

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, DECEMBER 4, 2017**

**OFFICIALS PRESENT:**

Mayor Eddie Norman  
Commissioners:  
    Betty Driver  
    Tony Hall  
    Monta Davis-Oliver  
    Chris Matthews  
    Scott Winebarger

**STAFF PRESENT:**

Town Manager: Perry Williams  
Public Works Director: Perry Williams  
Town Clerk: Shelia Weathers  
Finance Officer: Dina Reavis  
Town Planner Advisor: Richard Smith  
Police Chief: Tim Parks

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

**PUBLIC HEARING(S)**

Mayor Norman opened the public hearings at 5:49 p.m. The purposes of the hearings are to consider a Zoning Map Amendment ZMA 2017-05 and Voluntary Annexation petition.

**5:49 p.m.: Zoning Map Amendment (ZMA-2017-05)**

Planning Advisor Richard Smith presented an overview of Zoning Map Amendment ZMA-2017-05 request made by Mr. Joseph T. Wooley to rezone parcel's PIN #580612873238 and PIN #580612873451 from B-1 (Neighborhood Business) to M-1 (Light Manufacturing). Mr. Smith stated that the request was consistent with the Town's Comprehensive Plan. Mr. Joseph Wooley informed the Town Board that this property would house a powder coating business.

**5:55 p.m.: Voluntary Annexation Petition Request by Gray Garrison**

Planning Advisor Richard Smith presented an overview of the Voluntary Annexation Petition request by Mr. Gray Garrison to annex +/- 35.01 acres PIN #581700617346, into Town of Yadkinville limits. Mr. Smith noted that the property was approved for rezoning from B-2 to M-1 at the November 6, 2017 regular meeting.

With no further comments, Mayor Norman closed the Public Hearings at 5:56 p.m.

### **1. CALL TO ORDER**

The regular meeting was called to order by Mayor Norman at 5:57 p.m.

### **2. INVOCATION**

Mayor Norman offered the invocation.

### **3. SWEARING IN OF OFFICIALS**

Town Clerk Shelia Weathers swore in re-elected Town Mayor Eddie Norman, Commissioner Chris Matthews, and Commissioner Scott Winebarger. After the swearing-in of officials, Mayor Norman read Commissioner Betty Driver's resignation letter to the Board. Mayor Norman commended Commissioner Driver for her service to the community. He proceeded to read the Proclamation for Betty Driver Day set for January 8, 2018.

### **4. PUBLIC COMMENT**

Mr. Brian Southard congratulated Commissioner Driver and thanked her for her support of the Yadkinville Fire Department over the years. Mr. Southard informed the Board that Christmas parade was the largest since 2004. He thanked the Town, the Police Department, Fire Department, and Unifi Industry for their support throughout the process.

### **5. APPROVAL OF MINUTES**

Commissioner Chris Matthews made a motion to approve the following minutes as presented. Commissioner Tony Hall seconded the motion and the motion passed unanimously.

Vote: 5/0

- November 6, 2017 (Regular Meeting Minutes)
- November 6, 2017 (Closed Session Minutes)

### **6. ACTION ON PUBLIC HEARINGS**

Commissioner Monta Davis-Oliver made a motion that proposed zoning map amendment ZMA-2017-05 is consistent with the future land use designation in the Town of Yadkinville Comprehensive Plan, is consistent with M-1 district intent, and considers the action to be reasonable and in the public interest. The motion was seconded by Commissioner Chris Matthews, and the motion passed unanimously.

Vote: 5/0

Commissioner Tony Hall made a motion to pass the ordinance voluntarily annexing 35.01 +/- acres located on Unifi Industrial Road and Fred Hinshaw Road, near the intersection with East Main Street/Old Highway 421 and further identified as Property Identification Number 5817-0061-7346. The motion was seconded by Commissioner Chris Matthews, and the motion was unanimously approved.

Vote: 5/0

## **7. ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN**

Town Manager Perry Williams requested the Board to approve the "Ordinance to Extend the Corporate Limits of the Town" in order to complete the Voluntary Annexation of Unifi Industrial Road, PIN #5817-0061-7346.

Commissioner Chris Matthews made a motion to approve "An Ordinance to Extend the Corporate Limits of the Town of Yadkinville, North Carolina." The motion was seconded by Commissioner Scott Winebarger, and the motion passed unanimously.  
Vote: 5/0

## **8. CONSENT AGENDA (ITEM(S) 1) (Attachment #1)**

Mr. Perry Williams presented the consent agenda item for the Board's consideration.

- Budget Amendments #7 and #8-ARC WiFi Grant and Police Department totaling \$36,731.00
- Invoices (4) totaling \$89,621.56

Commissioner Monta Davis-Oliver made a motion to approve all the items as submitted on the consent agenda. The motion was seconded by Commissioner Betty Driver, and the motion passed unanimously.  
Vote: 5/0

## **9. RESOLUTION TO PERMIT VOTING BY ABSENTEE BALLOT IN MUNICIPAL ELECTIONS**

Mayor Eddie Norman gave an overview of the history of absentee voting in the Town elections. After some discussion, it was the consensus of the Town Board to permit voting by absentee ballot in future elections.

Commissioner Scott Winebarger made a motion to adopt the Resolution to Permit Absentee Voting in Town Elections. The motion was seconded by Commissioner Chris Matthews, and the motion passed unanimously.  
Vote: 5/0

## **10. FIRE CHIEF'S REPORT**

Fire Chief Jody Doss presented his monthly report. Chief Doss stated that November was extremely busy with approximately 120-130 calls run. He further noted that the Fire Department could receive their DOI Inspection grade by the end of December 2017.

