

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MARCH 7, 2016

OFFICIALS PRESENT:

Mayor Hubert Gregory

Commissioners:

Betty Driver

Tony Hall

Eddie Norman

Monta Davis-Oliver

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Attorney Ben Harding

Quorum is met – Meeting proceeded

PUBLIC HEARING(S)

Mayor Gregory opened the public hearing at 6:55 p.m. The purpose of the hearing is to consider amending the Town of Yadkinville Code of Ordinance, Article C General Regulations, Section 9-3-28 (a) Location of accessory buildings on residential lots to allow accessory buildings in the side yard on any residential lot. The Town Planning Advisor presented the Board with an overview of the proposed text amendment. He reported that the request was heard by the Planning Board on January 25, 2016, where it was recommended unanimously for approval. With no one desiring to speak, Mayor Gregory closed the public hearing at 6:58 p.m.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Gregory at approximately 6:58 p.m.

2. INVOCATION

Mayor Gregory offered the invocation.

3. PUBLIC COMMENT

Mrs. Cheryl Allred signed up for the public comment section to answer any questions the Board of Commissioners or public may have regarding the text amendment request.

4. APPROVAL OF MINUTES

Commissioner Eddie Norman made a motion to approve the regular meeting and closed session minutes listed below. Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 4/0

- February 1, 2016 (Regular Meeting Minutes)
- February 1, 2016 (Closed Session Minutes)

5. ACTION ON PUBLIC HEARING *(Attachment #1)*

Commissioner Eddie Norman made a motion to approve the text amendment request as presented. The motion was seconded by Commissioner Monta Davis-Oliver and passed unanimously.

Vote: 4/0

6. REQUEST TO SET PUBLIC HEARING *(Attachment #2)*

A public hearing was set for Monday, April 4, 2016, at the Yadkinville Town Hall:

- 6:55 p.m.: Request for a text amendment to Zoning Ordinance 9-3-116: Planned Unit Developments (b) by Mr. & Mrs. Mickey Leonard.
- The Planning Board approved the recommendation during their February 22, 2016, board meeting.

7. CONSENT AGENDA (ITEM(S) #1 & #2) *(Attachment #3)*

Mr. Williams presented the consent agenda item for the Board's consideration.

Commissioner Eddie Norman made a motion to approve consent items #1 and #2 as presented in the consent agenda. The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 4/0

8. MAIN STREET SIDEWALK PROJECT – Presenter Mr. Mike Koser, Engineer, Withers & Ravenel – *(Attachment #4)*

Mr. Mike Koser thanked the Board for having him and commended the Appearance Committee for their diligent work in collaboration with the Withers & Ravenel design team.

Mr. Koser gave a brief slide presentation to the Board to provide an overview of the different design segments of the Main Street sidewalk from Jackson to Van Buren Street. The design incorporates seat walls, crosswalk (location and material), brick paver treatments to match the Yadkin Arts Council entrance and ADA access compliance. Mr. Koser expressed that the different sidewalk elevations and concrete presented a challenge. He expressed the potential need to raise the sidewalk to allow for better access to the downtown businesses. Mr. Koser contacted Mr. Dean Ledbetter from NCDOT for advisement on paver material and possible suggestions. Mr. Ledbetter advised that anything that the Town proposed; NCDOT would consider. A handout was given to the Board outlining the sidewalk improvement costs in two phases totaling \$112,230.00 (includes raising the sidewalk).

After some discussion, the Board agreed the investment would be beneficial to the Town. Commissioner Eddie Norman made a motion to proceed with the sidewalk project as presented. Commissioner Betty Driver seconded the motion and passed unanimously. Vote: 4/0

Attorney Ben Harding asked if the business owners have been contacted regarding the sidewalk improvements. Town Manager Perry Williams agreed to speak with the owners and ask for their support and cooperation.

RESIGNATION OF COMMISSIONER KELLY OLIVER – March 2, 2016

(Attachment #5)

Mayor Gregory read the resignation letter of Commissioner Kelly Oliver effective March 2, 2016. Mayor Gregory contacted Commissioner Oliver and thanked him for his service to the Town of Yadkinville.

