

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, AUGUST 7, 2017**

**OFFICIALS PRESENT:**

Mayor Eddie Norman

Commissioners:

Betty Driver

Tony Hall

Monta Davis-Oliver

Chris Matthews

Scott Winebarger

**STAFF PRESENT:**

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Planner Advisor: Richard Smith

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

Mayor Norman continued the public hearing into the regular meeting.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Norman at 6:00 p.m.

**2. INVOCATION**

Mayor Norman offered the invocation.

**3. PUBLIC COMMENT**

- Ms. Megan Linley, Vice President of the State Employees Credit Union introduced herself to the Board of Commissioner and as a guest of Commissioner Betty Driver.
- Mayor Norman read a thank you letter from Mr. John Willingham for the Special Fund Allocation to the Yadkin Cultural Arts Center.

**4. APPROVAL OF MINUTES**

Commissioner Chris Matthews made a motion to approve the following minutes as presented. Commissioner Tony Hall seconded the motion and passed unanimously.  
Vote: 5/0

- July 10, 2017 (Regular Meeting Minutes)

## **5. SET PUBLIC HEARING(S)**

- **September 11, 2017 at 5:45 p.m.:**
  - ❖ Zoning Text Amendment (ZTA-2017-02) request to amend the Town of Yadkinville Code of Ordinances, Article F, Table of Uses, and Article 9-3-109 R-O Residential Office District, to *add banks and finance companies* as a conditional use R-O (Residential Office) Zoning District. This use would be permitted with the issuance of a CUP by the Board of Adjustment or as part of an R-O Conditional Zoning District.
- **September 11, 2017 at 5:50 p.m.:**
  - ❖ Zoning Text Amendment (ZMA-2017-03) request to amend the Town of Yadkinville Code of Ordinances, Article E, Section 9-3-91 to add a provision permitting monument signs for non-residential uses in the R-O (Residential Office) zoning district.
- **September 11, 2017 at 5:55 p.m.:**
  - ❖ Zoning Map Amendment (ZMA-2017-03) request to rezone 2.33 acres from R-20 (Rural Residential) to R-O CZ (Residential Office Conditional Zoning). Request by Greg Matthews/Owner Randy Stanley & Laura Sheek

## **6. CONSENT AGENDA (ITEM(S) 1) (Attachment #1)**

Mr. Williams presented the consent agenda item for the Board's consideration.

- Budget Amendment #1 – Police Department
- Budget Amendment #2 – Police Department

Commissioner Scott Winebarger made a motion to approve the item as submitted on the consent agenda. The motion was seconded by Commissioner Chris Matthews and passed unanimously.

Vote: 5/0

## **7. FIRE CHIEF'S REPORT**

Fire Chief Jody Doss stated that he was unable to attend the last two monthly meetings. He noted that the fire department ran the most calls in the fire department's history last year. The call count restarted in July, in which calls were down at 137. Chief Doss listed that he is working on a contract, which will be here at the end of November grading the fire department. Mayor Norman re-iterated that Yadkinville Fire Department is actually two departments in one, a town fire department and Middle Yadkin Fire Department; meaning there has to be a truck in town at all times to answer town calls. Mayor Norman ensured that he, Ben and Perry would review the contract.

## **8. POLICE CHIEF'S REPORT**

- Chief Tim Parks submitted his monthly statistical report to the Board of Commissioners.
- Tim also informed the Board of the Cops Care Cookout on October 5, 2017 at 5:30 p.m. located at the Yadkin County Park. Tim Parks wants all board members to attend if possible.

## **9. PUBLIC WORKS DIRECTOR'S REPORT**

Town Manger Perry Williams did not have anything to report.

## **10. MANAGER'S REPORT**

- **Unifi Sewer Project:**

Town Manager Perry Williams informed the board that Engineer Mike Koser; with Withers & Ravenel sent a cost list for the sewer line design that extends to Highway 421. The engineering cost is \$6,800, and if the Town does the GPS, a \$1,000 will be subtracted from the price, totaling \$5,800. The material is \$14,253, with the installation cost under \$30,000. Mayor Norman restated that the property was not within Town's corporate limits, but they have talked to the owner, and he has agreed to do a volunteer annexation of the property. Mr. Williams asked for a motion to obtain the engineering cost for the sewer line. Mayor Norman agreed that in order to develop the property, which Gray Garrison has annexed, the sewer line will need to be installed. Mr. Williams ensured that the Town has the money to do both the Unifi Sewer Project and the Farm Credit Sewer Project together.