## **11. POLICE CHIEF'S REPORT**

Police Chief Tim Parks presented the Board with his monthly report

- Chief Parks asked for the Town Boards opinion about implementing a call tree system for the Cops Care Program. He noted that this system would send out a group of calls to residents about events, inclement weather, suspicious activity, etc. Chief Parks stated that the system cost \$35 a month. The Board agreed to

continue researching the matter for the Cops Care Program and the Town of Yadkinville citizens.

- Chief Tim Parks apprised the Town Board that Mr. Williams met with a Highway Patrol representative and members from the North Carolina Department of Transportation on construction of a VIPER system radio tower at the NCDOT facility. He noted the Yadkinville Police Department had the option to place an antenna on the tower as a courtesy to the Town. Due to all emergency calls dispatched through Yadkin County's center, the placement of an antenna is not necessary.
- Chief Parks addressed the concerns regarding the last YMCA Family Fit 5k Run. He and Assistant Chief Patrick Long presented the Board with an overview of designated routes used in past runs and alternatives for the future to decrease complaints. He noted one of the routes was causing concern due to the number of officers involved to direct traffic, as well as the number of businesses that have to close temporarily. After some discussion, the Town Board directed Chief Parks to meet with the organization representatives to collaborate on alternative routes and present back to the board at a later date.

## **12. PUBLIC WORKS DIRECTOR'S REPORT**

Town Manger Perry Williams did not have anything to report.

## **13. MANAGER'S REPORT**

- **Downtown Revitalization Grant Update:**  
Town Manager Perry Williams apprised the Town Board that the Downtown Revitalization Grant was rescinded and stated that the Town of Yadkinville was the only recipient eliminated. Mayor Norman noted that Representative Lee Zachary offered to assist in the process to secure funding for the revitalization of the downtown area. He explained that Town Manager Perry Williams received notification in July 2017 from the North Carolina Department of Commerce and the members of the North Carolina General Assembly as authorized under N.C. Session Law 2017-257, Senate Bill 257, Section 15.8 (a) that the Town of Yadkinville was selected to receive downtown revitalization grant funding of \$100,000. Mayor Norman stated that all necessary forms were completed and sent to the appropriate departments. Planning Advisor Richard Smith apprised the Board regarding the grant approval process. After a lengthy discussion, it was the consensus of the Board for Mr. Williams to send Representative Zachary and North Carolina Department of Commerce a letter to inquire as to why the funding was rescinded.
- **Sienna Heights Road Name:**  
Town Manager Perry Williams noted that Sienna Heights had opened. He apprised that the private drive was named Sienna Circle by the owners. It was a concern of Mr. Williams that the standard process of naming streets in the Town limits was at the discretion of the Board of Commissioners. It was determined that since Sienna Circle was a private drive, it was not an issue. The Board noted that the maintenance of the private drive would be at the owner's responsibility.
- **Town of Yadkinville Property (PIN #580711663585):**

Town Manager Perry Williams apprised the Board that Mr. Johnson would like to buy a corner of the lift station property PIN #580711663585, in order to construct a driveway to his own property. Mayor Eddie Norman recommended Mr. Williams work with Attorney Ben Harding to ensure a proper evaluation of the property. The Board agreed to revisit the request at their January 8, 2018 meeting.

- **Bobby C. Thompson Estate Property:**  
Mr. Williams presented an overview of the conversations he had with the attorney representing the estate of Mr. Thompson for property located near the Pine Valley Apartments. The attorney approached the Town in regard to purchasing the property at \$61,200. After some discussion regarding possible uses, it was determined that the property would not be beneficial to the Town.
- **Harrison Street Property (Shirley Clark & Joyce Hicks):**  
Mr. Perry Williams apprised the Town Board that Ms. Shirley Clark contacted him about donating property on Harrison Street to the Town. It consists of approximately one (1) acre and is valued at \$17,100. Upon further discussion, it was determined that more information was needed.
- **Ethics Training Date:**  
The Board agreed on Friday, January 26<sup>th</sup> at 12:10 p.m. to conduct their ethics training.
- **Board Appreciation Dinner- Friday, December 8<sup>th</sup> at 5:30 p.m.:**  
Mr. Perry Williams reminded the Board that the Board Appreciation Dinner will be held on Friday, December 8<sup>th</sup> at 5:30 p.m. at the Tractor Museum.
- **Employee Appreciation Luncheon- Friday, December 15<sup>th</sup> at 12:00 p.m.:**  
Mr. Perry Williams reminded the Board that the Employee Appreciation Luncheon will take place on Friday, December 15<sup>th</sup> at 12:00 p.m. at the Public Works Facility.
- **Town Closings:**  
Mr. Perry Williams informed the Board that Town Hall will be closed Monday, Tuesday and Wednesday, December 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup> for Christmas and Monday, January 1, 2018 for New Year's Day.

#### **14. COMMISSIONER COMMENTS**

##### **Commissioner Scott Winebarger:**

Mr. Scott Winebarger commended the Town on the Christmas Tree Lighting. He noted that there was a great crowd present and the event was very successful.

##### **Commissioner Monta Davis-Oliver:**

Ms. Monta Davis-Oliver thanked Mr. Brian Southard for all his hard work in organizing the Christmas Parade. She also recognized the Christmas Tree Lighting as drawing one of the biggest crowds that she has seen since attending.

##### **Commissioner Betty Driver:**

Ms. Betty Driver thanked all the Town Departments for all they do for the Town and the citizens. She inquired about whether the adult facilities had combined into one facility and the monitoring methods. Commissioner Monta Davis-Oliver stated that Yadkin County Social Services monitored all adult facilities regularly.

**15. ADJOURNMENT**

With no further business to discuss, Commissioner Tony Hall moved the meeting adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:03 p.m.

Vote: 5/0



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Eddie Norman, Mayor



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Shelia B. Weathers, Town Clerk