

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, JULY 1, 2019

OFFICIALS PRESENT:

Mayor Eddie Norman
Commissioners:
 Tony Hall
 Monta Davis-Oliver
 Richie Parker
 Chris Matthews
 Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams
Interim Asst. Town Manager/
Town Clerk: Shelia Weathers
Finance Officer: Dina Reavis –
Absent
Police Chief: Dawn Pardue
Tax Collector: Crystal Sprague
Interim Zoning
Administrator: Bill Bailey

Town Attorney – Ben Harding

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Eddie Norman at 6:01 p.m.

2. INVOCATION

Mayor Eddie Norman offered the invocation.

3. ADOPTION OF AGENDA

Commissioner Monta Davis Oliver made a motion to approve the adoption of the agenda as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

4. PUBLIC COMMENTS

Mayor Norman opened the floor for public comments. Mr. Earl Dunn asked to address the Board regarding his water bill. Mr. Dunn came before the Board on August 6, 2018, regarding a leak in his pool and questioned the sewer charge on his water bill. Mayor Norman asks Mr. Dunn if he had found the cause of the leak, and Mr. Dunn indicated he had not but felt he had it fixed this time. Mr. Dunn presented his documentation to Mayor Norman indicating the repairs completed. Interim Assistant Town Manager / Town Clerk Shelia Weathers informed Mr. Dunn that our leak adjustment policy would allow us to take his largest water bill and adjust it down to his normal average.

Commissioner Chris Matthews made a motion to act upon the information they had received and approved the adjustment for Mr. Dunn. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

5. APPROVAL OF MINUTES

Commissioner Tony Hall made a motion to approve the minutes as presented.

Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

- June 3, 2019 Regular Meeting Minutes
- June 3, 2019 Close Session Minutes
- June 28, 2019 Recessed Meeting Minutes

6. CONSENT AGENDA ITEM(S) #1 (Attachment #1)

Interim Assistant Town Manager/Town Clerk Shelia Weathers presented the consent agenda items for the Board's consideration.

1. INVOICE(S)

- Synagro Central LLC - \$14,012 (Budgeted Item)
-Haul and land spread sludge
- Jacky Jones Ford - \$25,000 (Budgeted Item)
-Police Interceptor Utility Vehicle Purchase

Commissioner Tony Hall Matthews made a motion to approve all items in the consent agenda. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote 5/0

7. SURPLUS PROPERTY – SALE OF REAL PROPERTY BY UPSET BID

- **629 Crescent View Drive (TOWN OF YADKINVILLE AND YADKIN COUNTY):**
 - Bid of \$6,000 by Mr. Noe Pelagio for Parcel #129436

The action is hereby denied for a lack of a motion by the Town Board of Commissioner's Yadkinville.

8. ALLEGACY BENEFIT SOLUTIONS – Presenter Mr. Chad Huff, Vice President of Sales

Mr. Chad Huff with Allegacy Benefit Solutions presented the Board a proposed insurance plan from the League of Municipalities. The plan presented matches our current Blue Cross and Blue Shield insurance plan with a cheaper premium. Our present insurance plan through Blue Cross and Blue Shield is a grandfathered plan. After additional discussion among the Board regarding yearly increases, retiree options, HSA eligibility, and employee concerns the Board decided to wait on making a decision at this time. The Board would like to research the plan with our current carrier and to hear from Town employees. Mayor Norman thanked Mr. Huff for his time.

9. ENTERPRISE FLEET MANAGEMENT – Presenter Mr. James Cromartie

Mr. James Cromartie, with Enterprise, presented the Fleet Strategy budget program to the Board. Mr. Cromartie stated that Enterprise runs a leasing/fleet management division that funds vehicle replacements at or below the budget that has been approved by the municipality with an equity lease model. It's an operating lease that can leave a residual or unpaid principal at the end of the term since Enterprise conservatively knows what they can sell that vehicle for in five years. Mr. Cromartie believes that Enterprises program would help us reduce the amount of money we spend year after year on vehicle maintenance and management. The Board agreed to have Mr. Cromartie complete an internal cost projection for all vehicles the Town owns. Mayor Norman thanked Mr. Cromartie for his time.

10. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented the Town Board with the Fire Department's monthly report.

11. POLICE CHIEF'S REPORT

Police Chief Dawn Pardue presented the Town Board with the Police Department's monthly report.

12. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director Jacob Swaim presented the Town Board with the Public Services Director Report. Mr. Swaim apprised the Board that we are conducting right away maintenance to help reestablish our right aways in Town.

13. PLANNING REPORT

Interim Assistant Town Manager/Town Clerk Shelia Weathers introduced Mr. Bill Bailey our Interim Zoning Administrator to the Town Board. Interim Zoning Administrator Bill Bailey presented the Town Board with the Planning Summary. Mr. Bailey reported that a Facade Grant for \$5,600 was completed for a real estate office in Town near Dollar General. Mr. Bailey informed the Board that during the month of June he has issued nine zoning permits and three sign permits. He has also investigated fourteen code complaints, has resolved ten of the complaints and is still working to settle the other four.

