Meeting Minutes; April 12, 2013 Recessed Meeting Minutes; and April 12, 2013 Closed Meeting Minutes. Commissioner Tony Hall seconded the motion. The minutes were approved with the modification to change "r" to "Commissioner Drive" to "Commissioner Driver" in section 13 in the April 8, 2013 Regular Minutes.

Vote: 5/0

5. PUBLIC HEARING SET

Public Hearings were set for June 3, 2013 starting at 6:50 p.m. for the Town's 2013-2014 Budget and 6:55 to consider an Annexation Petition filed by Wishon & Carter and Charles and Wendy Poindexter.

6. CONSENT AGENDA

The Town Manager presented the consent agenda items number 1-6, explaining:

1. The Police Chief has submitted for approval 2 lease agreements for police motorcycles through Robert Van Camp of Wide Eye Productions.
2. A payment agreement for legal services regarding the reservoir with Craig Brawley Liipfert and Walker at a "not to exceed fee" of \$30,000
3. A proposal from Schnabel Engineering for the construction and contracting phase of the dam remediation at a "not to exceed fee" of \$108,280
4. Budget Amendment 17 which is for the Police Department to use \$1064 if federal drug forfeiture monies to purchase 2 computers
5. Budget Amendment 18 which is to move \$32,634 from Powell Bill Fund Balance to Streets for the paving of Adams and South Street.
6. Budget Amendment 19 which is to move \$48,031 from Water/Sewer Fund Balance and \$89,000 from Water Plant Capital Outlay into Water Plant Professional Services to cover the costs of the engineering and legal contracts associated with the dam.

Commissioner Eddie Norman made a motion to accept the Consent Agenda, as presented by the Town Manager. The motion was second by Commissioner Gene Branon.

Vote: 5/0

See Attachment #1 – Agenda #6

7. YADKIN VOLUNTEER FIRE DEPARTMENT

- Fire Chief Brian Southard reported monthly activities.

8. DEVELOPMENT AND PLANNING DIRECTOR'S REPORT TO THE BOARD

- Development and Planning Director Paul Lowe updated the Board on projects he is working on.

9. POLICE DEPARTMENT

- Captain Patrick Long reported monthly activities.

10. PUBLIC WORKS DEPARTMENT

Public Workers Director Perry Williams made the Board aware that they will open the sidewalk in front of the Post Office on Wednesday, May 8, 2013.

11. TOWN MANAGERS REPORTS/UPDATES

1. Mr. Ong presented the Board with a revised list of potential members for the Yadkinville Appearance Committee along with a resolution to establish an Appearance Committee. Commissioner Norman approved the list presented by the Town Manager. Commissioner Graham seconded the motion. The motion was approved unanimously.

Vote: 5/0

See Attachment #2

2. Amphitheatre Rental Policy – Mr. Ong made a recommendation that the Board limit amphitheatre rentals at the Town Park to Town-sponsored events only. A line will be added to the application to limit amphitheatre rentals to Town Sponsored event only. Commissioner Norman made a motion to approve the new Amphitheatre Rental Agreement with Commissioner Graham seconding the motion. All were in favor.

Vote: 5/0

3. Planning Board/Board of Adjustment Appointments – Mr. Ong advised that the terms of Planning Board members Leonard Brown and Carl Shore were expiring and that both had expressed a desire to serve another term. Mr. Ong also reported that Board of Adjustment member Virgil Dobson had expressed a desire to be reappointed to the Board of Adjustment for an additional term. Commissioner Branon made a motion to accept the appointees as presented by the Town Manager. Commissioner Betty Driver seconded the motion. All approved.

Vote: 5/0

12. COMMISSIONER COMMENTS

Mayor Gregory spoke about the road and cul-de-sac at the end of South Street. There was a discussion regarding the road specifications as stated in the Subdivision Ordinance and the process of obtaining a variance. The Board discussed different options and decided to let Mayor Gregory meet with the owner at the end of South Street to discuss various alternatives to find a mutually agreeable solution. When an agreement is made, the plat will be signed and ownership dedicated to the Town. The Mayor will have the plat signed and notarized.

Commissioner Hall had nothing to report or inquire about.

Commissioner Graham remarked on the condition of the Town banners, observing that some are in need of replacement. Public Works Director Perry Williams replied that some have been ordered to replace the banners that are tattered. Commissioner Graham also inquired about the new banners at the Town Park and asked why they were different. Mr. Paul Lowe stated that they were part of an ongoing regional tourism effort by the Yadkin Valley Heritage Corridor. Commissioner Graham also reported that he has been working

for over a year on getting WXII to put a weather sky camera in Yadkinville and has asked Mr. Lowe to continue to check on this issue.

Commissioner Norman inquired about Mr. John Willingham's request to dedicate two handicapped parking spaces in front of the Arts Council. After discussion regarding this issue, it was decided to have the Public Works Director look at possible sites for the handicap spaces. Mr. Williams will bring back possible locations to the Board at the next meeting. Mr. Norman mentioned that he would like to move forward with a digital sign at the Town Community Park, and asked the Town Manager to come back with a recommendation.

Commissioner Branon inquired about the Cruise-In event on May 18th. Everything is lined up on the Town's end. He also inquired about the dumpster located in the Town Parking lot that is taking up parking spaces. Commissioner Branon asked for the dumpsters to be placed back on the concrete pads. Mr. Ong has contacted the Director for Republic Solid Waste and they will have the driver come look at the dumpsters on Tuesday, May 7th, 2013.

Commissioner Driver asked the Town Manager to visit the old Star Gas Station located on highway 601 to see about the trash and the grass. Commissioner Driver inquired about the Trivette property on Shacktown Road, to which Mr. Ong reported that the County Inspections Director has given the property owner until the end of May to address the situation or the structures will be condemned. Commissioner Driver asked Mr. Ong to look at the property located on 113 West Main Street with regards to overgrown conditions.

Commissioner Driver suggested planting a few dogwood trees in the area of Monroe Street and West Main Street where the sidewalk has recently been constructed. There was a discussion regarding ownership the property. Mayor Gregory reported that he had recently met with Representative Mark Hollo regarding this, and that Representative Hollo requested a survey of the land. The consensus of the Board was to get the land surveyed.

13. CLOSED SESSION

Commissioner Norman made a motion to go into "Closed Session" under the NCGS 143-318-11 (a)(3) to consult with the Town Attorney at 8:38 p.m. Commissioner Tony Hall seconded and it passed unanimously.

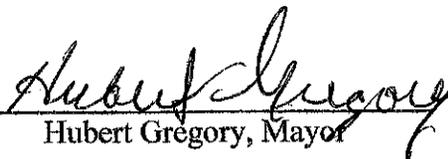
Vote: 5/0

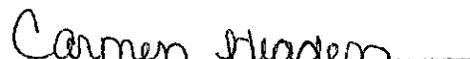
No action took place in "Closed Session." Commissioner Norman made a motion to come out of "Closed Session" at 8:57 p.m. Commissioner Driver seconded the motion.

Vote: 5/0

14. ADJOURNMENT

With no further business to be discussed, the meeting was recessed to Monday, May 20th, 2013 at 12:00 p.m.


Hubert Gregory, Mayor


Carmen Headen, Town Clerk