

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, DECEMBER 7, 2020

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Chris Matthews

Scott Winebarger

Richie Parker

Town Attorney Ben Harding

STAFF PRESENT:

Town Manager: Mike Koser

Public Works Director: Jacob Swaim

Asst. Town Manager: Shelia Weathers

Police Chief: Dawn Pardue

Interim Town Clerk: Alex Potts

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 6:00 p.m.

2. INVOCATION

Mayor Norman asked Mr. Kenny Gooden to offer the invocation.

3. ADOPTION OF AGENDA (MOTION)

Commissioner Monta Davis-Oliver made a motion to approve the Agenda with additional Budget Amendment. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

4. SWEARING IN OF FINANCE DIRECTOR HUNTER GOODEN
(Attachment #1)

5. PUBLIC COMMENTS

No one signed up for the Public Comments section.

6. APPROVAL OF MINUTES (Motion Needed)

Commissioner Chris Matthews made a motion to approve the following minutes as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

- November 2, 2020 (Close Session Minutes)
- November 2, 2020 (Regular Meeting Minutes)

7. REQUEST TO SET PUBLIC HEARING(S)

- **January 4, 2021 at 5:55 PM** – (ZMA-2020-01)
 - Request by Mark A. Jarvis to rezone two (2) parcels from the Residential Medium Density District (RM) to the Residential High-Density Conditional Zoning District (CZRH). The property is identified Property Identification Numbers (PINs) 5807612017 and 580719611297 with approximately 6.725 acres and is located on W. Lee Avenue in Yadkinville.

8. CONSENT AGENDA ITEM(S) (Attachment #2)

Town Manager Mike Koser presented the Consent Agenda items for the Board's consideration.

- Budget Amendments #4, #5 and #6 – Increase in fund balance to pay Hazard Pay during COVID for employees, and an increase in Water Plant funds to pay for new generator.
- Invoices (5) totaling at \$152,204.65

Commissioner Scott Winebarger made a motion to approve all items in the consent agenda. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 5/0

9. FIRE CHIEF'S REPORT

Fire Chief Jody Doss was absent from this meeting.

10. POLICE CHIEF'S REPORT

Police Chief Dawn Pardue presented the Board with her monthly report. Chief Pardue stated that Officers are still using COVID precautions while on duty. She also noted that the recent reports of drug activity at Days Inn have decreased. Chief Pardue apprised the Board of new part-time officer, Scott Gambill.

11. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director, Jacob Swaim apprised the Board that the old Water Plant generator was sold for \$7,875 on Govdeals.com. He noted \$700 was used to rent a crane in order to load the generator on the buyer's trailer.

12. PLANNING ADVISOR'S REPORT

The Board was presented with the Planning Advisor's Report, and had no questions.

13. TOWN ATTORNEY BEN HARDING

Town Attorney Ben Harding stated he would report in Close Session.

14. MANAGER'S REPORT

- **Town of Yadkinville Dividend and Capital Gain:**
Town Manager, Mike Koser informed the Board that invested funds in a Reserves account, through Capital Management Trust, have expired. Mr. Koser was advised that buying another term would not be worthwhile, and the Town could either take the money out and apply it to general funds, or put it in a Government Options fund. He stated that if the money is in the Government Options Fund, it is still accessible at all times. It was the consensus of the Board to put the money into a Government Options Fund.
- **CARES Update:**
Mr. Koser gave an update on the CARES funds.
Small Business Grants: He noted \$20,000 out of \$50,000 allotted CARES funds have been used for Small Business Grants.
Town Hall Entry: He stated that the ADA addition to the entry door at Town Hall is complete.
Police Payroll: Mr. Koser apprised the Board as of December 1, 2020 there will be approximately \$69,700 available for Police Payroll.
- **EV Charging Station Update (Attachment #4):**
Town Manager, Mike Koser presented the Board with a report regarding pricing for EV charging stations. He noted that attachment 4 only includes the cost of equipment, and not the software to charge customers. Mr. Koser stated that he spoke with the Town of Elkin, and the software is more expensive than the equipment. Also, the cost of electricity used per person is less than \$1.
- **Main Street Improvements Update:**
Mr. Koser apprised the Board of a meeting with Duke Energy regarding relocation of power poles on Main Street. Duke Energy advised Mr. Koser not to move power poles on the south-side of the street, but he could possibly move the ones on the north-side of the street. Mr. Koser explained that he would have to speak with all business owners prior to decision. Mayor Norman discussed decorating the power poles with plants and lights.
- **NCDOT U-5809 – US 601 Improvement Project:**
Town Manager Mike Koser stated that he is still waiting on a response in order to address the Bojangle's turning lane.
- **COVID-19 Procedure Update:**
Mr. Koser recommended continuing to operate as the Town is currently, at least until the beginning of year 2021.
- **Perry Williams Award:**
Town Manager Mike Koser apprised the Board of the Randall Lake Billings Public Service Award presented by the Piedmont Triad Regional Council, to former Town Manager Perry Williams.

- **Fiscal Year 2021-2022 Budget Development Calendar:**
The Board was presented with a 2021-2022 Budget Development Calendar.
- **Town Closings:**
Mr. Mike Koser reminded the Board that the Town will be closed Thursday, December 24th, Friday, December 25th, and Monday, December 28th for Christmas. Also, Friday, January, 1st, 2021 for New Year's Day.

15. COMMISSIONER COMMENTS

Commissioner Chris Matthews:

Commissioner Matthews inquired about 513 East Main Street. After some discussion it was noted that the property recently sold through foreclosure, and the type of business has yet to be determined. Commissioner Matthews also thanked all the Town employees for their hard work this year.

Commissioner Richie Parker:

Commissioner Parker inquired about trash pickup during the holidays. Town Manager Mike Koser stated that trash will still run according to schedule.

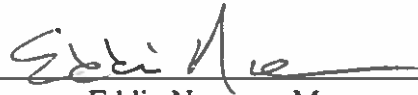
16. CLOSE SESSION

Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:29 p.m. pursuant to N.C.G.S. 143-318.11(a)(3)- to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; NC.G.S. 143-318-11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.
Vote: 5/0

Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 7:09 p.m. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.
Vote: 5/0

17. ADJOURNMENT

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:10 p.m.
Vote: 5/0

A handwritten signature in cursive script, appearing to read "Eddie Norman", written above a horizontal line.

Eddie Norman, Mayor

A handwritten signature in cursive script, appearing to read "Alex Potts", written above a horizontal line.

Alex Potts, Interim Town Clerk