14. TOWN ATTORNEY REPORT

Attorney Ben Harding asked Interim Zoning Administrator, Mr. Bill Bailey, to give the Town Board history regarding the notice of violation letter sent to the property owner of Willow Street and Virginia Drive. Mr. Bailey informed the Board that a citizen complaint was filed regarding noise and other issues, usually occurring every weekend Friday through Sunday evenings. Mr. Bailey investigated the complaint and observed a well-established volleyball court on the property. The lot is a separate residential lot in the RM zoning district. As a primary use in this zoning district, the volleyball court is not allowed. Due to this Mr., Bailey sent a notice of violation to the property owner. After some lengthy discussion between the Board Of Commissioners, Mr. Bill Bailey and Town Attorney Ben Harding the decision was made to have Attorney Ben Harding, Town Manger Perry Williams, Interim Assistant Town Manager/Town Clerk Shelia Weathers and Interim Zoning Administrator Bill Bailey to further review the situation and to come back to the Board with a resolution. Mayor Norman also asked Attorney Ben Harding to draft a letter to Mr. and Mrs. Titus letting them know the Town was reviewing the situation.

15. MANAGER / PUBLIC WORKS DIRECTOR'S REPORT

Interim Assistant Town Manager/Town Clerk Shelia Weathers presented the Manager/Public Works Director's Report to the Town Board.

- **Opportunity Zone Information:**
 - Interim Assistant Town Manager/Town Clerk Shelia Weathers and Town Manager Perry Williams met with Drew Hinkle in May regarding possible development opportunities within the Town. In June, Mrs. Weathers asked the Board to help identify buildings, open areas, and parking lots the Town would like to see as possible areas of development and also parcels they would consider selling. Mrs. Weathers will report back to Drew Hinkle with the recommendations.

- **Here We Grow:**
 - Interim Assistant Town Manager/Town Clerk Shelia Weathers notified the Board that she had received an email from Morgan, who works with the League of Municipalities with “Here We Grow.” Morgan is working on a project to showcase individual towns and cities to help their residents be informed about their revitalization projects and other investments that help create jobs. Morgan would like to see if the Town of Yadkinville would be interested in spotlighting our revitalization efforts, Wifi, and anything that enhances the quality of life in our hometown. The Board expressed interest and said they will look into the opportunities. Mayor Norman commended Interim Assistant Town Manager/Town Clerk Shelia Weathers for the great job, she did representing the Town at the “Here We Grow” meeting.

- **Election Filling:**

Interim Assistant Town Manager/Town Clerk Shelia Weathers reminded Commissioner Monta Davis-Oliver, Commissioner Tony Hall and Commissioner Richie Parker that election filing begins this Friday, July 5th at noon and ends on Friday, July 19th at noon. Election Day is Tuesday, November 5th from 6:30 am till 7:30 pm.

- **Town Hall and Town Facilities closed Thursday, July 4th in observance of Independence Day:**

Interim Assistant Town Manager/Town Clerk Shelia Weathers reminded the Board that the Town Hall will be closed on Thursday, July 4, 2019 in observance of Independence Day. She informed the Board that the Town Hall staff will be diligently working the 4th of July to organize and ensure that the 1st Annual Town Block Party in conjunction with the Yadkin Cultural Arts Center is a success.

- **Follow-up from last meeting:**

Interim Assistant Town Manager/Town Clerk Shelia Weathers updated the Board regarding items from the last Board meeting. Mrs. Weathers thanked Public Services Director Jacob Swaim and his staff for the great job they did cleaning the ditch at Shamus Jackson’s property. Mrs. Weathers also contacted Nathan Schianker at Blue Ridge Medical Group and she notified him that the Town will be ordering additional stop signs to make a four-way stop at Monroe and Birch Street. She also advised Mr. Schianker that if they choose to install additional barriers they would be at the property owners expense.

16. COMMISSIONER COMMENTS

Commissioner Tony Hall:

Commissioner Tony Hall expressed concern regarding the trash and clutter surrounding two homes in the curve on Hemlock Street. Interim Assistant Town Manager/Town Clerk Shelia Weathers noted she would investigate his concern.

Commissioner Scott Winebarger:

Commissioner Scott Winebarger inquired if we had renewed our contract with the Chamber of Commerce. Interim Assistant Town Manager/Town Clerk Shelia Weathers informed him that we have not.

Commissioner Richie Parker:

Commissioner Richie Parker notified the Board that he would not be able to attend the Board Meeting on Monday, August 5, 2019.

17. CLOSE SESSION

N.C.G.S. § 143-318.11 (a)(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body;

N.C.G.S. § 143-318.11 (a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

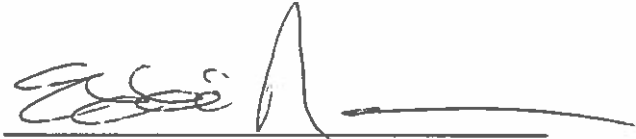
*Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 8:12 p.m. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.
Vote 5/0*

*Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 8:49 p.m. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.
Vote: 5/0*

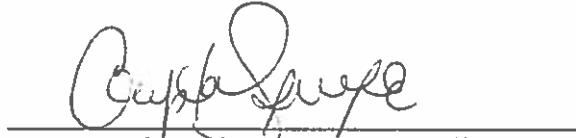
18. ADJOURNMENT

With no further business to discuss, Commissioner Chris Matthews moved the meeting be adjourned. Commissioner Scott Winebarger seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:51 p.m.

Vote: 5/0

A handwritten signature in black ink, appearing to read "Eddie Norman", written over a horizontal line.

Eddie Norman, Mayor

A handwritten signature in black ink, appearing to read "Crystal Sprague", written over a horizontal line.

Crystal Sprague, Tax Collector