

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, JUNE 1, 2015**

**OFFICIALS PRESENT:**

Mayor Hubert Gregory

Commissioners:

Betty Driver

Tony Hall

Eddie Norman

Kelly Oliver

Monta Davis-Oliver

**STAFF PRESENT:**

Interim Town Manager: Perry Williams

Public Works Director: Perry Williams

Interim Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Attorney Ben Harding

Quorum (4) is met – Meeting proceeded

**PUBLIC HEARING(S)**

Public hearing was convened at 6:50 p.m. by Mayor Hubert Gregory. The purpose of the hearing was to consider the Town Managers Proposed Fiscal Year 2015-2016 Budget Ordinance. No one spoke about the issue. Therefore, this public hearing was closed at 6:59 p.m.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Hubert Gregory at approximately 7:00 p.m.

**2. INVOCATION**

Mayor Gregory offered the invocation.

**3. PUBLIC COMMENT**

No one signed up to speak during the “Public Comments” section of the meeting. Therefore, the Public Comment section of this meeting was closed.

**4. APPROVAL OF MINUTES**

Commissioner Eddie Norman made a motion to approve the regular monthly meeting minutes and closed session meeting minutes listed below. Commissioner Monta Davis-Oliver seconded the motion and passed unanimously.

Vote: 5/0

- May 4, 2015 (Regular Meeting Minutes)
- May 4, 2015 (Closed Session Minutes)

## **5. REQUEST TO SET PUBLIC HEARING(S)**

A public hearing was set for Monday, July 6, 2015 at 6:55 p.m. at the Yadkinville Town Hall to request a text amendment to the Zoning Ordinance to remove Internet Sweepstakes Café.

## **6. ACTION FOR PUBLIC HEARINGS**

No action was taken on the public hearing.

## **7. MILITARY BANNER TRIBUTE PROGRAM PRESENTATION**

Mr. Chuck Knight and Ms. Judy Phillips provided the Town Board with a brief description of the Yadkinville Military Banner Program. As a tribute to all Yadkin County residents who have served or are currently serving in the military, 24"x36" banners are being offered through the Military banner program for purchase by family members to display on the light poles in Yadkinville. Ms. Judy Phillips advised the Town Board that this would be no cost to the Town except for the labor to install. Mr. Knight requested that the Board consider supporting this community recognition program to honor our military members.

Interim Town Manager Perry Williams advised Mr. Knight and Ms. Phillips that Duke Power would need to authorize the use of the light poles in Yadkinville. Mr. Williams stated that the Town had to sign a contract with Duke Power before installing the new Christmas lights. Commissioner Eddie Norman suggested that Mr. Knight and Ms. Phillips contact Duke Power and return to the Board on the next regular meeting on Monday, July 6, 2015. Mr. Williams will check the Town Ordinance for any compliance issues.

## **8. CONSENT AGENDA (ITEMS 1-2) (Attachment #1)**

Mr. Williams presented the consent agenda items for the Board's consideration.

Commissioner Eddie Norman made a motion to approve both items presented in the consent agenda. The motion was seconded by Commissioner Betty Driver and passed unanimously.

Vote: 5/0

## **9. BOARD REAPPOINTMENTS TO CONSIDER**

Commissioner Tony Hall made a motion to appoint the following as suggested by the Town Manager. Commissioner Monta Davis-Oliver seconded the motion.

Vote: 5/0

- 1) Board of Adjustment – Leonard Brown
- 2) Planning Board – Mary Reavis, Steve Hodge, Tony Snow, R.J. Speaks, Charles Stone, Bobby Sutton and Scott Winebarger

## **10. FIRE CHIEF'S REPORT (Attachment #2)**

Fire Chief Bryan Southard advised the Town Board that McDonald's will be contributing 10% of their sales to the Yadkinville Fire Department on two Tuesday nights (23<sup>rd</sup> and 30<sup>th</sup>).

Chief Southard informed the Town Board that the 4<sup>th</sup> of July parade will begin at 5:00 p.m. and line up to start at 3:00 p.m. In case of rain; the date will be Sunday, July 5<sup>th</sup> at 3:00 p.m.

Chief Southard reported that call volume was down this month. The Fire Department no longer responds to nursing facilities and doctor's office medical calls unless otherwise directed.

