

**TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
SPECIAL CALLED MEETING MINUTES
BUDGET WORKSHOP
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC 27055
FRIDAY, APRIL 27, 2018**

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Monta Davis-Oliver

Tony Hall

Chris Matthews

Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams

Town Clerk: Shelia Weathers

Finance Officer: Dina Reavis

Police Chief: Tim Parks

The Town Board of Commissioners met in a “Special Called” Meeting on April 27, 2018, to discuss the 2018-2019 Fiscal Year Budget.

The purpose of this meeting is to prepare the 2018-2019 Fiscal Year Budget and to create priorities and strategies to influence 2018-2019 Fiscal Year Budget.

1. CALL TO ORDER

The meeting was called to order by Mayor Eddie Norman at 12:25 p.m.

2. INVOCATION

Mayor Eddie Norman offered the invocation.

3. BOARD CANDIDATE INTERVIEW

The Board of Commissioners interviewed Mr. Richie Parker for the vacant commissioner seat left by Ms. Betty Driver. After questions by the Board and the applicant, the interview concluded.

After some discussion regarding the four (4) applicants, Commissioner Scott Winebarger made a motion to appoint Mr. Richie Parker to the vacant commissioner’s seat. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

Vote: 4/0

4. APPROVAL OF INVOICES

Town Manager Perry Williams presented the Board with four (4) invoices for approval.

- Three (3) invoices for C. W. Electric
- One (1) invoice for Trificent Technologies of Mt. Airy, LLC

Commissioner Chris Matthews made a motion to approval all invoices as presented. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

4/0

5. MANAGER'S REPORT

- **SURPLUS PROPERTY BID AWARD TO MR. FRANK A HAUSER FOR PARCEL #133346 (SYCAMORE CIRCLE) - \$2,000:**

Commissioner Chris Matthews made a motion to accept Mr. Frank A. Hauser's bid of \$2,000 and award him the purchase of Parcel #133346. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

- **WATER SHORTAGE PLANS:**

Town Manager Perry Williams presented the Board with two (2) Water Shortage Plans for approval of one of their choosing. After some discussion, it was the consensus of the Town Board to choose the plan that broke out the commercial and industrial customers.

Commissioner Monta Davis-Oliver made a motion to approve the Water Shortage Plan that broke out the Commercial and Industrial Customers. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 4/0

- **BETTERMENT COSTS (U-5809 HIGHWAY 601 IMPROVEMENT PROJECT) QUOTE:**

Town Manager Perry Williams presented the Town Board with a quote from Withers & Ravenel for betterment costs of approximately \$6,000 to engineer the relocation of the water and sewer lines along Highway 601 during the construction.

After some discussion, Commissioner Scott Winebarger made a motion for Withers & Ravenel to perform the engineering for relocation of the water and sewer lines. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.

Vote: 4/0

- **MERIT RAISE PROPOSAL – MAPS GROUP (NCLM):**

Town Manager Perry Williams apprised the Board that the Pay and Comprehensive Study approved by the Commissioners did not include the merit evaluation elements. He asked for direction from the Board, whether to proceed with the current project. After some discussion, it was the consensus of Board to continue with the pay and comprehensive study and contact a representative from Surry Community College to conduct supervisor training on the merit system.

- **ADDED ITEM – YADKINVILLE VOLUNTEER FIRE DEPARTMENT:**

Town Manager Perry Williams presented the Board with a letter from Fire Chief Jody Doss regarding updates to the Articles of Incorporation and the registered agent for the fire department. The document presented eliminated the Town of Yadkinville from its Articles of Incorporation. It was the consensus of the Town Board for Mr. Williams to research the Board of Commissioner's minutes to

verify if the Board had approved this decision. Town Attorney Ben Harding will advise on the subject at the May 7, 2018 board meeting.

- **ADDED ITEM – ROSE PROPERTY PURCHASE:**
The Mayor and Town Board revisited the purchase of the Rose Property located next to the Yadkinville Community Park.

After some discussion, Commissioner Scott Winebarger made a motion to authorize Town Manager Perry Williams to negotiate the purchase price for the Rose Property and contingent upon given a clean bill of health.

6. PRESENTATION OF THE 2018-2019 BUDGET (Attachment #1)

Town Manager Perry Williams presented the Board of Commissioners a handout with the 2018-2019 Fiscal Year Budget Recommendations. The Town Manager's suggestions were located at the top of each page.

