

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, AUGUST 6, 2018

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Richie Parker

Chris Matthews

Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Finance Officer: Dina Reavis

Police Chief: Tim Parks

Police Captain: Dawn Pardue

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 5:59 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. PUBLIC COMMENT

Mayor Norman opened the public comment section of the meeting.

- Ms. Janet Robbins organizer for the “Walk for Hunger 2018” in memory of her mother Susan Steelman thanked the Town Board and staff for supporting the past walks. She asked for their continued support for the 2018 by allowing the event to take place at the Yadkinville Community Park on Sunday, October 7th from 12:30 to 5:00 p.m. as before. Ms. Robbins stated that the 2017 walk raised \$13,000 to help families with food and other needs.

Commissioner Scott Winebarger made a motion to give Ms. Janet Robbins permission to hold the “Walk for Hunger 2018” event at the Yadkinville Community Park on Sunday, October 7, 2018. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

Vote: 5/0

- Mr. and Mrs. Charles Renegar addressed the Board of Commissioners and asked them to consider granting a leak adjustment for a water bill they received totalling \$200 for 26,000 gallons of water. The Renegar's stated the plumber came and replaced the flappers in the toilets, but never discovered a leak. The water usage for the next billing period was down to their average usage of 3,000 gallons. Mayor Norman reminded the Town Board of the Town's Water/Sewer Policy on adjustments and noted it was at their discretion to permit an adjustment.

After some discussion, Commissioner Tony Hall made a motion for the Renegar's water bill to be adjustment. With the lack of a second, the motion died. No adjustment was granted.

- Mr. Earl Dunn came before the Town Board again and requested the sewer charge be removed from his water bill. He feels due to the leakage in his swimming pool liner; it should not include the sewer charge. He noted he approached the Board back in June 2018 in regard to his dissatisfaction with the sewer charge on the leak. Mr. Dunn felt the Town Board should revise the Water and Sewer Policy to eliminate this excess charge. Mayor Norman explained the policy and the recent updates. He asked Mr. Dunn if any repairs were made to the liner. Mr. Dunn noted it had not. Mayor Norman advised Mr. Dunn to bring in the repair documentation, and the Town Board would consider a possible adjustment.

With no other citizens requesting to address the Town Board, Mayor Norman closed the public comments.

4. APPROVAL OF MINUTES

Commissioner Chris Matthews made a motion to approve the minutes as presented. Commissioner Tony Hall seconded the motion, and the motion passed unanimously. Vote: 5/0

- July 9, 2018 (Regular Meeting Minutes)
- July 9, 2018 (Closed Session Minutes)

5. CONSENT AGENDA (ITEM(S) #1) (Attachment #1)

Mr. Williams presented the consent agenda items for the Board's consideration.

- Invoices (3) – \$181,252 (FY 2018-19 Budgeted Item)
- Invoice (1) – \$ 18,260.66 (FY 2017-18 Budgeted Item)

Commissioner Chris Matthews made a motion to approve the consent agenda item as presented by the Town Manager. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 5/0

6. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented the Town Board with his monthly report and noted that calls were slightly lower for July (108 calls).

7. POLICE CHIEF'S REPORT

Police Chief Tim Parks presented the Town Board with his monthly report.

Chief Parks apprised the Board that the Police Department was conducting active shooter training with two (2) schools along with the fire department. He stated that additional training was taking place for administering Narcan, which is used to treat a narcotic overdose in an emergency situation to reverse the effects of opioid medication.

8. MANAGER'S/PUBLIC WORKS DIRECTOR'S REPORT

- **Planner/Assistant Town Manager Applications:**

The Town Board discussed the applicants, and it was the consensus of the Town Board to narrow down their choices to three or four applicants to interview and email to the Town Clerk Shelia Weathers.

- **Yadkin County and Town of Yadkinville Water and Sewer Committee Meeting – August 1, 2018:**

Town Manager Perry Williams gave an overview of the meeting held August 1st with representatives from the Town and County. Mr. Williams presented the Board with a map outlining the top priority items in green totaling \$1.9 million with the addition of the following:

- A new sewer pump station to be located close to Key Street at Highway 21 with gravity sewer extension to service failing septic systems in the area and West Yadkin School and proposed shovel ready property (50,000 square foot building).
- Interconnect water line from Austin Company to Highway 21 and begin forming a regionalized water system at a cost of \$3.58 million. Appoint a water commission board to oversee the water and sewer system.
- Check on grant and loan availability.

