

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MARCH 1, 2021

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Chris Matthews

Scott Winebarger

Richie Parker

Town Attorney Ben Harding

STAFF PRESENT:

Town Manager: Mike Koser

Asst. Town Manager: Shelia Weathers

Interim Town Clerk: Alex Potts

Planning Advisor: Abigaile Pittman

Police Chief: Dawn Pardue

Finance Director: Hunter Gooden

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 6:00 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. ADOPTION OF AGENDA (MOTION)

Commissioner Chris Matthews made a motion to approve the Agenda. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

4. PUBLIC COMMENTS

No one signed up for the Public Comments section of the meeting.

5. APPROVAL OF MINUTES (MOTION)

Commissioner Chris Matthews made a motion to approve the following minutes as presented. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

Vote: 5/0

- February 1, 2021 (Regular Meeting Minutes)
- February 1, 2021 (Close Session Meeting Minutes)

6. REQUEST TO SET PUBLIC HEARING(S)

- **April 5, 2021 at 5:50 PM** – (ZTA-2021-01)
 - Request to amend the Town of Yadkinville Development Ordinance, Section 3.4 Special Requirements for Certain Uses; 3.4.2 Residential Uses; and 3.4.2.2 Accessory Structures, to revise the regulations for accessory structures.
- **April 5, 2021 at 5:55 PM** – (ZTA-2021-02)
 - Request to amend several sections of the Town of Yadkinville Development Ordinance pertaining to Conditional Use Permits.

7. CONSENT AGENDA ITEM(S) (Attachment #1)

Town Manager Mike Koser presented the Consent Agenda items for the Board's consideration.

- Invoice (1) totaling at \$5,956.28
- Resolution 2021-01 – Corporate Resolution and Certificate of Incumbency for Suntrust Credit Cards.

Commissioner Chris Matthews made a motion to approve all items in the consent agenda. Commissioner Richie Parker seconded the motion, and the motion passed unanimously.

Vote: 5/0

8. FIRE CHIEF'S REPORT

Fire Chief Jody Doss was absent from this meeting.

9. POLICE CHIEF'S REPORT

Police Chief Dawn Pardue presented her monthly report to the Board. She stated that Officers have been very cautious with traffic stops due to COVID, but number of stops will increase with a reduction in COVID cases. Mayor Norman stated that he has received several compliments regarding Officer Vancamp's participation in the COVID-19 Vaccine Clinic.

10. PUBLIC SERVICES DIRECTOR REPORT

Town Manager Mike Koser presented the Board with Public Services Director's report. He noted pilot testing of an alternative GIS system through Uvara. Mr. Koser apprised the Board that Copper limits for the Town's water system are set by the Wastewater Treatment Plant NPDES. He noted that State WERs testing was completed and we are awaiting approval from the State to change the monthly copper output from 19 ug/L to 49 ug/L, and the daily maximum from 24 ug/L to 56 ug/L.

11. PLANNING ADVISOR'S REPORT

Planning Advisor Abigaile Pittman presented her monthly report to the Board. Ms. Pittman noted an increase in activity.

12. TOWN ATTORNEY BEN HARDING

Town Attorney Ben Harding will report in Close Session.

13. MANAGER'S REPORT

- **EV Charging Station Update:**

Town Manager Mike Koser informed the Board that the Town was approved for the Volkswagen Settlement EV Charging Station grant. The grant allows a maximum of \$10,000 per station, with a total of two stations. He noted stipulations, such as maintenance for five years, and annual reports. He also stated that the Town has 15 days to accept the offer, and 180 days to complete both stations. Mr. Koser requested the Boards approval to accept the grant.

Commissioner Richie Parker made a motion to accept the Volkswagen Settlement Grant. Commissioner Tony Hall seconded the motion and the motion passed unanimously.

Vote:5/0

- **Yadkin Chamber of Commerce Lease:**

Mr. Koser stated that he is still researching the Yadkin County Chamber of Commerce lease agreement, and wants to speak with Attorney Harding regarding the revised drafts that were presented to the Board in 2018.

- **CARES and COVID-19 Update:**

- **CARES:**

Town Manager Koser apprised the Board of a purchase order to install air purifying COVID filters to four Town Facilities (Town Hall, Police Department, Public Works Facility, and Wastewater Treatment Plant). The total purchase order is approximately \$8,000 and will be paid out of CARES funds.

- **COVID-19:**

Mr. Koser recommended employees convert back to regular schedules with provisions. He also recommended that Town Hall continue to be closed for lunch from 12 p.m. to 1 p.m. It was the Board's consensus to approve Mr. Koser's recommendations.

Town Manager Koser stated that Yadkin County is now allowing government employees to receive the COVID-19 vaccine. He asked the Board to contact him if they are interested in getting vaccinated.

- **Willow Street Pocket Park Update:**

Mr. Koser noted that the waterlines have been installed at the Willow Street Pocket Park. Once the weather cooperates Town Staff will lay the pathways with stone.

14. COMMISSIONER COMMENTS

Commissioners did not have any comments.

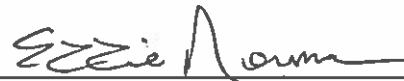
15. CLOSE SESSION:

*Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:18 p.m. pursuant to N.C.G.S. 143-318.11(a)(3)- to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; Commissioner Chris Matthews seconded the motion and the motion passed unanimously.
Vote: 5/0*

*Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 7:02 p.m. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.
Vote: 5/0*

16. ADJOURNMENT

*With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:02 p.m.
Vote: 5/0*



Eddie Norman, Mayor



Alex Potts, Interim Town Clerk