

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
MONTHLY MEETING MINUTES  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC 27055  
OCTOBER 6, 2014

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Betty Driver

Tony Hall

Eddie Norman

Kelly Oliver

Monta Davis-Oliver

STAFF PRESENT:

Town Manager: Christopher Ong

Town Clerk: Carmen Headen

Chief of Police: Tim Parks

Public Works Director: Perry  
Williams

Town Attorney: Benjamin Harding

Quorum (4) is met – Meeting proceeded

**1. CALL TO ORDER**

Mayor Hubert Gregory called the meeting to order at 7:00 p.m.

**2. INVOCATION**

Mayor Gregory offered the invocation.

**3. PUBLIC COMMENTS**

No one signed up to speak during the Public Comments section of the meeting.

**4. APPROVAL OF MINUTES**

Commissioner Eddie Norman made a motion to approve the September 8, 2014 Regular Meeting Minutes and September 8, 2014 Closed Meeting Minutes. Commissioner Monta Davis-Oliver seconded the motion.

Vote: 5/0

**5. PUBLIC HEARING SET**

A public hearing was set for November 3, 2014 starting at 6:50 p.m., to hear a request to rezone 101 Woodlyn Drive from M-1 (Light Industrial) to R-O (Residential Office);  
PIN# 5816(09)15-6907.

**6. PROCLAMATIONS/RESOLUTIONS**

Mayor Gregory presented a proclamation for Red Ribbon Week.

**7. CONSENT AGENDA**

Commissioner Norman made a motion to accept the consent agenda, as presented by the Town Manager, as well as two invoices that were not on the agenda: C.K.X. INC in the

amount of \$14,730 and Chemtech Roof Systems Incorporated in the amount of \$23,637. The motion was seconded by Commissioner Tony Hall.

Vote: 5/0

See Attachment #1 – Agenda #7

## **8. REQUEST FOR TOWN TO ADOPT THE YADKIN COUNTY COMPREHENSIVE TRANSPORTATION PLAN (CTP)**

**Presenter: Dean Ledbetter (NCDOT Region 11)**

In the absence of scheduled presenter Vernia Wilson, Dean Ledbetter from the North Carolina Department of Transportation was in attendance and asked the Town Board to adopt the Yadkin County Comprehensive Transportation Plan (CTP) as presented. The plan that was presented included the changes the Board requested at the last meeting. Commissioner Davis-Oliver made a motion to adopt the Comprehensive Transportation Plan (CTP) as presented. Commissioner Betty Driver seconded the motion.

Vote: 5/0

At this time, Mayor Gregory asked Town Manager Christopher Ong to discuss a situation on Virginia Drive. Mr. Ong advised that this should be discussed in Closed Session.

## **9. APPOINTMENTS**

Mr. Ong reported that he contacted Margaret Brown who expressed her willingness to serve on the Appearance Committee. Commissioner Davis-Oliver made the motion to appoint Mrs. Brown to the Appearance Committee. Commissioner Hall seconded the motion.

Vote: 5/0

## **10. YADKIN VOLUNTEER FIRE DEPARTMENT**

- No one was present to give a report/updates.

## **11. POLICE DEPARTMENT**

- Police Chief Tim Parks requested approval from the Board to trade in fifteen (15) service weapons for ten (10) new Glock 23 pistols. Chief Parks reported that the cost difference after the trade in will be \$427. The request is being made due to the fact that their weapons are 10 years old. Commissioner Norman made a motion to approve the request. Commissioner Kelly Oliver seconded the motion.

