

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MEETING MINUTES
November 5, 2012

OFFICIALS PRESENT:

Mayor Hubert Gregory
Commissioners:
 Gene Branon
 Betty Driver
 Phillip Graham
 Tony Hall
 Eddie Norman

STAFF PRESENT:

Town Manager: Christopher Ong
Public Works Director: Perry Williams
Assistant Police Chief: Cpt. Patrick Long
Dir. of Development & Planning: Paul Lowe

Town Attorney: Benjamin Harding

PUBLIC HEARINGS

No Public Hearings.

The Board scheduled two public hearings for the December 3rd Board of Commissioners Meeting. The first public hearing is scheduled for 6:50 P.M. to evaluate a zoning text request by Virgil Dodson/United Methodist Church. The second hearing will take place at 6:55 P.M. to review a zoning request made by Jim Ballas to rezone 714 Carolina Avenue from M-1 to B-1.

CALL TO ORDER

Meeting called to order by Mayor Hubert Gregory at approximately 7:00 P.M.

INVOCATION

Commissioner Phillip Graham offered the invocation.

PUBLIC COMMENTS

Shamus Jackson, of 340 Harrison Street, expressed his concern regarding an overgrown tree at the intersection of Harrison and Hemlock which is blocking a "Children at Play" sign. He felt the overgrowth created a safety concern for the children in the area.

Penny Gillenwater, residing in the ETJ, is the President of the Yadkinville Elementary School PTA. Ms. Gillenwater expressed her concerns regarding the proposed Town Park user fee. She stated that the park was frequented by school groups and feared a decline in use of the facility if the policy was implemented.

APPROVAL OF MINUTES

Commissioner Norman made a motion to approve the following meeting minutes: October 1, 2012 Regular Meeting and October 1, 2012 Closed Session Meeting. Commissioner Hall seconded the motion. All voted in favor. Vote: 5/0.

PROCLAMATION OF NATIONAL HOSPICE AND PALLIATIVE CARE MONTH

Mayor Gregory received Joey McKeithan, RN, BSN, Director of Patient Services at Mountain Valley Hospice & Palliative Care and read the proclamation of National Hospice and Palliative Care Month. Ms. McKeithan stated that her organization appreciates all the support from first responders and local governments in Mountain Valley Hospice and Palliative Care's sixteen (16) county service area. She also stated that Mountain Valley Hospice and Palliative Care's aim is to ensure that the needs of their patients and the community at large are met.

DISCUSSION REGARDING W. MAIN STREET SIDEWALK (MONROE TO MADISON STREET)

Mayor Gregory opened up discussion regarding the sidewalk on W. Main Street. The Board agreed to extend the sidewalk from Monroe to Madison Streets to the Yadkinville Post Office. Commissioner Branon made the motion to extend the sidewalks which Commissioner Norman seconded. The Board of Commissioners voted unanimously to approve the project. Vote: 5/0. Commissioners also discussed the number of driveways currently in use at the Post Office. Some members suggested limiting the number of driveways to two. Perry Williams, Director of Public Works, informed the Board of Commissioners that any decision to alter or remove driveways would have to be made by the North Carolina Department of Transportation (NCDOT), but the Town could pursue the sidewalk project separately. Commissioner Norman commented that the area between Monroe and Madison Streets could be enhanced by adding planters and benches.

APPOINTMENTS TO BOARDS

The Board of Commissioners approved appoints to both the Planning Board and Board of Adjustment. Two new members were appointed to the Planning Board including: Scott Winebarger (in-town) and Tony Snow (ETJ). Three new members were appointed to the Board of Adjustment including: Rhyne Dowell (in-town), H.L. Wooten (in-town), and Kelly Oliver (in-town). Commissioner Branon made the motion to approve the appointments and Commissioner Driver seconded. The Board voted unanimously to approve the new members. Vote: 5/0.

CONSENT AGENDA

The consent agenda was approved unanimously with item eight (8) removed from consideration. Commissioner Norman made the motion to approve the consent agenda while Commissioner Branon seconded. Vote: 5/0.

