

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, OCTOBER 3, 2016

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Betty Driver

Tony Hall

Monta Davis-Oliver

Scott Winebarger

Town Attorney Ben Harding

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Planning Advisors: Richard Smith &
Will Linville

Quorum requirements met – meeting proceeded.

PUBLIC HEARING(S)

Mayor Norman opened the public hearings at 5:55 p.m. The purpose of the hearing were is to consider a zoning map amendment (ZMA) request.

5:55 p.m.: Zoning Map Amendment Request (ZMA 2016-04) by Mr. John G.

Trivette – Planning Advisor Will Linville presented the Board with an overview of the ZMA request to rezone property located at northwestern corner of the intersection of Unifi Industrial Road and Shacktown Road from R-20 Rural Residential to B-2 Highway Business Zoning District (PIN #581600586279). The property comprises approximately .89 acres. He reported that the Planning Board heard the request on August 22, 2016 and recommended with a vote of 6/0. Mr. Linville stated that the staff recommended approval of the request and adoption of the Statement of Consistency. No one spoke during the public hearing.

Mr. Gray Garrison asked to address the Board of Commissioners. He questioned the zoning map amendment of the parcel #581600586279 and surrounding parcels. Mr. Garrison commented that Town Manager Ken Larking, and Town Board of Commissioners did a major overhaul of the zoning map. During that overhaul, these parcels were rezoned B-2 Highway Business Zoning District instead of R-20 Rural Residential Zoning District as shown in the slide presentation by Planning Advisor Will Linville. Mayor Eddie Norman instructed Town Manager Perry Williams to investigate, as he was involved in revisions of the zoning map.

With no further comments or questions, Mayor Norman closed the public hearing at 6:03 p.m.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 6:03 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

Mayor Eddie Norman deviated from the general order of the agenda and went to Item #10 on the Agenda "Rapid Entry Key System Ordinance" to discuss. See Item #10 for full details.

3. PUBLIC COMMENT

With no one wishing to speak, the public comments section of the meeting was closed.

4. APPROVAL OF MINUTES

Commissioner Tony Hall made a motion to approve the minutes as presented (listed below). Commissioner Scott Winebarger seconded the motion and passed unanimously. Vote: 4/0

- September 12, 2016 Regular Meeting Minutes
- September 12, 2016 Closed Session Minutes

5. ACTION ON PUBLIC HEARING(S) *(Attachment #1)*

- **5:55 p.m.: Zoning Map Amendment Request 2016-04/John G. Trivette:** Commissioner Monta Davis-Oliver made a motion to approve the Zoning Map Amendment (ZMA 2016-04) from R-20 Rural Residential Zoning District to B-2 Highway Business Zoning District and to adopt include the Statement of Consistency. Commissioner Betty Driver seconded the motion and passed unanimously. Vote: 4/0

6. CONSENT AGENDA (ITEM(S) 1-3) *(Attachment #2)*

Mr. Williams presented the consent agenda items (Budget Amendments, Invoices, and Surplus of Vehicles/Equipment) for the Board's consideration.

Commissioner Monta Davis-Oliver made a motion to approve all items as submitted on the consent agenda. The motion was seconded by Commissioner Betty Driver and passed unanimously.

Vote: 4/0

7. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented the Board of Commissioners with the Fire Departments monthly statistical report. He stated that the call volume continues to climb (approximately 145-150 calls per month) and up twenty percent from last year.

Commissioner Tony Hall raised a concern regarding the false alarm calls made to the nursing homes each month. He suggested incorporating a fine for habitual false alarms. Mayor Norman asked Town Attorney Ben Harding to look into the matter.

Mayor Norman made an official appointment of Commissioner Tony Hall to the Yadkinville Volunteer Fire Department Board to represent the Town of Yadkinville's interest. The business meeting occurs monthly on the second Tuesday beginning at 7:00 p.m.

8. POLICE CHIEF'S REPORT

Chief Tim Parks submitted his monthly statistical report to the Board of Commissioners.

9. PUBLIC WORKS DIRECTOR'S REPORT

Town Manager Perry Williams did not have anything to report.

10. RAPID ENTRY KEY SYSTEM ORDINANCE (Public Discussion)

Mayor Eddie Norman gave a short introduction on the Yadkin County's Rapid Entry Key System Ordinance and that Town Board of Commissioners has not adopted a resolution permitting this ordinance to be applicable within its corporate limits. He stated that the Town was reevaluating after learning new information and sent letters (approximately 250) business owners to gain their insights before making a decision.

Emergency Services Director Keith Vestal addressed the Board and public to explain the County's Rapid Entry Key System Ordinance. Mr. Vestal stated that ordinance was designed to achieve two key factors; to assist the Fire Departments and assist the property owners. He emphasized all fire departments within the County are volunteers and put in a tremendous amount of free hours in the form of training, community service and the calls. Mr. Vestal pointed out that the majority of the fire alarms are false alarms. He believes that the key system is designed to help with time management. This would eliminate the fire fighters from having to wait on a key holder to arrive to assess the situation, especially after business hours. It would also reduce exposure to property damage (smoke, water, or forced entry) to their buildings/businesses. Mr. Vestal stated the system was secure and that each Fire Department is issued one secured key for each secured key box installed on an apparatus approved by the Fire Marshall in accordance with the manufacturer's guidelines. The property owner, business owner, or other person(s) is responsible for cost and installation of the secure key box (Knox Box). The criteria for mandatory installation are; have a sprinkler system, have a monitored Fire Alarm System, or house or disperse hazardous materials. The deadline for installation is no later than 24 months from the enactment of the ordinance (adopted by Yadkin County Board of Commissioner on December 7, 2015).