Commissioner Richie Parker expressed the great possibilities for the future. He remarked that individuals would some type of enticement to take advantage of services that become available.

Town Manager Perry Williams noted that he and County Manager Lisa Hughes, had a meeting scheduled with Mr. Bobby Todd regarding properties that is more visible and accessible to Interstate 77.

It was the consensus of the Town Board to move forward and investigate a good corridor to enhance economic development.

- **VC3 Website Redesign Update and Video Clip:**
Town Manager Perry Williams updated the Town Board on the website progress. The homepage is almost completed, and Mr. Jim Drum has agreed to take action pictures of events in Town.

Mr. Williams apprised the Town Board that a meeting was held with a representative from Yadtel to discuss the cost of a video clip for the website. An approximate cost was \$6,000 for finished four (4) minutes.

- **Dedication and Grand Opening of the G. Allen Mebane, IV Industrial Training Center on Monday, August 13th at 5:00 p.m.:**
Town Manager Perry Williams reminded the Mayor and Town Board of the upcoming grand opening and to RSVP.
- **Yadkinville Development Ordinance (YDO) Public Forum at The Front Yard, Tuesday, August 28th at 6:00 p.m:**
Town Manager Perry Williams reminded the Mayor and Town Board of the public forum on August 28th to introduce the citizens and stakeholders on Yadkinville Development Ordinance.
- **Ethics Training Date:**
Deadline for ethics training is October 31st. The Board needs to schedule a date for the two (2) hour training.
- **Mayor and Board of Commissioner Picture:**
Town Manager Perry Williams asked the Mayor and Town Board to consider an upcoming date to have pictures made.
- **Town Hall and Town Facilities closed for Monday, September 3rd for Labor Day:**
Town Manager Perry Williams reminded the Town Board that Town Hall and the Town's facilities would be closed Monday, September 3rd in observance of Labor Day.

ADDED ITEM(S):

- **Downtown WiFi Issue:**
Town Manager Perry Williams noted he would check with Yadtel Telecom and Trifigent on issues occurring with the WiFi downtown.
- **Projected/Screen in Commissioners Chamber:**
Town Manager Perry Williams stated that the budgeted projector and screen were ordered. He asked for direction on placement of the devices.
- **Projects:**
Town Manager Perry Williams stated that Pioneer Technology was finished, and Planning Advisor Yvonne Janssen was checking on the progress of the Head Start building. Mr. Williams further stated that a letter was sent to Mr. Tony Aquilano on July 31, 2018 reminding them that all conditions attached to the Conditional Use Permit for the Head Start facility had to be satisfied prior to opening.

9. COMMISSIONER COMMENTS

- **Commissioner Tony Hall:**
Commissioner Hall expressed concern on the culvert located at the end of Billie Reynolds Road and Lee Avenue. Commissioner Hall noted that the ditch was stopped up and that the culvert had caved in. Town Manager Perry Williams stated he would contact NCDOT to address Commissioner Hall's concern.
- **Commissioner Monta Davis-Oliver:**
Commissioner Davis-Oliver expressed concern regarding the lack of maintenance on property located at 309 Birch Street. She further stated her concern over the possibility of pest and termites. Town Manager Perry Williams stated that letters were sent to the owner in Virginia, but no reply. The Board asked for Attorney Harding's advice, and he noted that the Town could foreclose on the property due to back taxes and/or sue for lack of payment for mowing and place a lien on the property. Mr. Williams will speak with the Town's Code Enforcement Officer Steve May and Tax Collector Crystal Sprague to investigate property and taxes.
- **Commissioner Richie Parker:**
Commissioner Parker expressed concern about the replacement location and expense of Mr. Robin Kelly's water line, and it being more feasible to run the line to Walnut Avenue instead of Highway 601.

10. CLOSE SESSION

Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:53 p.m. under NCGS 143.318.11(a)(6) - To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 5/0

Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 8:14 p.m. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.


Vote: 5/0

11. ADJOURNMENT

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting be adjourned. Commissioner Scott Winebarger seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 8:14 p.m.
Vote: 5/0



Eddie Norman, Mayor



Shelia B. Weathers, Town Clerk