FIRE CHIEF'S REPORT

Commissioner Branon presented the Fire Department report.

DEVELOPMENT AND PLANNING DIRECTOR'S REPORT

Town Planner Paul Lowe presented the Planning Department report. He informed the Board of Commissioners that the NCDOT denied the Town's request for "share the road" signs to promote biker safety. Mr. Lowe provided an update regarding the Halloween event. He stated that over twenty (20) businesses participated and the event was a great success.

POLICE CHIEF'S REPORT

Cpt. Long informed the Board of Commissioners that last month there was an increase in break-ins in Town. Cpt. Long also provided information regarding a 5-K race which will be held on November 17, 2012 at the Yadkin Valley Community Hospital and the Christmas Parade which is scheduled for December 1, 2012. Commissioner Branon asked Cpt. Long about the parking spaces that were eliminated on State Street/US 601. Cpt. Long informed Commissioner Branon that the Police Department has not received any complaints.

PUBLIC WORKS DIRECTOR'S REPORT

No report.

MANAGER'S REPORT

Christopher Ong, Town Manager, presented the first quarter budget report. The Town has collected 46% of expected revenue and occurred 25% of budgeted expenses.

Mr. Ong then provided information regarding upcoming events: November 22nd-23rd Town offices will be closed for the Thanksgiving holiday, November 29th the Board Appreciation Dinner will occur, November 30th the Yadkinville Tree Lighting event is planned, December 1st is the Christmas Parade, and December 24th-26th Town offices will be closed for the Christmas holiday.

Mr. Ong stated that the Town of Yadkinville will receive five (5) free banners from the Yadkin Valley Heritage Corridor. The brackets will have to purchased separately at a cost of \$100.00 each or \$500.00.

Ong provided draft parks and recreation ordinance for the Board's review.

Ong presented a hold harmless agreement needed for the League of Municipalities. Commissioner Norman made a motion to approve the agreement and Commissioner Hall seconded. The vote was unanimous. Vote: 5/0.

Ong informed the Board that Bobby Todd of the Yadkin Chamber of Commerce made a request for the replacement of windows at the Chamber office on Jackson Street, a Town owned building. Commissioners instructed staff to receive estimates and report back during the December 3rd Commissioner Meeting.

COMMISSIONER'S COMMENTS

Commissioner Hall had a concern regarding the runoff from the Yadkin County Jail addition. Hall wanted the Town to pursue fixing the runoff issues. Perry Williams stated that the repairs would take about a half days worth of work and cost the Town about \$600 to \$700 dollars in supplies. Mr. Williams was concerned about future maintenance issues. Mr. Williams stated that if the Town works or repairs sub-systems on private property than the Town would be responsible for maintaining such work. The Board agreed to table the issues for its December 3rd meeting and asked Mr. Williams to get estimates on the project

Commissioner Graham had two concerns. He thought the leaf pick up schedule for Town should be altered to start in October. The proposed scheduled would run from the last week in October to the end of January. The Board agreed and Commissioner Norman made a motion to alter the leaf pick up schedule and Commissioner Graham seconded. The vote was unanimous. Vote: 5/0. Commissioner Graham also wanted Town Hall staff to identify themselves when answering the phone.

Commissioner Driver asked Cpt. Long about Holcomb Trailer Park. Cpt. Long stated that the Police Department did not receive any unusual calls during the previous month.

Commissioner Branon had no comments.

Commissioner Norman had no comments.

CLOSED SESSION

At approximately 8:20 p.m., Commissioner Norman made a motion to enter closed session. Commissioner Branon seconded. The vote was unanimous. Vote: 5/0.

No action was taken in closed session.

ADJOURNMENT

Commissioner Norman made a motion to adjourn. Commissioner Branon seconded. The vote was unanimous. Vote: 5/0. The meeting adjourned at approximately 8:50 pm.


Hubert Gregory, Mayor