

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**SPECIAL CALLED MEETING MINUTES**  
**BUDGET WORKSHOP**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC 27055  
**FRIDAY, APRIL 8, 2016**

**OFFICIALS PRESENT:**

Mayor Eddie Norman

Commissioners:

Monta Davis-Oliver

Betty Driver

Tony Hall

Scott Winebarger

**STAFF PRESENT:**

Town Manager: Perry Williams

Town Clerk: Shelia Weathers

Finance Officer: Dina Reavis

Police Chief: Tim Parks

Police Dept. Office Manager: Missy Vestal

The Town Board of Commissioners met in a “Special Called” Meeting on April 8, 2016, to discuss the 2016-2017 Fiscal Year Budget.

The purpose of this meeting is to give the Town Manager and other Department Heads direction to start preparing for the 2016-2017 Fiscal Year Budget and to create priorities and strategies to influence 2016-2017 Fiscal Year Budget.

**1. CALL TO ORDER**

The meeting was called to order by Mayor Eddie Norman at 12:25 p.m.

**2. INVOCATION**

Town Clerk Shelia Weathers offered the invocation at the beginning of the meal.

**3. TOWN MANAGER**

• **UNC SOG Economic Development:**

Mr. Williams provided the Board with a handout from the UNC SOG regarding special fund allocations. He explained the criteria of a contribution which requires a public hearing. Mr. Williams advised that Surry Community College, and the Hospice Home would fall under that criteria. The Board discussed setting a public hearing at the next board meeting on May 2<sup>nd</sup>.

• **Proposed Employee Wellness Clinic:**

Mr. Williams informed the Board that Yadkin County Manager Lisa Hughes asked if the Town employees would be interested in joining the proposed County Wellness Clinic. Commissioner Monta Davis-Oliver recommended that Mr. Williams poll the employees to see if it would be of interest to them.

- **June 30<sup>th</sup> Town Board Meeting Time (Proposed Change):**  
Mr. Williams apprised the Town Board regarding the June 30<sup>th</sup> board meeting time set for 12:00 p.m. He recommended that the Board change the time to 10:00 a.m. The Board agreed to 9:00 a.m.

#### **4. PRESENTATION OF THE 2016-2017 BUDGET (Attachment #1)**

Town Manager Perry Williams presented the Board of Commissioners a handout with the 2016-2017 Fiscal Year Budget Recommendations. The Town Manager's suggestions were located at the top of each page.

1. Town Manager Perry Williams gave an overview of the General Fund revenue projections, gain, losses and new sources of revenue:
  - Vehicle Tax - increase in revenue.
  - State Distribution Revenues – increase in Local Sales Tax, Electricity Sales Tax, Soliday Waste Disposal and Beer & Wine Taxes. Decrease in Telecommunications and Piped Natural Gas Sales Tax.
  - Lost/Contracting Sources of Revenues – Interest on Investments, Parking Citations, Powell Bill same for FY 2016-17, Fund transfer from Water/Sewer Fund by General Statue eliminated.
  - New Revenue Sources – Possible annexation of B&G Foods and Unifi. No other sources of revenue. Gain tax base for General Fund and loss of revenue for Water/Sewer Fund.
  - Annexation – Possible annexation of B&G Foods and Unifi.
2. To offset the General Fund Deficit:  
Recommended to use Fund Balance amount of \$67,108.

#### **BOARD OF COMMISSIONER'S DIRECTION**

The Board provided Town Manager Perry Williams with the following direction:

- 3% COLA
- Suggestion on the list of top priority streets that need paving. Use \$50,000. out of Fund Balance to match Powell Bill \$50,000
- Appropriations:
  - Library - \$2,500
  - Yadkin County Arts Council - \$5,000
  - DBA (Fireworks for 4<sup>th</sup> of July) - \$4,500
  - YMCA - \$1,000
- Special Funding:
  - Surry Community College - \$25,000/year over four (4) year period (Public Hearing Required)
  - Mountain Valley Hospice - \$20,000/year over five (5) year period (Public Hearing Required)
  - EB5529-Lee Avenue Sidewalk Project - \$100,000

The Town Board asked the Town Manager, Town Clerk, Finance Officer, Police Chief and Police Department's Office Manager to step out of the work session to review and reflect on the compensation program of the leadership team. Discussions were held


among the Board of Commissioners with no motions or votes taken. Mayor Eddie Norman continued to take the meeting notes. The Board asked the individuals to return, and the meeting came to a close.

Town Manager apprised the Town Board that the Tax Collector Crystal Sprague passed her Certified Tax Collector Test and suggested possible compensation.

**5. ADJOURNMENT**

Commissioner Monta Davis-Oliver moved that the meeting adjourn. Commissioner Betty Driver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 2:30 p.m.

Vote 4/0.



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Eddie Norman, Mayor



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Shelia B. Weathers, Town Clerk