

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, JUNE 1, 2020

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis – Oliver

Richie Parker

Chris Matthews

Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams

Assistant Town Manager: Shelia Weathers

Town Clerk: Crystal Sprague

Finance Officer: Dina Reavis

Public Services Director: Jacob Swaim

Planning Director: Abigaile Pittman

Police Chief: Dawn Pardue

Town Attorney – Ben Harding

Quorum requirements met – meeting proceeded.

PUBLIC HEARING(S)

Mayor Norman opened the public hearing at 5:50 p.m.

- **Special Fund Allocation request by Hospice Home (Yadkin County- Final Year Contribution of \$20,000)**

Mayor Norman gave a brief description of the special fund allocation request by the Hospice Home of Yadkin County for the final year contribution of \$20,000. With no one from the public present and no questions from the Board, Mayor Norman closed the public hearing at 6:00 p.m.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Eddie Norman at 6:00 p.m.

2. INVOCATION

Mayor Eddie Norman offered the invocation.

3. ADOPTION OF AGENDA (Motion)

*Commissioner Chris Matthews made a motion to approve the adoption of the agenda as presented. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.
Vote: 5/0*

4. PUBLIC COMMENTS

With no one present wishing to speak, the public comments portion of the meeting was closed.

5. APPROVAL OF MINUTES (Motion Needed)

Commissioner Scott Winebarger made a motion to approve the minutes as presented.

Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

- May 11, 2020 - Regular Meeting Minutes
- March 2, 2020 – Amended Minutes

6. SWEARING IN OF PLANNING DIRECTOR ABIGAILE PITTMAN

Town Clerk Crystal Sprague swore in Planning Director Abigaile Pittman.

7. ACTION ON PUBLIC HEARING(S) (Motion)

- **June 1, 2020 at 5:50 p.m.**
Hospice Home Special Fund Allocation (Yadkin County-Final Year Contribution of \$20,000 for a total contribution of \$100,000)

Commissioner Chris Matthews made a motion to approve the final payment of \$20,000 for the Hospice Home. Commissioner Richie Parker seconded the motion and the motion passed unanimously.

Vote: 5/0

8. SET PUBLIC HEARING(S)

Mayor Norman set the following Public Hearings.

- **June 30, 2020 at 8:50 a.m.**
Approve 2020-2021 Fiscal Year Budget
- **June 30, 2020 at 8:55 a.m.**
YMCA Special Fund Allocation (Extra funding for expansion- \$40,000 for five years)

9. CONSENT AGENDA (ITEM(S) #1-2) (1 Motion Needed to Approve) Attachment #1)

Town Manager Perry Williams presented the consent agenda items for the Board's consideration.

1. ADOPTION OF CAPITAL PROJECT ORDINANCE AND BUDGET AMENDMENTS #6 AND #7:

- **BA #6 – Department: Capital Project 73 – US 601 Utility Betterment Construction**
 - Contribution from Water/Sewer Fund (Increase): \$489,324
 - Capital Outlay – Other Improvements Construction (Increase): \$489,324
 - *To Budget revenues and expenditures for Project "73" US 601 W/S Utility Betterment Construction during NCDOT Roundabout Project (U-5809).*

- **BA #7 – Department: Capital Project 69 – Main Street Sidewalk Project (North Side)**
 - Contribution from General Fund (Increase): \$30,000
 - Capital Outlay -Other Improvements Construction (Increase): \$30,000
 - *Budget Amendment to Transfer 19/20 General Fund Appropriation to Capital Project 73 – Main Street Sidewalk for North Side Sidewalk Improvement.*

Commissioner Scott Winebarger made a motion to approve Item #1 for the Capital Project Ordinance and Budget Amendments #6 and #7. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.

Vote: 5/0

2. INVOICE(S):

- Don Adams Grading - \$5,000.00 (Budgeted Item)
 - Dip out sand at intake at the creek (Water Treatment Plant)

Commissioner Chris Matthews made a motion to approve the invoice for Don Adams grading for \$5,000. Commissioner Tony Hall seconded the motion and the motion passed unanimously.

Vote: 5/0

10. FIRE CHIEF'S REPORT

Fire Chief Jody Doss was not present to give the Fire Chief Report.