### **11. POLICE CHIEF'S REPORT** (Attachment #3)

Chief Parks introduced the new police officer Lori Booe to the Town Board and praised her for the job she is doing. Chief Parks submitted his monthly report to the Board of Commissioners.

Interim Town Manager Perry Williams presented the Town Commissioners with the Police Department yearly lease for the two motorcycles at a cost of \$1.00/each. Mr. Williams asked the Town Board if they prefer to approve the lease each year or allow Chief Parks to handle unless the lease changes.

Commissioner Eddie Norman made a motion to allow the Chief of Police discretionary decisions as related to the motorized fleet within the Police Department. Commissioner Kelly Oliver seconded the motion and passed unanimously.

Vote: 5/0

Chief Parks made the Town Board aware that a Christian rally will be held on July 4<sup>th</sup> from 11:00 a.m. to 2:00 p.m. in front of the Court House along with the Relay for Life at the Arts Council building.

### **12. PUBLIC WORKS DIRECTOR'S REPORT**

Interim Town Manager Perry Williams reported that the concrete on the clear wells at the Water Plant is being finished and the Utility Service, Inc. Company has been contacted to paint the Town of Yadkinville on the tank.

### **13. MANAGER'S REPORT**

- **Zoning and Planning Position:**

Interim Town Manager Perry Williams apprised the Board of Commissioners that he met with Mr. Richard Smith a consultant from Benchmark concerning the zoning and planning for the Town. A proposal was received on June 1, 2015 outlining the scope and terms of the services they could provide. Mr. Williams asked the Town Commissioners if they would like for Mr. Smith to come and give a formal presentation to the Board to address any questions and concerns they may have. The Town Board directed Mr. Williams to contact Mr. Smith to attend the next scheduled board meeting on July 6, 2015.

**Yadkin County Water Contract for Highway 601 Line:**

Mr. Perry Williams informed the Town Board that he contacted the County Manager to schedule a meeting to discuss the water contract between the Town and County. Mr. Williams advised that the County office is currently dealing

with the Yadkinville Community Hospital issues and has not received any information on an availability date.

- **Property Cleaning/Mowing Update:**

Interim Town Manager Perry Williams updated the Town Board on the property located across from Yadkin Lumber Company that needed mowing. He reported that the owners, Suntrust Bank did not respond to the thirty (30) day notice and therefore, a letter was sent out May 29, 2015 giving a fifteen (15) day notice before property is mowed by the Town's public works department.

Mr. Williams advised the Town Board that he has seen progress on the cleaning of the property located on Carolina Avenue. He asked the Town Board if they wanted him to send notification letter or allow more time for the clean-up. Commissioner Betty Driver directed Mr. Williams to allow extra thirty (30) days and monitor the progress.

Commissioner Betty Drive and Commissioner Eddie Norman requested Mr. Williams to check the properties located at the Post Office (Williams Property) and 401 E. Main Street (roof falling in).

#### **14. COMMISSIONER COMMENTS**

**Commissioner Tony Hall:**

- Asked that the property located on Hemlock Street be assessed for cleanup.
- Continue to monitor Holcomb's Trailer Park.

**Commissioner Betty Driver:**

- Reemphasized that the Williams Property needs to be mowed and cleaned up.
- Commented on the improvement of the Davis property and stated that it looked good.

#### **15. OTHER BUSINESS**

No other business was reported.

#### **CLOSED SESSION**

Commissioner Eddie Norman made a motion to go into "Closed Session" at 7:50 p.m. under NC GS 143-318.11 (a)(3) and (6) to discuss personnel issue(s). Commissioner Tony Hall seconded the motion.

Vote: 5/0

With no action taken place in the "Closed Session," the Board came out of "Closed Session" at approximately 8:20 p.m.

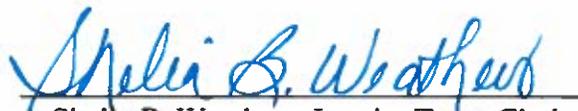
Vote: 5/0

**16. ADJOURNMENT**

With no further business to be discussed, Commissioner Eddie Norman moved that the meeting be recessed until June 30, 2015 at 10:00 a.m. Commissioner Monta Davis-Oliver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:25 p.m.

Vote: 5/0

  
Hubert Gregory, Mayor

  
Sheila B. Weathers, Interim Town Clerk