

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MAY 1, 2023

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Chris Matthews

Scott Winebarger

Richie Parker – ABSENT

Town Attorney Ben Harding – ABSENT

Quorum requirements met – meeting proceeded.

STAFF PRESENT:

Town Manager: Mike Koser

Town Clerk: Alex Potts

Finance Director: Hunter Gooden

Planning Director: Abigaile Pittman

Police Chief: Randy Dimmette

1. CALL TO ORDER

The regular meeting was called to order by Mayor Eddie Norman at 5:58 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. ADOPTION OF AGENDA (MOTION)

Commissioner Chris Matthews made a motion to adopt the agenda as presented.

Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 4/0

4. PUBLIC COMMENTS

No one signed up for this section of the meeting.

5. APPROVAL OF MINUTES (MOTION)

Commissioner Monta Davis-Oliver made a motion to approve the following minutes as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

- April 3, 2023 (Regular Meeting Minutes)

6. SET PUBLIC HEARING(S)

Mayor Norman set the following Public Hearings:

- **June 5, 2023, at 6:00 p.m. – Special Appropriations**
 - YMCA Special Fund Allocation

- Yadkin County Public Library Special Fund Allocation
- Yadkin Arts Council Special Fund Allocation
- Hands of Hope Special Fund Allocation
- YVEDDI Senior Center Special Fund Allocation
- Smart Start of Yadkin County Special Fund Allocation
- **June 5, 2023, at 6:05 p.m.**
Approval of the 2023-2024 Fiscal Year Budget

7. CONSENT AGENDA ITEM(S) (Attachment #1)

Town Manager Mike Koser presented the Consent Agenda items for the Board's consideration.

- Budget Amendment #11 to increase Fund Balance to pay for new tasers and body cameras.
- Approval of Board of Commissioners 2024 Meeting Schedule
- Approval of annual audit contract with Gibson & Company for FY 2022-2023

Commissioner Monta Davis-Oliver made a motion to approve the consent agenda item(s) 1, 2, & 3 as presented. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote:4/0

8. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented his monthly report to the Board.

9. POLICE CHIEF'S REPORT

Police Chief Randy Dimmette presented his monthly report to the Board. He noted two break-ins at Subway and a break-in at Yadkin Tobacco. He also apprised the Board that on April 6th, a man was arrested for possessing six pounds of methamphetamine, which is valued at \$300,000. Commissioner Davis-Oliver requested an update on the installation of cages in patrol cars. Chief Dimmette stated that all cages have been installed.

10. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director Jacob Swaim presented his monthly report. He noted that the Water Shortage Response Plan had not been updated in 10 years. He made the appropriate edits for Board approval. Commissioner Winebarger noted that certain facilities could not restrict water usage. Mr. Swaim stated that he would research and clarify that medical facilities should sustain water usage during the Water Shortage Plan.

11. PLANNING ADVISOR'S REPORT

Planning Advisor Abigaile Pittman presented new developments, including phase two of West Lee Avenue townhomes, and the proposal of a "Flex Plex" daycare center.

Ms. Pittman continued with enforcement highlights. She noted grass violations have increased.

12. TOWN ATTORNEY BEN HARDING

Town Attorney Ben Harding was absent from this meeting.

13. MANAGER'S REPORT

- **Manager's Recommended Budget Fiscal Year 2023-2024 Presentation (Attachment #3):**
Manager Koser presented the FY 2023-2024 Recommended Budget, including the changes that were discussed at the budget workshop.
- **Yadkin County Sewer Line Extension:**
Mr. Koser apprised the Board of a request from Yadkin County to extend sewer lines in two locations. The first location is U.S. Highway 601 South, and the second is Brooks Crossroads. It was discussed that Advantage Machinery Inc. would like to receive sewer service. Manager Koser noted that there is funding available for a sewer line extension on Highway 601, but not Brooks Crossroads. After some discussion, the Board agreed to extend the sewer line on Highway 601 South and Brooks Crossroads with the condition that Yadkin County presents more information about the Brooks Crossroads extension and funds that project completely.
Commissioner Scott Winebarger made a motion to approve the extension of the sewer line on Highway 601 South. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.
Vote: 4/0
Commissioner Scott Winebarger made a motion to approve a sewer extension on Brooks Crossroads, with the condition that Yadkin County fund the project completely. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.
Vote: 4/0
- **Construction Professionals Network Institution (CPNI):**
Manager Koser noted a Zoom meeting with CPNI professionals. He stated that he was still trying to get community members involved.
- **SLFR Fund Update:**
Town Manager Koser stated there is no new information in regard to the SLFR Fund. Everything is completed for this fiscal year.
- **Park Use Agreement for Yadkinville Elementary School (Attachment #4):**
Mr. Koser presented the Park Use Agreement for Yadkinville Elementary School. Mayor Norman inquired about maintenance on playground equipment. Public Works Director Jacob Swaim noted that some of the equipment needs to be replaced, such as the rope climbing wall. After some discussion, the Board agreed to have Mr. Swaim fix the equipment, as needed.
- **Town Facilities closed in observance of Memorial Day:**
Town facilities will be closed Monday, May 29th, in observance of Memorial Day.


14. COMMISSIONER COMMENTS

The Board had no comments.

15. ADJOURNMENT

With no further business to discuss, Commissioner Tony Hall moved the meeting adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:25 p.m.

Vote: 4/0



Eddie T. Norman, Mayor



Alex Potts, Town Clerk