

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, JULY 11, 2016

OFFICIALS PRESENT:

Mayor Eddie Norman
Commissioners:
 Betty Driver
 Tony Hall
 Monta Davis-Oliver
 Scott Winebarger-ABSENT

STAFF PRESENT:

Town Manager: Perry Williams
Public Works Director: Perry Williams
Town Clerk: Shelia Weathers
Chief of Police: Tim Parks
Finance Officer: Dina Reavis

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 6:00 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. PUBLIC COMMENTS

Ms. Carol Roberts from Yadkin Christian Ministries requested that the Town Board consider reducing a recent water bill that reflected an overage on their average monthly usage. She explained that she was suspicious that water was taken from the outside faucet, and not a toilet hang. Ms. Roberts reminded the Board that Yadkin Christian Ministries was a non-profit organization, and any help would be welcomed. Mayor Eddie Norman with the consensus of the Board asked Ms. Roberts to contact Chief Parks to investigate, file a report and report back to them at the next regular meeting. She expressed her appreciation to the Town Board for listening to her concern.

4. APPROVAL OF MINUTES

Commissioner Tony Hall made a motion to approve the minutes listed below.
Commissioner Monta Davis-Oliver seconded the motion and passed unanimously.
Vote: 3/0

- June 6, 2016 (Regular Meeting Minutes)
- June 6, 2016 (Closed Session Minutes)

5. CONSENT AGENDA (ITEM(S) 1) (Attachment #1)

Mr. Williams presented the consent agenda items for the Board's consideration.

Commissioner Betty Driver made a motion to approve the item as submitted on the consent agenda. The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 3/0

6. WALK FOR HUNGER – Presenter Ms. Janet Robbins

Ms. Janet Robbins thanked the Board of Commissioners for the Town's generous support and sponsorship for the past Walk for Hunger campaigns. All proceeds raised at the campaigns provides financial assistance to Yadkin Christian Ministries. Despite the weather conditions last October, the walk raised \$11,500. Ms. Robbins asked the Town Board's support by allowing them to use the Town Park on October 2, 2016, at 3:00 p.m. and a monetary donation. In the past, the Town has contributed \$500.

Commissioner Monta Davis-Oliver made a motion that the Town donate \$500 to the Walk for Hunger contingent on the August 1, 2016, public hearing and reserve the Town Park on the October 2, 2016, walk. The motion was seconded by Commissioner Betty Driver and passed unanimously.

Vote: 3/0

7. SURRY COMMUNITY COLLEGE & YADKIN COUNTY ANIMAL SHELTER ANNEXATION – Presenters Dr. David R. Shockley & Ms. Lisa Hughes

Ms. Hughes requested that the Town consider annexation of the property owned by Yadkin County located at 1027 Speaks Street operating as the Animal Shelter.

Yadkin County Manager Lisa Hughes stood in proxy for Surry Community College President Dr. Shockley. Ms. Hughes stated that she and Dr. Shockley have been working together regarding the Surry Community College properties, and the property owned by the County. Currently, the County owns one track of land, and Surry Community owns three that adjourn each other. Ms. Hughes requested that the Town consider annexation of the four parcels as presented.

Mayor Eddie Norman advised that currently the Planning Advisor Richard Smith is updating the Town's Comprehensive Plan and Ordinance. He further advised that the Town Board preferred to await the completion of this project before making any decisions on the annexation. The updating process could take up to two years.

Town Manager Perry Williams asked the Town Board if they would rather proceed with the requested annexations in two separate stages. After a short discussion, it was the consensus of the Board to annex the Yadkin County Animal Shelter. Commissioner Monta Davis-Oliver made a motion to annex the Yadkin County Animal Shelter into the Town of Yadkinville corporate limits. The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 3/0

8. FIRE CHIEF'S REPORT

Fire Chief Jody Doss was absent and no report was given.

9. POLICE CHIEF'S REPORT

Chief Tim Parks submitted his monthly statistical report to the Board of Commissioners.

10. PUBLIC WORKS DIRECTOR'S REPORT

Public Works Director Perry Williams did not have anything to report.

11. MANAGER'S REPORT

- **Lee Street Sidewalk Project:**
Mr. Williams presented the Town Board with an update on the sidewalk project. He advised that the Town could not use their own contractor to stay under budget according to the State. The recommendation is to rebid the project and advertisement is scheduled to publish on July 21st and 28th with a Bid Opening set for September 1, 2016. Mr. Williams further explained that no grant money was available during this time.
- **Pre-1983 Landfill Update:**
Mr. Williams gave an overview of the meeting in Raleigh that he, and Mr. Mark Brown with Withers and Ravenel had with the representatives on the Pre-1983 Landfill. He stated that the Town was approved to receive money for this cleanup. The project has different phases of completion, which could take several years to finish. Mr. Williams asked the Town Board, whether they wanted to proceed on with the project, and it was agreed to proceed forward.
- **Ethics Training Date:**
Ethics Training date is scheduled for Monday, August 15, 2016 from 8:30-10:30 a.m.
- **Board of Adjustment Position Availability:**
Mr. Williams requested the Board to consider possible candidates for the Board of Adjustment vacancy. He emphasized the need to fill this position. Several names were given for possible consideration. It was the consensus of the Board to meet each nominee before making a decision.
- **Cannon & Company (Auditors) Contract:**
Finance Officer Dina Reavis requested that the Town Board approve a new auditing contract with Cannon & Company at the current contract price of Paul, Cox & Todd PLLC. She further explained that Mr. Craig Hopkins of Paul, Cox & Todd PLLC had resigned, therefore, leaving a lack of manpower to perform the audit.

Commissioner Monta Davis-Oliver made a motion to approve the Cannon & Company contract to perform the Town audit. The motion was seconded by Commissioner Tony Hall and approved unanimously.

Vote: 3/0

12. COMMISSIONER COMMENTS

Commissioner Monta Davis-Oliver:

- Commended the Yadkinville Police Department for being available to provide safety and security to the Department of Health Services.

Commissioner Betty Driver:

- Expressed her thanks, appreciation and gratitude to the staff for their dedication to the Town of Yadkinville.

13. CLOSED SESSION

Commissioner Monta Davis-Oliver made a motion to go into “Closed Session” at 6:33 p.m. under NCGS 143-318.11 (a)(5)(i) to discuss the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease;. Commissioner Betty Driver seconded the motion.

Vote: 3/0

Commissioner Tony Hall made a motion to come out of “Closed Session” and Commissioner Monta Davis-Oliver seconded the motion. The Board came out of “Closed Session” at approximately 7:11 p.m.

Vote: 3/0

Without any action taken, the Board came out of closed session at approximately 7:00 p.m.

The Town Board discussed a work session to examine how to proceed with future performance reviews criteria. The Board directed the Town Manager to poll surrounding towns on the standards in which they base their performance reviews and raises on.

14. ADJOURNMENT

With no further business to discuss, Commissioner Tony Hall moved the meeting be adjourned. Commissioner Betty Driver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:22 p.m.

Vote: 3/0


Eddie Norman, Mayor


Shelia B. Weathers, Town Clerk