



**TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS MEETING  
MONDAY, DECEMBER 7, 2020  
6:00 P.M.**

**AGENDA**

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*Please turn cell phones off or put on silent mode as a courtesy to others.*

*Anyone wishing to speak during public comment must sign-up on the "Public Comment" sheet before the meeting starts. Each speaker is asked to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. The time limit is three (3) minutes for any representative or individual addressing the Board.*

1. CALL MEETING TO ORDER—MAYOR NORMAN
2. INVOCATION—MAYOR NORMAN
3. ADOPTION OF AGENDA (**Motion**)
4. SWEARING IN OF FINANCE DIRECTOR HUNTER GOODEN (Attachment #1)
5. PUBLIC COMMENTS
6. APPROVAL OF MINUTES (**Motion**)
  - November 2, 2020 Regular Meeting Minutes
  - November 2, 2020 Close Session Minutes
7. REQUEST TO SET PUBLIC HEARING(S):
  - **January 4, 2021 at 5:55 PM** – (ZMA-2020-01):
    - Request by Mark A. Jarvis Request to rezone two (2) parcels from the Residential Medium Density District (RM) to the Residential High-Density Conditional Zoning District (CZRH). The property is identified as property identification numbers (PINs) 5807612017 and 580719611297 with approximately 6.725 acres and is located on W. Lee Ave. in Yadkinville.

**Next Regular Meeting Date**  
January 4, 2021 at 6:00 P.M.

8. CONSENT AGENDA (ITEM(S) #1 & #2)(Motion Needed to Approve Item)  
(Attachment #2)

1) **INVOICE(S)**

- **Carolina CAT - \$82,650 (Budget Transfer)**  
*-New Emergency Generator at Water Treatment Plant (PO #19280)*
- **Carolina CAT - \$5,880 (Budgeted Item)**  
*-Oil Changes (total of seven invoices) (PO #19273)*
- **JCI - \$6,751.55 (Budgeted Item)**  
*-Caustic Soda for Water Treatment Plant (PO #19280)*
- **Modern Chevrolet (PWF Truck) - \$30,695.40 (Budgeted Item)**  
*-2021 Chevrolet Truck (PO #19292)*
- **Utility Service Co., Inc. - \$26,227.70 (Budgeted Item)**  
*-Annual Inspection of Water Tank on Billie Reynolds Road  
(PO #19288)*

2) **BUDGET AMENDMENT(S):**

- **BA #4 - Department: W/S Administration, Water Plant and Lab**
  - W/S Administration – Salaries (Increase): \$1,857
  - Water Plant – Salaries (Increase): \$2,476
  - Lab – Salaries (Increase): \$1,857
  - W/S Fund; Fund Balance Appropriated (Increase): \$6,190
  - *Increase of Fund Balance to pay Hazard Pay during COVID for W/S employees, not labeled as essential. Board approved at September 14, 2020 meeting. Paid to employees on September 16, 2020.*
- **BA #5 - Department: Administration and Planning**
  - Administration – Salaries (Increase): \$2,476
  - Planning – Salaries (Increase): \$619
  - General Fund; Fund Balance Appropriated (Increase): \$3,095
  - *Increase of Fund Balance to pay Hazard Pay during COVID for administrative and planning employees, not labeled as essential. Board approved at September 14, 2020 meeting. Paid to employees on September 16, 2020.*

9. FIRE CHIEF'S REPORT

10. POLICE CHIEF'S REPORT

11. PUBLIC SERVICES DIRECTOR REPORT

- Surplus Property at Water Treatment Facility (Attachment #3)

**Next Regular Meeting Date**

January 4, 2021 at 6:00 P.M.

12. PLANNING REPORT

13. TOWN ATTORNEY REPORT

14. MANAGER'S REPORT

- Town of Yadkinville Dividend and Capital Gain:
  - General Fund
  - Water/Sewer Fund
  - Tourism Development Authority
- CARES Update:
  - Small Business Grants
  - Town Hall Entry Control
  - Police Payroll
- EV Charging Station Update (Attachment #4)
- Main Street Improvements Update
- NCDOT U-5809 – US 601 Improvement Project Update
- COVID-19 Procedure Updates
- Perry Williams Award on December 4, 2020 (Randall Lake Billings Public Service Award by the Piedmont Triad Regional Council)
- Fiscal Year 2021-2022 Budget Development Calendar
- Town Closings:
  - Thursday, December 24<sup>th</sup>, Friday, 25<sup>th</sup>, and Monday, 26<sup>th</sup> for Christmas
  - Friday, January 1, 2021 for New Year's Day

15. COMMISSIONER COMMENTS

16. CLOSE SESSION:

**N.C.G.S. § 143-318.11 (a)(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

**Next Regular Meeting Date**

January 4, 2021 at 6:00 P.M.

**N.C.G.S. § 143-318.11 (a)(5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

17. ADJOURNMENT

**Next Regular Meeting Date**  
January 4, 2021 at 6:00 P.M.