

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, JUNE 3, 2019

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Richie Parker

Chris Matthews

Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams – Absent

Interim Asst. Town Manger/

Town Clerk: Shelia Weathers

Finance Officer: Dina Reavis

Police Chief: Dawn Pardue

Tax Collector: Crystal Sprague

Town Attorney – Ben Harding

Quorum requirements met – meeting proceeded.

PUBLIC HEARING(S)

Mayor Norman opened the public hearings at 5:35 p.m.

Interim Assistant Town Manager/Town Clerk Shelia Weathers gave a brief overview of each Public Hearing to the Board of Commissioner and public.

- 5:35 p.m.: Special Fund Allocation request by Surry Community College
- 5:40 p.m.: Special Fund Allocation request by Hospice Home (Yadkin County)
- 5:45 p.m.: Manager’s Recommended Budget for Fiscal Year 2019-2020 Adoption
- 5:50 p.m.: Zoning Text Amendment (ZTA-2019-02)

1. CALL TO ORDER

The regular meeting was called to order by Mayor Eddie Norman at 6:00 p.m.

2. INVOCATION

Mayor Eddie Norman offered the invocation.

3. ADOPTION OF AGENDA

Commissioner Scott Winebarger made a motion to approve the adoption of the agenda as presented.

Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

4. PUBLIC COMMENTS

Mayor Norman opened the floor for public comments outside of the Public Hearings.

- Mr. Shamus Jackson expressed concern regarding a clogged drain pipe by his driveway at 340 Harrison Avenue. Mr. Jackson explained that loose rock and gravel from the paving of Harrison Street Extension years ago washed into the drain pipe causing the water to rise and

pond up. Interim Assistant Town Manager/Town Clerk Shelia Weathers will address the concern and follow up with Mr. Jackson soon.

- Mr. Nathan Schianker and Mrs. Melissa Davis from Blue Ridge Medical Group spoke regarding an accident on May 6, 2019, at 220 Monroe Street in which a vehicle crashed into their office building. Mr. Schianker and Mrs. Davis would like the Town to consider a four-way stop at this intersection and a guard rail along the side of their building. Mayor Eddie Norman asks Police Chief Dawn Pardue to inquire about the four-way stop signs and follow up with Mr. Schianker and Mrs. Davis.

5. APPROVAL OF MINUTES

Commissioner Chris Matthews made a motion to approve the minutes as presented. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 5/0

- June 3, 2019, Regular Meeting Minutes

6. ACTION ON PUBLIC HEARING(S) (Attachment #1)

Special Fund Allocation request by Surry Community College:

\$25,000 over a Four-Year Period (\$100,000) – Last year for fund appropriation. No objections by the public.

Commissioner Chris Matthews made a motion to approve the Special Fund Allocation request by Surry Community College for \$25,000. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

Special Fund Allocation request by Hospice Home (Yadkin County):

\$20,000 over a Five-Year Period (\$100,000) – One More Year To Budget Fiscal Year 2020-2021. No objections by the public.

Commissioner Tony Hall made a motion to approve the Special Fund Allocation request by the Hospice Home of \$20,000 for the 2019-2020 fiscal year. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

Manager's Recommended Budget for Fiscal Year 2019-2020 Adoption:

The proposed Fiscal Year 2019-2020 budget proposes no transfer from General Fund Balance to balance the budget. The budget proposes a \$105,782 transfer from Water/Sewer Fund Balance to balance the budget, due to money set aside for Betterment costs for the Highway 601 project (U-5809). No objections by the public.

Commissioner Scott Winebarger made a motion to approve the Manager's Recommended Budget for Fiscal Year 2019-2020. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

Zoning Text Amendment (ZTA-2019-02):

A request for a text amendment to Article 4 Development Standards, 4.2.2 Density, and dimensional table – Setback change in Light Industrial (LI) Zoning District and 4.4.3 Buffer Yards Standards to add Type 3 Buffering to the Town of Yadkinville's Development Ordinances. The setback change will move from fifty feet (50') to thirty feet (30') due to smaller lot sizes within the Town, which would impede development. The Planning Board recommended approval on May 20, 2019 at their regular meeting. No objections by the public.

*Commissioner Scott Winebarger made a motion to approve Zoning Text Amendment (ZTA-2019-02). Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.
Vote: 5/0*

7. CONSENT AGENDA ITEM(S) #1-3 (Attachment #2)

Interim Assistant Town Manager/Town Clerk Shelia Weathers presented the consent agenda item(s) for the Board's consideration.

1. BUDGET AMENDMENT(S):

- BA #10 – Department Highway 601 North – Sewer Line Extension
- BA #11 – Department: Capital Project 69 – Main Street Sidewalk

2. RESOLUTION:

- Resolution #2019-05- Close-Out of Capital Project “72”

3. CHARLES E. SCOTT CPA, PA TERMS OF ENGAGEMENT FOR PRE-AUDIT AGREEMENT

*Commissioner Tony Hall made a motion to approve all items in the consent agenda. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.
Vote: 5/0*

8. SURPLUS PROPERTY – SALE OF REAL PROPERTY BY UPSET BID (Attachment #3)

- **629 CRESCENT VIEW DRIVE (TOWN OF YADKINVILLE AND YADKIN COUNTY):**

➤ Bid of \$5,000 by Mr. Noe Pelagio for Parcel #129436

The action is hereby denied for a lack of a motion by the Town Board of Commissioner's Yadkinville.

