

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MARCH 4, 2019

OFFICIALS PRESENT:

Mayor Eddie Norman
Commissioners:
 Tony Hall
 Monta Davis-Oliver
 Richie Parker
 Chris Matthews–Absent
 Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams
Interim Asst. Town Manager/
Town Clerk: Shelia Weathers
Finance Officer: Dina Reavis
Planning Director: Nick Smith
Police Chief: Dawn Pardue

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Eddie Norman at 6:01 p.m.

2. INVOCATION

Mayor Eddie Norman offered the invocation.

3. PUBLIC COMMENT

Mr. Jack Henderson with the Yadkinville Masonic Lodge addressed the Town Board regarding their nonconforming monument sign located at 300 N. State Street. He asked the Board to consider allowing the sign to remain without penalty or removal. Currently, the face of the sign was changed and installed without receiving a sign permit, and does not meet the sign standards for the zoning district the property is located in. Town Attorney Ben Harding advised Mr. Henderson to file an appeal to the Board of Adjustment before Thursday, March 7th. He further stated that the Board of Adjustment is the only board that could give him a Certificate of Non-Conformity to allow the sign to remain. Mr. Henderson thanked the Board for allowing him to address his concerns regarding the issue.

Mr. Mac Norman addressed the Town Board regarding truck traffic on Carolina Avenue. He stated that the tractor trailers were coming at least fifteen to twenty feet in his yard leaving a mess. He asked if “no truck” signs could be erected on Carolina Avenue. The Mayor and Town Board asked the staff to research and present at the April meeting. It

was suggested to write letters to the industries where trucks were entering and exiting the street. Mayor Norman asked to set a public hearing to address the issue.

4. APPROVAL OF MINUTES

Commissioner Scott Winebarger made a motion to approve the minutes as presented.

Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 4/0

- February 4, 2019 (Regular Meeting Minutes)
- February 4, 2019 (Close Session Minutes)

5. CONSENT AGENDA (ITEM(S) #1, #2 & #3) *(Attachment #1)*

Town Manager Perry Williams presented the consent agenda items for the Board's consideration.

- Item #1: Budget Amendments (Four) – BA#3 through #7
- Item #2: Invoices (Five)– \$7,1361.97
- Item #3: Hale Artificer, Inc. Contract – \$4,800

Commissioner Tony Hall made a motion to approve all items in the consent agenda. The motion was seconded by Commissioner Scott Winebarger, and the motion passed unanimously.

Vote: 4/0

6. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented the Fire Department's monthly report.

Chief Jody Doss advised that the Fire Department was scheduled to burn a house located next to Food Lion on Saturday, March 9th. He further stated that he met with Town Manager Perry Williams and Brian King regarding usage of water to conduct a countywide fire hydrate training with forty fire trucks on March 30th. He noted that water usage could be up to 100,000 gallons. Mayor Eddie Norman conferred with Mr. Williams, and Mr. Williams believed the water plant could handle the extra usage.

7. POLICE CHIEF'S REPORT

Police Chief Dawn Pardue presented the Town Board with the monthly report.

Chief Pardue gave an overview to the Town Board regarding concerns of speeding on Main Street. She stated she spoke with Elkin and Jonesville Police Departments about using the electronic sign displaying how fast a vehicle is traveling. A determination was made to place the sign at the start of downtown where electricity is available.

8. PLANNING REPORT

The Town Planner/Assistant Town Manager Nick Smith presented the Town Board with an update on the current projects in Town.

- Zoning Permit(s) – Three
- Conditional Use Permit(s) – One
- Sign Permit(s) – Four
- Warning Citation(s) – Six
- Façade Grant Improvements – One

9. TOWN ATTORNEY'S REPORT

Town Attorney Ben Harding advised the items for discussion would be addressed in "Close Session."

10. MANAGER'S/PUBLIC WORKS DIRECTOR'S REPORT

- **Republic Services Agreement Amendment (Residential Solid Waste and Recycling Services):**
Town Manager Perry Williams apprised the Town Board that the original contract with Republic Services during Mr. Larking's tenure stated that trash would be taken to Concord for disposal. It was discovered that the trash was actually taken to Yadkin County's landfill instead; therefore, a new rate change came into effect from present to July. The Fiscal Year 2019-2020 Budget will reflect the increase. Mr. Williams noted that recycling would increase and move to every other week. It was the consensus of the Board to have a representative from Republic attend the next board meeting to discuss the services.
- **Yadkin County Water Line Agreement (Expiration Date June 30, 2019):**
Town Manager Perry Williams reminded the Board that the water line agreement with the County would expire June 30, 2019.
- **Northwood Church Road Street Lights:**
Town Manager Perry Williams inquired if the Town Board wanted to remain with the original three (3) street lights on Northwood Church Road or increase to seven (7) as recommended by a Duke Power representative. He noted that seven (7) lights would encompass most of the street. It was the consensus of the Town Board to stay with three (3) lights as originally agreed upon and revisit at a later date. It was agreed that the lights should be placed where the houses begin.
- **Cemetery Street:**
Town Manager Perry Williams discussed the request for dedication of Cemetery Street to the Town. He noted some confusion over the ownership of the street. Mr. Williams stated the street was listed as private and if accepted it would become public and the Town would be granted the right-a-way easement.

After some discussion, the Mayor and Town Board requested Mr. Williams and Attorney Harding to secure more information on ownership and inquire if owners monetarily assist with paving.

- **Fourth of July Festivities:**
Town Manager Perry Williams updated the Town Board regarding discussions

with the Town's TDA Board on the Fourth of July festivities. The Board was in full agreement on items planned for the event.

- **Signature Approval:**
Town Manager Perry Williams requested that Interim Town Manager Shelia Weathers have the authority to sign checks. It was the consensus of the Board to give her the authority.
- **Sewer Extension US Highway 601 Update:**
Town Manager Perry Williams updated the Town Board on the sewer extension on US Highway 601. He stated that Carolina Farm Credit was ready to tap on the line.
- **Lee Avenue Sidewalk Project Update:**
Town Manager Perry Williams updated the Town Board on the Lee Avenue sidewalk. He stated that construction was going well in spite of the weather. Complaints have been minimal and rectified in a timely manner.

11. COMMISSIONER COMMENTS

- **Commissioner Tony Hall:**
Commissioner Hall expressed concerns regarding breakage of limbs on Adams Street close to Sonny Howell's property. Mr. Williams stated he would investigate.

12. CLOSE SESSION

N.C.G.S. § 143-318.11 (a)(5) – To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; and

N.C.G.S. § 143-318.11 (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

*Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:53 p.m. Commissioner Richie Parker seconded the motion, and the motion passed unanimously.
Vote: 4/0*

*Commissioner Scott Winebarger made a motion to come out of "Close Session" at 7:35 p.m. Commissioner Tony Hall seconded the motion, the motion passed unanimously.
Vote: 4/0*

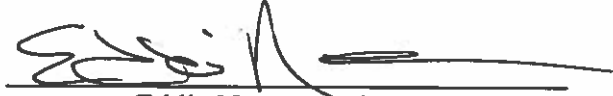
Added Item-Appointment of Interim Assistant Town Manager:

*Commissioner Tony Hall made a motion to appoint Shelia Weathers as the Interim Assistant Town Manager which went into effect February 5, 2019 upon her acceptance. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.
Vote: 4/0*

13. ADJOURNMENT

With no further business to discuss, Commissioner Scott Winebarger moved the meeting be adjourned. Commissioner Tony Hall seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:37 p.m.

Vote: 4/0



Eddie Norman, Mayor



Shelia B. Weathers, Town Clerk