Commissioner Scott Winebarger made a motion to allow Withers & Ravenel to do the engineering for the Unifi sewer extension. The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 5/0

- **Highway 601 Sewer Extension:**

The Town Board agreed to wait on making a decision on the 601 sewer extension until the following month to discuss, in order to hear back from Farm Credit on whether they will assist the Town on the expense.

- **State Grant for Downtown Revitalization:**

Town Manager Perry Williams stated that he had hoped to have more information about the sidewalk transformation soon. He apprised the Town Board that the sidewalk project cost has increased totaling \$180,000. Mr. Williams suggested taking part of the money out of the revitalization grant and move to the general fund. Mr. Williams and Mr. Smith raised the question on the possibility of closing Elm Street to help soften the courthouse appearance by adding landscape and making it more pedestrian friendly. The business owners would need to be contacted and consult with the County Manager. After some discussion, the Board decided to table the item until a later date.

- **Combining of Boards (Richard Smith):**

Town Manager, Perry Williams conveyed that Planning Advisor Richard Smith felt combining the Planning Board and Board of Adjustment would benefit the Town, but asked to suspend until the Zoning Ordinance was rewritten. Mr. Smith stated that not all ordinances specified a board member number, but the

Town does. He also discussed decreasing the Planning Board size and correcting the out-of-town versus in-town members. The Board was in agreement on combining the two boards.

- **Brunch Bill (Senate Bill #155):**  
Town Manager Perry Williams inquired if the Board wanted to grant permission to serve alcohol at 10 am, on Sundays, instead of after noon. The Board agreed to table it until businesses shows an interest.
- **Piedmont Triad Economic Developer Gathering:**  
Town Manager Perry Williams informed the Board that if they were interested in attending the Piedmont Triad Economic Developer Gathering, it will be held from 9:00 a.m. to 12:30 p.m. An RSVP is required to attend. Planning Advisor Richard Smith and Mr. Williams stated they were planning to attend.

## **11. COMMISSIONER COMMENTS**

### **Mayor Norman:**

- Informed the Board that the view from the Matthews house is very obscured when looking back east. He was unsure whether it was the road or bush overgrowth. Mr. Williams stated that the fence made it hard to see when leaving the parking lot. The Board agreed that the view needed to be safer for drivers.
- Asked the Board to consider revising the guidelines for temporary signage for special events. Town Manager Perry Williams brought up the point that such requests would fall under a temporary use policy. The Board acknowledged that temporary uses are dependent on the length of the event. Mayor Norman suggested that Mr. Williams continued making the decision based on the specific and length of the event, in which the Board agreed. The Town Board concurred that the new ordinance address temporary signage guidelines.

### **Commissioner Tony Hall:**

- Noted that the recycling bins and garbage cans were together at the curb making it more time-consuming for the GDS employees to separate.
- Concerned that Town's citizens were leaving their emptied garbage cans out after pickup making it unsafe and should be returned to a safe place by that afternoon. Mayor Norman stated that some municipalities had policies to address the issue. It was suggested that a future policy be created. The Board agreed to advertise on the Town's website and Facebook the 7:00 a.m. to 7:00 p.m. rule stating that the trash needs to be at the curb by 7:00 a.m. and returned to a safe location by 7:00 p.m.

### **Commissioner Scott Winebarger:**

- The street below Hardees and Pine Valley Road needs a guardrail due to the huge drop off. Town Manager Perry Williams iterated that the street is the N. C.

Department of Transportation's territory, but the Town can request a guardrail but could not enforce it.

**Commissioner Betty Driver:**

- Inquired if the dead tree at Dollar General was eliminated. Commissioner Driver stated she spoke with Andrew Matthew, and he conveyed that the North Carolina Historic Society was going to fund him for the Matthew's House.

**12. CLOSE SESSION**

Commissioner Chris Matthews made a motion to go into "Close Session" at 6:47 p.m. pursuant to **N.C.G.S 143.318.11(a)(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and **N.C.G.S 143.318.11(a)(5)(i)** the price and other materials, terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease Commissioner Tony Hall seconded the motion and passed unanimously.

Vote: 5/0

Commissioner Tony Hall made a motion to come out of "Closed Session" at 7:27 p.m. Commissioner Scott Winebarger seconded the motion and passed unanimously.

Vote: 5/0

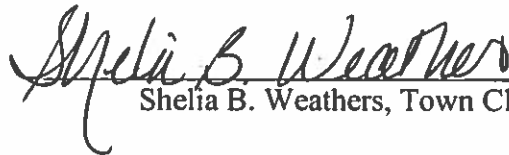
**13. ADJOURNMENT**

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting adjourned. Commissioner Betty Driver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:28 p.m.

Vote: 5/0



Eddie Norman, Mayor



Shelia B. Weathers, Town Clerk