

**Town of Yadkinville
Appearance Committee Meeting
March 3, 2015
1:00 P.M.**

**Town Hall – Commissioner’s Chambers
213 Van Buren Street Yadkinville, NC 27055**

MEMBERS PRESENT

Margaret Brown
Jim Drum
Jerry Carlton
Chip Thomas

MEMBERS ABSENT

Patrick Long
Connie Randleman
Valerie Zachary

STAFF PRESENT

Perry Williams, Interim Town Manager
Shelia Weathers, Interim Town Clerk

MEETING CALLED TO ORDER

Mr. Jerry Carlton called the meeting to order at approximately 1:00 p.m. and established that the Appearance Committee had a quorum to conduct board business.

ROLL CALL

All were present except for Patrick Long, Connie Randleman and Valerie Zachary.

APPROVAL OF MINUTES

Due to management changes, no minutes were available for approval. All minutes will be presented at the next appointed committee meeting.

OLD BUSINESS

- **Business Assistance Grants**
Mr. Phillip Pardue was approved for the Business Assistance Grant to purchase an awning for his business.

- **Status of Welcome Sign - (Attachment)**
Mr. Williams stated that Mr. R J Speaks sent the hold harmless agreement back to the Town of Yadkinville for a language change regarding the de-installation in case of removal of the lettering on the brick wall. Mr. Williams told the Committee that the revised agreement was sent to Mr. Speaks approximately a week ago. Mr. Jim Drum asked Mr. Williams to check on the status of the agreement. Interim Town Manager Perry Williams called Mr. Patrick Long to inquire if he had obtained any information about the sign to share with the Committee. Mr. Long is going to get a quote from AOA Signs for the letters and installation. Mr. Williams told the committee the lettering would need to be completed by July 31, 2015 or the funding would no longer be available. The Committee Members will discuss the price of the sign at the next scheduled meeting. Mr. Williams suggested to the Committee Members to get bids from other companies for comparison purposes. Mr. Williams will present the “Hold

Harmless Agreement" to the Board of Commissioners for their approval at the next scheduled board meeting on April 6, 2015.

- **Status of Signs**

Mr. Jerry Carlton stated that Mr. Patrick Long mentioned getting street signs on the stop light wires. Interim Town Manager Perry Williams explained that DOT would have to be contacted for approval and installation. Members of the Committee stated Mr. Patrick Long was checking into the signs. The Committee will discuss this subject further with Mr. Long at the next scheduled committee meeting.

NEW BUSINESS

- **Status of Business Assistance Grants**

The Committee explained the grant process and the protocol necessary for approval to receive a grant. Mr. Jerry Carlton suggested that the committee review the protocol and determine if heat and air conditioning should be included within the terms of the grant. Mr. Jerry Carlton stated that they had approved two grants this year, and they have two more grants available.

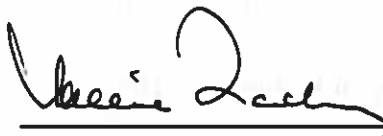
- **2015-16 Budget Request**

The Committee Members discussed the upcoming budget and requested \$2,000 (\$500/grant) for the 2015-16 fiscal year.

ADJOURNMENT

With no new business to discuss, Mr. Drum made a motion to adjourn. Mr. Carlton seconded the motion, and the motion passed unanimously. The meeting adjourned at approximately 2:00 p.m.

Vote: 4/0.



Valerie Zachary, Chairwomen



Shelia Weathers, Interim Town Clerk