

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, SEPTEMBER 13, 2021

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver- ABSENT

Chris Matthews

Scott Winebarger

Richie Parker

Town Attorney Ben Harding

STAFF PRESENT:

Town Manager: Mike Koser

Asst. Town Manager: Shelia Weathers

Town Clerk: Alex Potts

Finance Director: Hunter Gooden

Planning Advisor: Abigaile Pittman

Police Chief: Dawn Pardue

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 5:58 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. ADOPTION OF AGENDA (MOTION)

Commissioner Chris Matthews made a motion to approve the Agenda. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

4. PUBLIC COMMENTS

No one signed up for the Public Comments section of this meeting.

5. APPROVAL OF MINUTES (MOTION)

Commissioner Tony Hall made a motion to approve the following minutes as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

- August 2, 2021 (Regular Meeting Minutes)

6. CONSENT AGENDA ITEM(S) (Attachment #1)

Town Manager Mike Koser presented the Consent Agenda items for the Board's consideration.

- Invoices (5) totaling at \$58,343.08.
- Budget Amendment #1 – Town Manager's new truck.
- Budget Amendment #2 – Stand-by pump for the lift station located at the Water Plant (Budgeted item).
- Tax Voids (4) totaling \$119.96.
- Resolution No. 2021-05 to amend the Personnel Policy Article V. Section 12, "Substance Abuse Policy," and Article VII. Section 2, "Holidays."

Mayor Norman questioned if the Town does alcohol and drug testing for pre-employment screening. Manager Koser stated that regular employees are drug tested prior to employment, but CDL drivers require both testing. Commissioner Parker asked how many CDL drivers are employed. Finance Director Hunter Gooden replied with fifteen drivers.

- Board of Commissioners 2022 Regular Meeting Schedule

Commissioner Scott Winebarger made a motion to approve all items in the consent agenda. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote:4/0

7. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented his monthly report to the Board. He noted a grant that the Fire Department received for \$180,000 to purchase SCBA's (self-contained breathing apparatus).

8. POLICE CHIEF'S REPORT

Police Chief Dawn Pardue presented her monthly report to the Board. She reported an incident of a stolen truck from the Yadkin Car Care parking lot, in which Detective Preslar pursued the vehicle and made an arrest. Chief Pardue stated that Commissioner Hall contacted her in regard to corn and debris on West Lee Avenue's sidewalk. Officer Jones contacted the person responsible and requested that all debris be removed from the sidewalk after cutting corn, and in the future. Mayor Norman requested a Special Meeting to discuss options for the upcoming vacant Police Chief position. This is Chief Pardue's last meeting prior to her retirement. The Board agreed to hold the Special Meeting on October 1st, 2021 at 8:00 a.m.

9. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director Jacob Swaim was absent due to training.

10. PLANNING ADVISOR'S REPORT

Planning Advisor Abigaile Pittman presented the Board with her monthly report. Mayor Norman inquired about the new boutique located on East Main Street. Planning Advisor Pittman stated that it is a bridal boutique owned by Julian Moctezuma.

11. TOWN ATTORNEY BEN HARDING

Town Attorney Ben Harding informed the Board that Mr. Bryson Jennings is still working with the Town's insurance company to reach an agreement. He noted that Mike Reavis hoped to present a new proposal for an easement to his property, in which Attorney Harding replied that the position of the Town Board would not change. He also stated that the Police Department lawsuit was still ongoing.

12. MANAGER'S REPORT

- **Amendment to the Northern Piedmont Regional Hazardous Mitigation Plan (Attachment #2):**
Town Manager Koser requested the Board to amend the Northern Piedmont Regional Hazardous Mitigation Plan in order to interconnect with Davie County's water lines. This will allow Yadkinville to tap into Davie's water supply in case of an emergency and vice versa.
Commissioner Scott Winebarger made a motion to approve the amended Northern Piedmont Regional Hazardous Mitigation Plan. Commissioner Chris Matthews seconded the motion and the motion passed unanimously.
Vote: 4/0
- **Zirrus Contract Approval (Budgeted Item) (Attachment #3):**
Town Manager Koser presented the Board a three year contract with Zirrus IT support. The contract includes computer support and equipment replacement.
Commissioner Chris Matthews made a motion to approve the three year Zirrus LLC contract. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.
Vote: 4/0
- **Surplus Property Update (Police Department Vehicles) (Attachment #4):**
Mr. Koser apprised the Board that 2 of the 3 surplus police vehicles have been sold, totaling \$6,440.62.
- **EV Charging Station Update:**
Manager Koser informed the Board that the EV Charging Stations are complete and functional. He stated that the grant due date had been extended to March 22, 2022. Paperwork will be completed prior to the date requested, and should be reimbursed by the next month.
- **Upcoming Festivities:**
Mr. Koser asked the Board for direction on hosting upcoming Town festivities. It was the consensus of the Board to continue planning events, and follow state guidelines. Assistant Town Manager Shelia Weathers apprised the Board that Collide Church has requested use of the Town parking lot for their annual Trunk-or-Treat. It was the consensus of the Board to grant their request.

13. COMMISSIONER COMMENTS

Commissioner Tony Hall: Commissioner Hall inquired about Benny Hutchins employment with the Town, in which Finance Director Hunter Gooden stated we have a contract with him to clean the Yadkinville Town Park.

Commissioner Scott Winebarger: Commissioner Winebarger thanked Chief Dawn Pardue for her service.

Commissioner Chris Matthews: Commissioner Matthews thanked everyone that contributed to the 9/11 ceremony that was held Saturday, September 11, 2021.

14. ADJOURNMENT

With no further business to discuss, Commissioner Scott Winebarger moved the meeting adjourned. Commissioner Tony Hall seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:31 p.m.

Vote: 4/0



Eddie Norman, Mayor



Alex Potts, Town Clerk