11. POLICE CHIEF REPORT

Police Chief Dawn Pardue presented the Town Board with the Police Department's monthly report. Mayor Norman asks Police Chief Dawn Pardue if the Police Department had a contingency plan in place due to matters taking place around the state. Chief Pardue stated she has spoken with her police officers, she has informed them to go on calls together, to back each other up, and to be very vigilant regarding their surroundings. Chief Pardue stated she hasn't heard talk of anything at this time.

12. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director Jacob Swaim reported that the Public Works Department has remained busy mowing grass and addressing a few water leaks that were reported. Police Chief Dawn Pardue asked to speak and she thanked Public Services Director Jacob Swaim and his staff for all the help they had provided the Police Department over the last few months.

13. PLANNING REPORT

Planning Director Abigaile Pittman presented the Town Board with the Planning Department's monthly report. Mayor Norman inquired about the progress at 409 W. Main Street. Ms. Pittman reported that the deadline to have the items removed was today, she stated that she did drive by the home but was unable to see behind the tarps hanging from the front porch. Ms. Pittman reported that she emailed Carol Alderman upon her return to the office to verify the status. Mayor Norman asked Ms. Pittman to move forward regarding this property due to many complaints the Town had received.

14. TOWN ATTORNEY REPORT

Town Attorney Ben Harding advised the items for discussion would be addressed in "Close Session".

15. MANAGER'S REPORT

Town Manager Perry Williams presented the Town Board with the Manager's Report.

❖ Surplus of Police Vehicles

Town Manager Perry Williams informed the Board that the Police Department has three vehicles (2005 Ford, 2007 Charger, and a 2013 Sonata) to surplus on Gov Deals.

❖ COVID-19 Information

Town Manager Perry Williams informed the Board that the Town Hall, drive-thru window, and Police Department are still closed to the public. Mr. Williams inquired if the Board would like those facilities to remain closed. Commissioner Scott Winebarger stated he felt we should follow Governor Roy Coopers orders and wait until phase three and revisit the decision at that time, the Mayor and Board agreed.

❖ **Appointment of Arup Patel to TDA Board**

Town Manager Perry Williams notified the Board that Mr. Arup Patel has agreed to be a member of the TDA Board. The Board agreed to appoint Mr. Arup Patel to the TDA Board.

Commissioner Scott Winebarger made a motion to approve the appointment of Arup Patel to the TDA Board. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.

Vote: 5/0

❖ **Town Hall and Town Facilities closed Friday, July 3rd, in observance of Independence Day**

Town Manager Perry Williams reminded the Board that the Town Hall and Town facilities will be closed on Friday, July 3rd in observance of Independence Day.

Commissioner Richie Parker asks Town Manager Perry Williams about the Executive Order 142 hand out each Commissioner received. Mr. Parker inquired if the Town was required to report back to the NC Utilities Commission. Town Manager Perry Williams explained that the Town is required to report back to the NC Utilities Commission and the first report for the Town was turned in last month. Town Manager Perry Williams also informed the Board that the Executive Order 142 has been extended for 60 more days.

Commissioner Monta Davis-Oliver asks Town Manager Perry Williams if the Town's website had been updated to let citizens know that the Fourth of July parade and fireworks had been cancelled. Town Manager Perry Williams said that Assistant Town Manager Shelia Weathers had updated the website.

16. COMMISSIONER'S COMMENTS

No Comments were given by the Board of Commissioners.

17. CLOSE SESSION

N.C.G.S. § 143-318.11 (a)(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body;

N.C.G.S. § 143-318.11 (a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:11 p.m. pursuant to N.C.G.S. § 143-318.11 (a)(6). Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

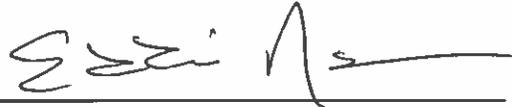
Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 6:45 p.m. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

12. ADJOURNMENT

Commissioner Monta Davis-Oliver stated the meeting would reconvene Tuesday, June 30, 2020 at 8:50 a.m. With no further business to be discussed; Commissioner Monta Davis-Oliver moved that the meeting be recessed until Tuesday, June 30, 2020 at 8:50 a.m. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting recessed at 6:46 p.m.

Vote: 5/0



Mayor Eddie Norman



Crystal Sprague, Town Clerk