9. FIRE CHIEF'S REPORT

Chief Brian Southard presented his monthly statistical report to the Board of Commissioners.

Chief Southard gave a brief overview about the fire that occurred at 1129 W. Main Street. He thanked the Public Works Department for their assistance.

10. POLICE CHIEF'S REPORT

Chief Parks presented the Town Board with the Yadkinville Police Department's monthly statistical report.

11. PUBLIC WORKS DIRECTOR'S REPORT

- **Brime Spray Yearly Contract (Attachment #6):** Town Manager Perry Williams presented the Town Board with a "Salt Reimbursement Agreement" with the N.C. Department of Transportation for their approval. He advised that NCDOT will sell the brime already mixed, which would be more efficient and less manpower required for the Town.

Commissioner Eddie Norman made a motion to approve the "Salt Reimbursement Agreement." The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 4/0

- **James, Polk and Cedar Street Paving (Attachment #7):** Town Manager Perry Williams gave a summary of the street conditions in Town. He reported that James, Polk and Cedar Streets were in dire need of resurfacing at a cost of \$41,000. It was the consensus of the Town Board to permit the resurfacing.

Commissioner Eddie Norman requested that Mr. Williams compile a priority list for street resurfacing.

12. MANAGER'S REPORT

- **Farmer's Market Lease (Attachment #8):**

Town Manager Perry Williams presented the Farmer's Market Lease for 2016. It was the consensus of the Board to continue the yearly lease at \$1.00 per annum.

Mr. Williams reported that the Deer Urban Archery Season Renewal Form went to the North Carolina Wildlife Resource Commission for renewal for the 2017 season (January 14 to February 18th).

- **Site Security Camera Quote for Town Board Meetings:**

Mr. Williams presented a surveillance camera quote to the Town Board. The quote includes four Speco cameras and an eight channel NVR for recording. The purpose of the camera system is to secure future Town Board meetings.

Commissioner Eddie Norman requested that Mr. Williams acquire additional quotes for comparison purposes.

- **County's Rapid Entry Key System Ordinance Update:**

Mr. Williams addressed the County's Rapid Entry Key System Ordinance with the Board. He added that ordinance only applied to buildings that have sprinkler systems and fire alarm protection.

Commissioner Eddie Norman directed the Town Manager to contact County Manager Lisa Hughes and discuss the ordinance further.

13. CLOSED SESSION – Pursuant to N.C.G.S. 143.318.11 (a)(3); and N.C.G.S. 143.318.11 (a)(5).

Commission Eddie Norman made a motion to go into closed session at 7:48 p.m. under N.C.G.S. 143-318.11 (a)(3) – attorney-client privilege and N.C.G.S. 143.318.11 (a)(5) – to discuss terms of a contract or proposed contract. Commissioner Tony Hall seconded the motion and passed unanimously.

Vote: 4/0

Without any action taken, the Board came out of closed session. Commissioner Eddie Norman made a motion to come out of closed session at 8:00 p.m. Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 4/0

14. COMMISSIONER COMMENTS

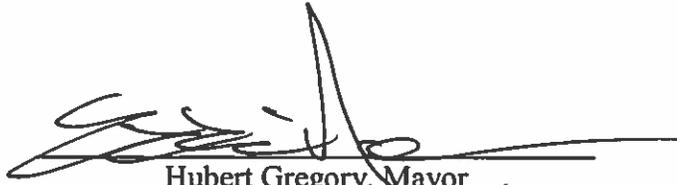
Commission Betty Driver:

- Thank the Public Works, Police, and Fire Departments for jobs they do and their dedication.

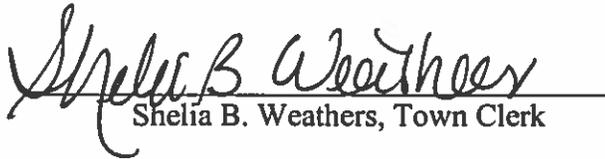
15. ADJOURNMENT

With no further business to be discussed, Commissioner Eddie Norman moved the meeting be adjourned. Commissioner Tony Hall seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:08 p.m.

Vote: 4/0



Hubert Gregory, Mayor
Eddie Norman, Mayor Pro Tem



Shelia B. Weathers, Town Clerk