

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
JANUARY 7, 2013

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Gene Branon

Betty Driver

Phillip Graham

Tony Hall

Eddie Norman

STAFF PRESENT:

Town Manager: Christopher Ong

Town Clerk: Carmen Headen

Town Attorney: Benjamin Harding

Chief of Police: Tim Parks

Public Works Director: Perry

Williams

Planning & Development: Paul

Low

Note: Numbers with the headers coincide with the numbers on the agenda. They may be out of numerical order due to the item was removed from agenda, added or moved up on the agenda.

1. CALL TO ORDER

Meeting called to order by Mayor Hubert Gregory at 7:00 p.m.

2. INVOCATION

Commissioner Phillip Graham offered the invocation.

3. PUBLIC COMMENTS

No one signed up to speak during the Public Comment Section of the meeting.

4. APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to approve the December 3, 2012 Regular Meeting Minutes. Commissioner Tony Hall seconded the motion.

Vote: 5/0

5. PUBLIC HEARINGS SET

The following public hearings were set for February 4, 2013:

#1 – 6:45 p.m.: Request to rezone 112 Lee Avenue from R-10 to R-O.

#2 – 6:50 p.m.: Request to amend text of Zoning Ordinance regarding Public Building and Facilities.

#3 – 6:55 p.m.: Request to amend text of Zoning Ordinance regarding LED signs.

Commissioner Hall made a motion to set the public hearings. Commissioner Gene Branon seconded the motion.

Vote:5/0

6. PRESENTATION OF ABC BOARD ANNUAL REPORT

Mark Headen, Yadkinville ABC Board Appointee submitted the ABC Annual Report.

The ABC distribution for 2012 to the Town was \$50,627.00. A total of \$176,503.00 has been distributed to the Town since the opening of the ABC Store on November 19, 2007.

7. YADKIN SCHOOL SYSTEM CERTIFICATE OF LIABILITY INSURANCE FOR TOWN PARK

The Yadkin School System has submitted a Certificate of Liability Insurance to the Town for use of the Town Community Park without paying the fee of \$100. Commissioner Norman suggested that CMS review the Certificate of Liability Insurance before moving on. Mr. Ong will have Mr. Rusty Crissman review this week and will bring back to the Board at the February 4, 2013 Meeting.

8. CHAMBER OF COMMERCE WINDOW REPLACEMENT PROPOSALS

Town Manager Christopher Ong presented the Board with the window replacement bids for the Chamber of Commerce. Commissioner Norman made a motion to award the bid to Stillwater Homes, LLC and asked the Mayor to meet with Mr. Bobby Todd of the Chamber of Commerce about sharing the cost of the windows. Commissioner Graham seconded the motion.

Vote: 5/0

9. BUSINESS LICENSE PRESENTATION

Town Manager Christopher Ong presented a draft Business License Ordinance to the Board. Next step is to set a Public Hearing. Commissioner Norman made a motion to set a Public Hearing for March 4, 2013 at 6:55 to discuss the purposed Business License Ordinance. Commission Branon seconded the motion.

Vote: 5/0

10. REQUEST TO ESTABLISH YADKINVILLE APPEARANCE COMMITTEE; ADOPT-BY-LAWS AND MAKE APPOINTMENTS

Town Manager Christopher Ong presented the Board with a request to consider the establishment of a Yadkinville Appearance Committee. Commissioner Norman made Mr. Ong aware that only one person on the proposed committee lives within the Town Limits. The Town Manager was asked to review and open appointee(s) selection to residents who live within the Town and bring back to the February 4, 2013 Meeting.

11. CONSENT AGENDA

A motion to accept the Consent Agenda, as presented by the Town Manager, was made by Commissioner Norman. Motion was second by Commissioner Branon.

Vote: 5/0

See Attachment 1 – Agenda 11

12. YADKINVILLE VOLUNTEER FIRE DEPARTMENT

No one was present to report from the Yadkinville Volunteer Fire Department.

13. POLICE DEPARTMENT

Chief Tim Parks had nothing to report.

14. PUBLIC WORKS DEPARTMENT

Public Works Director Perry Williams reported that on December 26, 2012, Ken Ferrell called regarding sewage backing up into his home located at 401 East Main Street. The gravity line is pumping back into his house. The Town may have to extend his gravity line to Harrison Street line to prevent the problem. A back flow device is being placed on his line on January 8, 2013. Mr. Williams contacted the engineer and will have him come look at the line and see what needs to be done.

Mr. Williams suggested raising the Utility Meter Deposit for renters from \$100.00. The Board asked him to come back with a proposal at the February 4, 2013 Meeting.

15. TOWN MANAGERS REPORTS/UPDATES

1. NCLM Advocacy Goals Conference is January 24 – the Board needs to appoint a voting Delegate. Consensus of the Board was for Gene Branon to be appointed, with Town Manager Mr. Christopher Ong as alternate.
2. Dam Remediation - Alex Rutledge with Schnabel will meet with Public Works Director on Thursday, January 10, 2013 with design and construction documents addressing the notice deficiency prior to submitting to the Dam Safety by January 14, 2013
3. Holiday Closing – January 21, 2013 for Martin Luther King Day
4. Reminded the Commissioner to RSVP by January 11, 2013 if they will be attending the Yadkin County Chamber of Commerce Annual Meeting on January 22, 2013.

16. COMMISSIONER COMMENTS

Commissioner Hall, Graham and Branon had nothing to report or inquire about.

Commissioner Norman reported or inquired on the following:

1. Asked Public Works Director to look at the Buchanan Street. He received a complaint about it.
2. Status on Junk Yard on Old 421 – Town Attorney Ben Hardy stated that the Town is proceeding to take the issue to court.
3. Elite Living Center – Town Attorney Ben Hardy replied that he is ready to file the complaint and will get the information to Mr. Ong to review. Commissioner Norman suggested that the Town Manager and Mayor contact Mrs. Pendergrass to have one more meeting with her before proceeding to file. Mr. Ong will arrange a meeting this week.

Commissioner Betty Driver:

1. Hole located on Highway 601 near Papa's Pizza – Mr. Williams will contact the DOT.

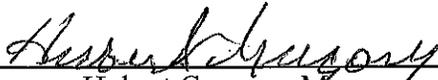
17. CLOSED SESSION

Commissioner Norman made a motion to go into "Closed Session" under the NCGS 143-318-11 to consult with the Town Attorney at 7:37 p.m. Commissioner Branon seconded.
Vote: 5/0

18. ADJOURNMENT

With no further business to be discussed, Commissioner Norman moved that the meeting be adjourned. Commissioner Driver seconded the motion. The meeting adjourned at approximately 8:08 p.m.

Vote: 5/0


Hubert Gregory, Mayor


Carmen Headen, Town Clerk