

NORTH CAROLINA
YADKIN COUNTY
TOWN OF YADKINVILLE

Commissioners Present: Gene Branon,
Betty Driver, Phillip Graham, Tony Hall &
Eddie Norman
Mayor: Hubert Gregory
Attorney: Ben Harding
Manager: Christopher Ong

The February meeting of the Town Board was held at 7:00 p.m. on February 6, 2012.

CALL TO ORDER

The meeting was called to order by Mayor Hubert Gregory at approximately 7:00 p.m.

INTRODUCTION OF THE NEW FINANCE OFFICER

Town Manager Christopher Ong introduced Dina Reavis, new Finance Officer.

INVOCATION

Commissioner Phillip Graham offered the invocation.

PUBLIC COMMENTS

No one signed up to speak for public comments.

APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to accept the January 9, 2012 Board Meeting minutes and January 23, 2012 Special Meeting minutes with a correction in the fifth paragraph, change Drive to Driver. The motion was seconded by Commissioner Tony Hall and unanimously approved.

SCHNABEL ENGINEERING PROPOSAL FOR WATER PLANT DAM

Commissioner Norman made a motion to: approve the proposal from Schnabel Engineering upon review by the Town Attorney, approve Budget Amendment 11 (see attachment 1) in the amount of \$44,000 and authorized the Town Manager to sign agreement with Schnabel Engineering. Commissioner Graham seconded the motion. The motion passed 5-0.

CONSENT AGENDA (A-G)

Commissioner Graham made a motion to approve the consent agenda as presented. Commissioner Gene Branon seconded the motion. The motion passed 5-0.

WEBSITE/IT COMMITTEE

Mr. Ong asked the Board for its blessing to proceed with forming a website/IT committee made up of three staff members to update the website with current public information and to make IT-based recommendations for the Town.

The Board gave unanimous approval to establishing a Website/IT Committee consisting of Town Manager Christopher Ong, Shelia Weathers and Patrick Long.

FIRE CHIEF REPORT

There was no report from the Yadkinville Volunteer Fire Department.

POLICE CHIEF REPORT

Police Chief Tim Parks submitted the Police Department's monthly statistic report. Commissioner Branon requested that Chief Parks send out an email via Nixel advising residents to take photos of their valuables in case items are stolen.

PUBLIC WORKS REPORT

Mr. Williams followed up on a comment regarding the Town utility bills, reporting that per Southern Software, the past due amount cannot be changed on the water bill due to the way the system is set up.

TOWN MANAGER REPORT

Town Manager Christopher Ong reported:

- 1) Municipal Parking Lot Rental Agreement -- Board asked Town Manager to review previous minutes to see what is stated in the minutes. This will be discussed in the meeting with the county on Thursday, February 9, 2012 at 12:00 p.m.
- 2) Will start advertising for the Planning/Development Position.
- 3) ABC Board 2nd quarter distribution check was \$18,857.00.
- 4) E-mail Hosting will be changed to Avenet to consolidate billing and realize cost savings.
- 5) Mr. Ong will be at UNC-CH Municipal Administration Program February 21-24.
- 6) Joint Town and County meeting will be held at the Town Hall Thursday, February 9, 2012 at 12:00 p.m., lunch will be served at 11:00 a.m.
- 7) Update on Mr. Hefner's property at the old Dollar General Store. He has started working on the facade of the building. He has until February 29, 2012 to complete the job according to the Town's specifications.
- 8) The manufactured home on Fred Hinshaw Road has been completely removed.
- 9) The Board of Adjustment is scheduled to meet on Tuesday, February 7, 2012 at 5:30 p.m. at Town Hall to discuss the administrative appeal regarding the manufactured home on Myers Road.

COMMISSIONER COMMENTS

Commissioner Hall inquired about the following:

- 1) Kenny Miller Property -- Board instructed Town Attorney to start a court order.

Commissioner Graham inquired about the following:

- 1) Notebook for 2012 Board Meeting, Weekly Updates and Correspondence.
- 2) Potholes on East Maple Street crossing between Eisenhower and East Maple.

Commissioner Norman inquired about the following:

- 1) iPad -- Town Manager will provide quotes at the March 5th, 2012 Board Meeting.
- 2) Flag poles at the Town Community Park -- Cost for three flag poles will cost \$4,241. Board discussed location of poles. Public Works Director will see

where the best location will be. Town Manager will review the budget to see where this money can be pulled from. Flags need to be an all-weather flag.

Commissioner Branon inquired about the following:

- 1) Asked the Town Manager if Food Lion responded to letter regarding trash. Town Manager stated that they have not and will send out a second letter this week.
- 2) House Emergency Numbers – Would like to request letting the Town Residents know that house emergency numbers need to be visible on their homes in the next newsletter. He asked the Town Manager to see if there is any grant money available to provide the house numbers and for the volunteer fire department to display the numbers for the residents of Yadkinville.

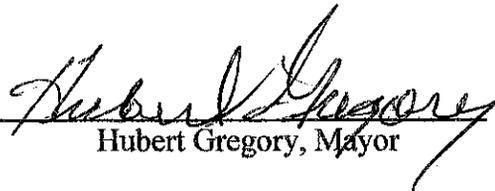
Commissioner Driver inquired about the following:

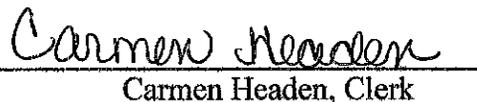
- 1) Paper Shred Day – Town Manager was asked to provide more information on this.
- 2) Yadkinville Library has cleaned up and has done new landscaping.
- 3) Are the books balanced up to date? – Town Manager stated that November and December needs to be done.

Commissioner Norman motioned to go into “Closed Session” under N.C.G.S. 143-318.11 (a)(5), Attorney-Client Privilege; Property Acquisition at 7:59 p.m. Commissioner Branon seconded the motion. All were in favor.

No action was made in ‘Closed Session’.

With no further business to be discussed, Commissioner Norman moved that the meeting be recessed until Thursday, February 09, 2012, at 12:00 p.m. Commissioner Driver seconded the motion and the motion was approved unanimously. The meeting recessed at approximately 9:14 p.m.


Hubert Gregory, Mayor


Carmen Headen, Clerk