1. Town Manager Perry Williams gave an overview of the General Fund revenue projections, gain, losses and new sources of revenue:
 - Fiscal Year 2017-18 Ad Volverum Tax Collections to date is 93.5%. Slight growth projected in the tax base.
 - Vehicle Tax – increase in revenue.
 - State Distribution Revenues –
 - Increase in Electricity Sales Tax, Solid Waste Disposal and Beer & Wine Taxes.
 - Increase in Local Sales Tax, Solid Waste Disposal Tax, & Beer & Wine Taxes.
 - Decrease in Telecommunications and Piped Natural Gas Sales Tax and Local Video Programming Revenues.
 - Other Sources of Revenues
 - Interest on Investments, slowly picking back up, Powell Bill same for FY 2018-19.
 - \$4,000 for surplus sales in 2018-19 (two police vehicles).
 - No changes in 2018-19 Fee Schedule.
 - New Revenue Sources
 - Possible annexation of B&G Foods and Unifi.
 - One-cent Tax rate increase.
 - Increase in Vehicle Tax (not to exceed \$30). Gain tax base for General Fund.
 - Annexation – Possible annexation of B&G Foods and Unifi.
2. General Fund Bottom Line:
 - Six percent (6%) increase \$93,521 from last year's proposed budget and requests.
 - Budget as presented, \$0 Fund Balance used to balance budget.
 - No major cuts as of April 27, 2017 with all requests.

- \$15,000 appropriated for Yadkin Cultural Arts Council.
 - \$3,000 appropriated for the Yadkin County Library.
 - \$1,000 appropriated for the YMCA.
 - Proposed three percent (3%) cost of living raise.
3. Governing Body – Seven Percent (7%) increase.
 4. Administration – No Increase from previous year.
 5. Elections – No seats open for Election in 2018.
 6. Planning and Zoning – Two Percent (2%) decrease.
 - ***Consensus of the Town Board to proceed with finding a qualified person to fill the planning advisor position.***
 7. Municipal Buildings – Seventy-Nine Percent (79%) overall increase.
 8. Police Department – Six Percent (6%) increase.
 9. Public Safety and Garage – Two Percent (2%) increase.
 10. Streets – Twenty-Four Percent (24%) increase.
 11. Powell Bill – State funding will stay the same at approximately \$12,900.
 12. Sanitation – One Percent (1%) increase.
 13. Recreation – Music in the Park and Christmas Tree Lighting.
 - ***Consensus of the Town Board to add a line item for Downtown Entertainment in the amount of \$5,000.***
 14. Non-Department – Zero Percent (0%) change.
 15. Special Funding Appropriations – Twenty-Nine Percent (29%) increase.

WATER AND SEWER FUND

The Water and Sewer Fund Balance and Operations increased by two percent (2%) from last year's budget.

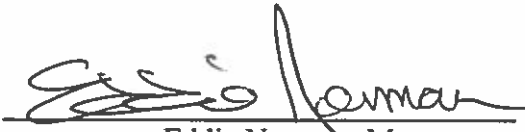
1. Water and Sewer Administration – Sixteen Percent (16%) decrease.
2. Water Plant – Two Percent (2%) decrease.
3. Sewer Plant – Seven Percent (7%) decrease.
4. Lab and Pretreatment – No change.
5. Water and Sewer Operations – Twenty-three Percent (23%) increase.
6. County Water and Sewer Line Operations – Three Percent (3%) decrease.
 - ***County contract will need renewing for Fiscal Year 2019-2020.***
7. \$0 gap with Projects, Business Improvement Grants and Proposals in General Fund.

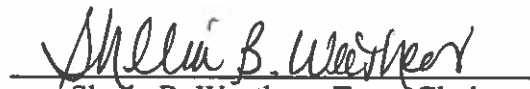
Commissioner Scott Winebarger inquired about the opposite side (across from Arts Center) of Main Street sidewalk and when improvements could be done. Mr. Williams stated monies were being budgeted each fiscal year for the improvement in line item Project 69 Main Street Sidewalk Project.

7. ADJOURNMENT

Commissioner Monta Davis-Oliver moved that the meeting adjourn. Commissioner Scott Winebarger seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 2:17 p.m.

Vote 4/0


Eddie Norman, Mayor


Shelia B. Weathers, Town Clerk