

# *Annual Meeting Minutes*

## *April 20, 2017*

Committee Members Present: Barry Bryant, Sandy Bryant, Betty Driver, Kathy Parks, Brenda Proctor, June Smithdeal, and Frieda Speer

Committee Members Absent: Drs. Allen and Janet Speer

Staff Present: Perry Williams, Shelia Weathers, Dina Reavis, and Steve Gardner

The annual meeting of the Hinshaw Garden Committee took place on Thursday, April 20, 2017. The Committee Members met at the Garden at 12:30 p.m. to address the improvements needed in the garden. The meeting recessed at 12:43 p.m. to Third Branch Cafe for the business meeting and lunch.

Town Manager Perry Williams called the business part of the meeting to order at 1:21 p.m.

Ms. June Smithdale made a motion to approve the March 31, 2016, minutes as written. Ms. Brenda Proctor seconded the motion and the motion passed unanimously. Vote: 7/0

Finance Officer Dina Reavis presented the Committee with the financial report (*see attachment #1*). She noted that expenses were up due to Mr. Gardner's hourly wage increase to \$14.00 as approved at the March 31, 2016 meeting. The Committee agreed to increase the budget to \$6,000 and add a line item of \$500 to buy items needed on the To-Do List. Mr. Gardner will contact Mr. Lee Cook with the Town to acquire the supplies. Ms. Reavis noted that seven (7) events took place in 2016 and three (3) were scheduled thus far for 2017. The rental fee remained at \$75.00.

Town Manager, Perry Williams opened the floor up for discussion for items that were on the 2016 To-Do List and the new ones for 2017.

The 2016 list:

1. Remove the dead dogwood trees and leave ivy.
2. The entry gate bushes need trimming at least half of current size.
3. Plant rose bush in the left urn.
4. Water faucet at left hand side of Garden needs fixing (Town will provide assistance).
5. Water fountain needs sealing and hose fixed.
6. Gazebo painted.
7. Installation of new lock on the back door of the cabin (Town will provide the lock).
8. Chalk writing on the cabin needs cleaning off.
9. Check the big tree leaning towards the right hand side of the cabin to see if it needs removing.
10. Replace dogwood in rock garden with a Frazier Fur (evergreen).
11. All white items in the garden need cleaning.

12. All shrubs need trimming.

The new list of items for 2017 as outlined below are the areas that the committee members identified as items that require attention during the coming year:

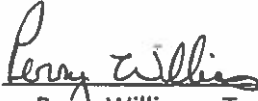
1. Place two potted miniature evergreens on left and right hand side close to the area where portico where plaque is located.
2. Pressure wash all items where needed (benches, etc.)
3. Pressure wash statues arms and face.
4. Paint items that need painting.
5. Cut dead limbs out of trees.
6. Pull up dead azalea's and replant.
7. Rearrange benches that are close to creek to a more populated area.
8. Clean Hinshaw Garden lettering coming into the garden.
9. Clean out poison oak/ivy around statue and other areas as needed.
10. Cut down tree leaning to the right going down to cabin.
11. Put cement fruits bowls back on stands at the pillars.
12. Fountain needs working on and functioning.

After review, it was the consensus of the Committee that the maintenance building needed some work due to fallen limbs on the eave, and siding was rotting. On a different note, a member pointed out that Mr. Frear Adams was the first gardner at Hinshaw Gardens.

The members reviewed the committee list. No changes were noted. (Mrs. June Smithdeal contacted Town Clerk Shelia Weathers after the meeting and asked to withdraw from the Committee and her replacement be her daughter Ms. Lynn Smithdeal). The Committee List was updated for the April 3, 2018 meeting.

The committee will meet Tuesday, April 3, 2018 for the annual Hinshaw Garden Meeting, 12:00 p.m. at the garden followed by meeting at The Center Bistro located in the Yadkin Cultural Arts Center.

Ms. June Smithdeal made a motion to adjourn at 1:44 p.m. Ms. Freida Speer seconded the motion, and the motion passed unanimously. Vote: 7/0

  
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Perry Williams, Town Manager

  
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Shelia Weathers, Town Clerk