Vote: 5/0

## **12. PUBLIC WORKS DEPARTMENT**

- ~~Public Works Director Perry Williams had nothing to report.~~

## **13. TOWN MANAGERS REPORTS/UPDATES**

- Quotes on Wood/Brush Chipper: Mr. Ong reported that the chipper has been broken since last month and that the Town was not able to chip in September. Mr. Ong continued that the price on parts to fix the chipper would be between \$5,000 and \$8,000 and there was no guarantee that it would be compatible with a 22 year-old chipper. Mr. Ong referenced quotes in the agenda packet for a new compatible chipper. Public Works Director Perry Williams' recommendation is to purchase a Bandit Model 200UC Chipper for \$28,670 from Bandit of the

Southeast. Commissioner Hall made the motion to purchase the chipper as recommended by Perry Williams. Commissioner Driver seconded the motion.  
Vote: 5/0

- Application to NCDOT for Bicycle/Pedestrian Planning Grant: Mr. Ong requested approval from the Board to reapply for a \$36,000 bicycle/pedestrian planning grant from NCDOT that was not awarded last year. Mr. Ong reported that the grant is in the same form as last year's which would require a 10% match by the Town if awarded but could make the Town more competitive for future bicycle trails and sidewalk funding opportunities. Commissioner Norman made a motion for Mr. Ong to reapply for this grant. Commissioner Davis-Oliver seconded the motion. Commissioner Hall said that he would go along with the decision as long as the Town of Yadkinville gets the grant for this project.  
Vote: 5/0
- Board Appreciation Dinner/Holiday dates: Mr. Ong presented a proposed Holiday calendar of upcoming events for the Board's consideration. It was the consensus of the Board to host the Board Appreciation Dinner on December 4 at Allison Oaks with catering by Steve Potts of Regal Catering.

#### **14. COMMISSIONER COMMENTS**

Commissioner Hall reported that he has already spoken to the Town Manager about the junk car across Birch Street from the Baptist church and the pot holes on Birch Street.

Commissioner Kelly Oliver had nothing to report, comment or inquire about.

Commissioner Norman had the following comments and inquiries:

- Regarding Chris Brown's rent house near the Yadkinville Baptist church, the tenants have had stuff for sale on the porch and in the yard for the past few weeks. A letter needs to be sent.
- A letter needs to be sent to the owner of the house below the Police Department on Hemlock Street that has junk stacked on the front porch.
- Employees Holiday Gathering – Commissioner Norman inquired about the employee holiday lunch, asking if the employees wanted to do the same luncheon as in recent years past or something different. There was a brief conversation with different options discussed. Commissioner Norman asked the Town Manager to poll the employees to see what they would prefer.
- Christmas Gift – Commissioner Norman discussed last year's holiday gift cards to employees which factored back in the taxed amount and asked if the Town would be doing the same thing this year. The Town Manager confirmed that the Town will do it again this year.

Commissioner Davis-Oliver had nothing to report, comment or inquire about.

Commissioner Driver inquired about the zoning of the parcel of land where the Holt Grove Trailer Park used to be. Mr. Ong stated that it is zoned R-10 for single family residential. This property could not be a business or an apartment complex without rezoning the property.

**15. CLOSED SESSION**

Commissioner Norman made a motion to go into "Closed Session" under the NCGS 143-318.11(a) (3) to consult with the Town Attorney at 7:27 p.m. Commissioner Oliver seconded the motion.

Vote: 5/0

Commissioner Driver excused herself from the first item of discussion.

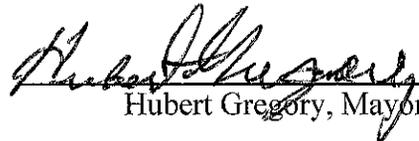
With no action taken, Commissioner Norman made a motion to come out of "Closed Session" at approximately 7:57 p.m. Commissioner Hall seconded the motion.

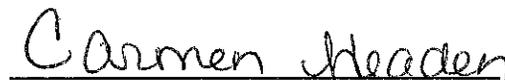
Vote: 5/0

**16. ADJOURNMENT**

With no further business to be discussed, Commissioner Norman moved that the meeting be adjourned. Commissioner Davis-Oliver seconded the motion and the motion was approved unanimously. The meeting adjourned at approximately 7:58 p.m.

Vote: 5/0

  
Hubert Gregory, Mayor

  
Carmen Headen, Town Clerk