

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
***RECESSED MEETING MINUTES***  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
***WEDNESDAY, JUNE 30, 2021 – 9:00 A.M.***

**OFFICIALS PRESENT:**

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Richie Parker – Absent

Chris Matthews

Scott Winebarger – Absent

**STAFF PRESENT:**

Town Manager: Mike Koser

Assist Town Manager: Shelia Weathers

Public Works Director: Jacob Swaim

Finance Officer: Hunter Gooden

Police Chief: Dawn Pardue

Quorum requirements met – meeting proceeded.

**1. CALL TO ORDER**

The meeting was reconvened and called to order by Mayor Norman at 9:12 a.m.

**2. INVOCATION**

Mayor Norman offered the invocation.

**3. ADOPTION OF AGENDA**

Commissioner Monta Davis-Oliver made a motion to approve the agenda. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 3/0

**4. CONSENT AGENDA (ITEM(S) 1 & 2) (Attachment #1)**

Finance Director Hunter Gooden presented and explained the budget amendments to the Board of Commissioners for their consideration.

- Budget Amendment #7 – Police Department
- Budget Amendment #8 – Police Department
- Budget Amendment #9 – Capital Project 69 – Main Street Sidewalk (North Side)
- Budget Amendment #10 – Capital Project 73 – US 601 Utility Betterment Construction
- Budget Amendment #11 – Water Plant
- Budget Amendment #12 – Administration
- Budget Amendment #13 – Lab & Pre-treatment
- Budget Amendment #14 – Water/Sewer Operations
- Budget Amendment #15 – Police Department

Town Manager Mike Koser presented and explained two invoices presented for consideration:

- Invoices – Two (2) totaling – \$11,040.93

*Commissioner Chris Matthews made a motion to approve all items as submitted on the consent agenda. The motion was seconded by Commissioner Tony Hall, and the motion passed unanimously.*

*Vote: 3/0*

## **5. MANAGER'S REPORT**

- **Fee Schedule Change (Attachment #2):**  
Town Manager Mike Koser presented the revisions to the 2021-2021 Fee Schedule adding a fee for a Food Truck Vendor of \$25 and reducing the Temporary Use Permit/Temporary Sales (Peddler's License) from \$50 to \$25.

*Commissioner Chris Matthews made a motion to adopt the 2021-2021 Fee Schedule with the proposed changes. The motion was seconded by Commissioner Tony Hall, and the motion passed unanimously.*

*Vote: 3/0*

- **COVID-19 Personnel Policy Update (Attachment #3):**  
Town Manager Mike Koser guided the Town Board through several revisions to the COVID-19 section of the Personnel Policy. After some discussion on the specific areas addressed, the Board tabled the vote and requested Mr. Koser do further investigation and present at the next Board meeting in July.

### ***ADDED ITEM(S):***

- **Temporary Administrative Assistant Position:**  
Town Manager Mike Koser apprised the Town Board that Viviana Garcia had been hired in a temporary position as an Administrative Assistant. She brings many strengths that the Town feels very beneficiary to our citizens. He advised that Town Clerk Alex Potts is currently on leave after delivery of her daughter.

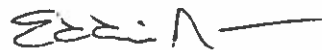
## **6. COMMISSIONER COMMENTS**

The Board of Commissioners had no comments.

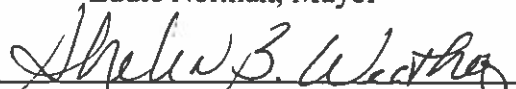
## **7. ADJOURNMENT**

*With no further business to discuss, Commissioner Chris Matthews moved the meeting be adjourned. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously. The meeting adjourned at approximately 9:28 a.m.*

*Vote: 3/0*



Eddie Norman, Mayor



Shelia B. Weathers, Acting Town Clerk