

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, JANUARY 4, 2016

OFFICIALS PRESENT:

Mayor Hubert Gregory-ABSENT

Commissioners:

Betty Driver

Tony Hall

Eddie Norman, Mayor Pro Tem

Kelly Oliver

Monta Davis-Oliver

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Attorney Ben Harding

1. CALL TO ORDER

The regular meeting was called to order by Mayor Pro-Tem Eddie Norman at approximately 6:59 p.m.

2. INVOCATION

Commissioner Kelly Oliver offered the invocation.

3. PUBLIC COMMENT

With no one present wishing to speak, the public comments portion of the meeting was closed.

4. APPROVAL OF MINUTES

Commissioner Monta Davis-Oliver made a motion to approve the regular meeting and closed session minutes listed below. Commissioner Kelly Oliver seconded the motion and passed unanimously.

Vote: 5/0

- December 7, 2015 (Regular Meeting Minutes)
- December 7, 2015 (Closed Session Minutes)

5. CONSENT AGENDA (ITEMS 1&2) (Attachment #1)

Mr. Williams presented the consent agenda items for the Board's consideration.

Commissioner Tony Hall made a motion to approve all items presented in the consent agenda. The motion was seconded by Commissioner Monta Davis-Oliver and passed unanimously.

Vote: 5/0

6. FIRE CHIEF'S REPORT- (Attachment #2-Rapid Entry Key System Ordinance)

Chief Brian Southard presented his monthly statistical report to the Board of Commissioners.

Chief Southard advised the Board that the Yadkin County Board of Commissioners passed a Rapid Entry Key System Ordinance to ensure that emergency personnel could gain entry into the buildings for an after-hours emergency. The secure box will be located in front of the building with an access code. He stated that the Town would need to decide whether or not to adopt the ordinance.

Mayor Pro Tem Eddie Norman and Commissioner Davis-Oliver inquired about the businesses this ordinance applies to and who is responsible for the installation and costs. The ordinance reads, "COMMERCIAL STRUCTURE: Any building with more than 50 percent of its floor space used for commercial activities. Commercial structures include, but are not limited to: stores, offices, schools, churches, gymnasiums, libraries, museums, hospitals, clinics, warehouses, and government buildings." Chief Southard commented that most businesses would have to comply, and installation cost would be at the owner's expense.

The Town Board consulted with Town Attorney Ben Harding regarding the Town's legal rights to adopt (by resolution) or decline the County's ordinance. Attorney Harding advised under G.S. 153A-122 this ordinance does not apply to any person, organization or structure located within the corporate limits of the Town of Yadkinville unless the Yadkinville Town Council adopts a resolution permitting this ordinance to be applicable within its corporate limits.

After some discussion, Commissioner Monta Davis-Oliver made a motion that Attorney Harding and Town Manager Perry Williams construct a letter to the County advising them that the Town of Yadkinville will not adopt the "Rapid Entry Key System Ordinance." If a business wishes to voluntarily provide a lock box, it will be at their discretion and satisfactory to the Town. The Town will not force or consider this ordinance as part of the Town Code of Ordinances. Commission Betty Driver seconded the motion and passed unanimously.

Vote: 5/0

7. POLICE CHIEF'S REPORT

Chief Parks presented his monthly report to the Board of Commissioners.

8. PUBLIC WORKS DIRECTOR'S REPORT

Town Manager Perry Williams did not have anything to report.

10. MANAGER'S REPORT

- **Northwest Piedmont Rural Planning Organization Transportation Advisory Committee (TAC):**
Town Manager Perry Williams explained the role of being on the TAC (input and vote on future planning for transportation) and asks if a board member would be interested in serving on the committee. The TAC member must be an elected official. Mayor Pro Tem Eddie Norman directed Mr. Williams to acquire more information and present at the next board meeting on February 1, 2016.
- **Supplemental Retirement Benefit Policy: (Attachment #3)**
Mr. Williams advised that the Supplemental Retirement Benefit Policy be adopted into the Town Personnel Policy Manual.

Commissioner Monta Davis-Oliver made a motion to adopt the Supplemental Retirement Benefit Policy to the Town of Yadkinville Personnel Policy Manual. Commissioner Kelly Oliver seconded the motion and passed unanimously.
Vote: 5/0

- **New Year's Holiday Date:**
Mr. Williams informed the Town Board that New Year's Day will fall on a Sunday. The Town Board elected to designate January 2, 2017 as the Town Holiday. The Board of Commissioners regular meeting will be changed to Monday, January 9, 2017.
- **Chamber of Commerce Annual Dinner, January 26, 2016:**
Mr. Williams reminded the Board of The Annual Meeting of the Chamber of Commerce on January 26, 2016. Reservations are due by January 20, 2016.
- **Manner of Addressing Board; Time Limit: (Attachment #4)**
Town Manager advised that the Code of Ordinance states: every person addressing the board shall give his name and address for records, and unless special time is granted by the board, shall limit his remarks to 10 minutes.

10. COMMISSIONER COMMENTS

Commissioner Tony Hall:

Inquired about the "Sold Out N.C. School Alcohol Abstinence Education Program" contribution. Mayor Pro Tem Eddie Norman stated that this item would be discussed during the budget sessions.

11. CLOSED SESSION – Pursuant to N.C.G.S. 143.318.11 (a)(5); and N.C.G.S. 143.318.11 (a)(6).

Commissioner Monta Davis-Oliver made a motion to go into closed session at 7:32 p.m. under N.C.G.S. 143-318.11 (a)(5) to discuss terms of a contract or proposed contract and N.C.G.S. 143.318.11 (a)(6) to discuss employee qualification, competence, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Without any action taken, the Board came out of closed session. Commissioner Betty Driver made a motion to come out of closed session at 8:03 p.m. Commissioner Tony Hall seconded the motion and passed unanimously.

Vote: 5/0

12. ADJOURMENT

With no further business to be discussed, Commissioner Monta Davis-Oliver moved that the meeting be adjourned. Commissioner Betty Driver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:05 p.m.

Vote: 5/0



Eddie Norman, Mayor Pro Tem



Shelia B. Weathers, Town Clerk