County Manager Lisa Hughes apprised the Town Board that the building code, depending on class of building, requires that the Fire Department have access to buildings 24 hours a day, which may include a master key to your buildings. She explained that the ordinance was providing a more secure way to house the key to businesses. Fire Marshall Ricky Leonard provided secure key boxes for the public to examine and explained their use. He

explained how the key codes are generated and distributed to the Fire Chiefs. Mr. Leonard answered questions and concerns from the public. (Ordinance and information are available on the Yadkin County website). After a brief discussion about the ordinance adoption and the authority of the Fire Marshall to administer fines to non-compliant businesses, Ms. Hughes concluded that the Fire Marshall has the authority to require the Knox Box. The Town Board requested that the Town Attorney Ben Harding to investigate the legalities on whether the Town can elect to adopt or reject the County ordinance and report at the next board meeting scheduled November 7, 2016.

Mayor Norman thanked the County Manager Lisa Hughes, Fire Marshall Ricky Leonard, and Emergency Services Director Keith Vestal, for coming to explain the ordinance and answer any questions from the public and the public for attending.

11. MANAGER'S REPORT

- **Board Applications & Appointments:**

The Board discussed the possible appointments of Ms. Chris Matthews, Mr. Perry Snow, and Mr. Chip Thomas. It was agreed that the Board of Commissioners board appointment be made at the next board-meeting schedule November 7, 2016.

Commissioner Monta Davis-Oliver made a motion to appoint Mr. Chip Thomas to the Board of Adjustment. The motion was seconded by Commissioner Betty Driver and passed unanimously.

Vote: 4/0

- **Yadkinville Fire Department**

See "Fire Chief's Report"

- **Main Street Sidewalk Project**

Mr. Williams reported that Withers & Ravenel are drawing the Main Street sidewalk plans and the projected start date is March 2017 (due to the holidays and possible increment weather).

- **Annexation Fee**

Mr. Williams suggested adding an annexation fee to the current Town Fee Schedule due to time consumption and fees. Mayor Norman directed Mr. Williams to present a recommendation to the Board at the regular meeting on November 7, 2016.

- **Town Banners**

Mr. Williams rendered a drawing of the larger banner that will be placed at the four major intersections of Town. He stated that the Appearance Committee had been working diligently on the project. It was the consensus of the Board to move forward and acquire quotes and order.

- **Surplus Items Sold (Update)**

Mr. Williams updated the Board on the revenue produced by the surplus items sold on GovDeals (\$40,205).

- **Board Appreciation Dinner:**

Mr. Williams apprised the Board that a conflict arose with the original date set for the Board Appreciation Dinner on December 1, 2016. Therefore, it was rescheduled for Friday, December 9, 2016 beginning at 5:30 p.m.

- **Road Design Improvements: (Added Item)**

Mr. Williams gave an update on the TCC meeting and road improvement projects and scoring system. He added that Yadkin County, Boonville, Jonesville, and Yadkinville each got a vote on upcoming NCDOT projects. Mr. Williams encouraged the Board to appoint an elected official to be on the TAC Committee to represent the Town's interest.

12. COMMISSIONER COMMENTS

Commissioner Tony Hall:

- Inquired about trashcans not being emptied at the courthouse. Mr. Williams stated that Waste Management had been contracted and that the cans were picked up.
- Parking Tickets at Courthouse – Mr. Hall explained that an attorney had complained about receiving a two-hour parking citation while parked at the courthouse. Mr. Williams iterated that two-hour parking signs are posted and visible near the courthouse. He explained that parking in that area should be available to citizens needing to access the courthouse and that long-term parking is nearby. It was agreed that Chief Parks would continue to monitor the courthouse.

Commissioner Scott Winebarger:

- Inquired about the pipe behind Hardees at Pine Valley Apartments and when NCDOT would repair it. Mr. Williams said that plans were underway, which could take approximately three months. Commissioner Winebarger commented that public safety was a concern

CLOSED SESSION

Commissioner Monta Davis-Oliver made a motion to go into "Closed Session" at 7:19 p.m. under N.C.G.S. 143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and N.C.G.S. 143-318.11 (a)(5)(i) and to discuss the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease;. Commissioner Betty Driver seconded the motion.

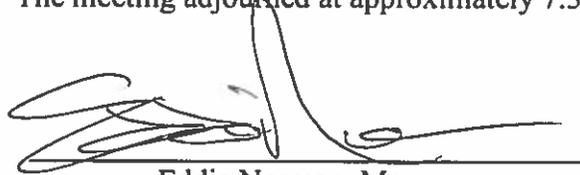
Vote: 4/0

Commissioner Monta Davis-Oliver made a motion to come out of "Closed Session" and Commissioner Betty Driver seconded the motion. The Board came out of "Closed Session" at approximately 7:35 p.m.

Vote: 4/0

13. ADJOURNMENT

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting be adjourned. Commissioner Scott Winebarger seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:36 p.m.
Vote: 4/0

A handwritten signature in black ink, appearing to read 'Eddie Norman', written over a horizontal line.

Eddie Norman, Mayor

A handwritten signature in black ink, appearing to read 'Shelia B. Weathers', written over a horizontal line.

Shelia B. Weathers, Town Clerk