- **BEECH STREET PROPERTIES (TOWN OF YADKINVILLE):**

➤ Bid of \$10,000 for Parcel #130270 and Parcel #130272 by Mr. Scott Bertinotti

The action is hereby denied for a lack of a motion by the Town Board of Commissioner's Yadkinville.

9. FIRE CHIEF'S REPORT

Fire Chief Jody Doss was not present to give the Fire Department's monthly report.

10. POLICE CHIEF'S REPORT

Police Chief Dawn Pardue presented the Town Board with the monthly report. Chief Pardue advised the Town Board that Detective Jeff Hobson turned in his resignation. He has accepted a job as Police Chief with the Boonville Police Department.

11. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director Jacob Swaim was not present to give the Public Services Director report.

12. PLANNING REPORT

Interim Planning Director and Code Administrator Bill Bailey was not present to give the Planning Report.

13. TOWN ATTORNEY REPORT

Town Attorney Ben Harding advised the items for discussion would be addressed in “Close Session”.

14. MANAGER'S REPORT

Interim Assistant Town Manager/Town Clerk Shelia Weathers presented the Manager's Report to the Town Board.

- **Alternate Design Proposal (ADP-2019-01)- Yadkin County Sheriff's Administrative Building Update:**
Interim Assistant Town Manager/Town Clerk Shelia Weathers advised the Town Board that the Planning Board reviewed the Alternate Design Proposal and gave its approval by unanimous vote. The County Board will review in June and construction could possibly begin in July 2019 as a twelve-month project.
- **Employment Positions:**
Interim Assistant Town Manager/Town Clerk Shelia Weathers notified the Town Board that one application has been received thus far for the Planning Director position.
- **Fourth of July Event Update:**
Interim Assistant Town Manager/Town Clerk Shelia Weathers updated the Town Board on the festivities planned for the Town of Yadkinville's Fourth of July Block Party. The parade will begin at 6:00 p.m. with the Block Party slated to start at approximately 6:15 p.m.
 - Music:
 - Stan Bobbitt Band
 - Food:
 - The Center Bistro will be serving hotdogs, hamburgers, soda and water along with beer and wine.
 - Marty Long will provide tenderloin sandwiches.
 - Edward King will be serving an array of items including funnel cakes, popcorn, slushy cones, soda, water, etc.
 - Fireworks will begin at dark.
- **Town Hall and Town Facilities will be closed July 4th in observance of Independence Day:**
Interim Assistant Town Manager/Town Clerk Shelia Weathers reminded the Town Board that the Town Hall and Town Facilities would be closed on July 4, 2019, in observance of Independence Day.

15. COMMISSIONER COMMENTS

- **Commissioner Richie Parker:**
Commissioner Richie Parker inquired about the architectural rendering presented earlier in the agenda. Interim Assistant Town Manager/Town Clerk Shelia Weathers addressed his question and noted the rendering was the new Yadkin County Sheriff's Administrative Building.

16. CLOSED SESSION

Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:35 p.m. under N.C.G.S. § 143-318.11 (a)(5)(i) – the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease; and N.C.G.S. § 143-318.11 (3)– To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

*Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 6:50 p.m. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.
Vote: 5/0*

ADDED ITEM(S): Non-Conforming Signs/Code Enforcement:

Non-Conforming Signs:

Interim Assistant Town Manager/Town Clerk Shelia Weathers updated the Town Board regarding the approximate number of non-conforming signs that will need replacing during the construction phase of the road project U-5809/roundabouts on Highway 601. Interim Planning Director/ Code Administrator Bill Bailey counted approximately 24-30 non-conforming signs (Hardees to Food Lion) out of 55-60 total signs. Mr. Bailey advised that the non-conforming signs could not retain grandfather status as it is being moved from its original location per the sign ordinance.

Code Enforcement:

Interim Assistant Town Manager/Town Clerk Shelia Weathers advised the Town Board that the Town is working hard on Code Enforcement regarding grass, vacant lots, and complaints, to come into compliance with the Town's Ordinance.

17. ADJOURNMENT

*Mayor Eddie Norman stated the meeting would reconvene Friday, June 28, 2019, at 9:00 a.m. With no further business to be discussed; Commissioner Chris Matthews moved that the meeting be recessed until June 28, 2019 at 9:00 a.m.. Commissioner Tony Hall seconded the motion, and the motion was approved unanimously. The meeting recessed at 6:58 p.m.
Vote: 5/0*


Eddie Norman, Mayor


Crystal Sprague, Tax Collector