

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, SEPTEMBER 9, 2019**

**OFFICIALS PRESENT:**

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Richie Parker

Chris Matthews

Scott Winebarger

**STAFF PRESENT:**

Town Manager: Perry Williams

Assistant Town Manager: Shelia Weathers

Town Clerk: Crystal Sprague

Finance Officer: Dina Reavis

Planning Director: Abigaile Pittman

Police Chief: Dawn Pardue

Interim Zoning Administrator: Bill Bailey

Public Services Director – Jacob Swaim

Town Attorney – Ben Harding

Quorum requirements met – meeting proceeded.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Eddie Norman at 6:00 p.m.

**2. INVOCATION**

Mayor Eddie Norman offered the invocation.

**3. ADOPTION OF AGENDA**

*Commissioner Tony Hall made a motion to approve the adoption of the agenda as presented.*

*Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

#### **4. PRESENTATION OF RETIRED POLICE DEPARTMENT PERSONNEL AND NC ADVANCED CERTIFICATE (Attachment #1)**

Mayor Eddie Norman asked Mark Cain to please come forward during the Board meeting. Police Chief Dawn Pardue and Mayor Eddie Norman awarded Mark Cain his badge, service weapon, and three magazines for his retirement. Mark Cain retired as Police Squad Leader from the Town of Yadkinville on August 31, 2019. The Yadkinville Police Department and the Town of Yadkinville expressed their appreciation to Mark Cain for his dedicated service during his employment with the Town of Yadkinville.

Police Chief Dawn Pardue asked Detective Phillip Scott to please come forward during the Board meeting. Police Chief Dawn Pardue said she would like to present Detective Phillip Scott with his NC Advanced Certificate. Detective Phillip Scott has been with the Yadkinville Police Department for nine years. He has qualified and earned his NC Advanced Certificate by meeting the educational hours, training and years of service, required to earn this great milestone. The Yadkinville Police Department and the Town of Yadkinville are proud of his service to our community.

#### **5. PUBLIC COMMENTS**

Mr. Gray Garrison asked to address the Board regarding the property off of Virginia Drive. He wanted to clarify to the Board that he is not opposed to any of the ordinances. Mr. Garrison said this was a unique situation, and he asked the Board to take their time to make sure everything was done properly.

Mr. Shamus Jackson asked to speak to the Board on behalf of Pleasant Grove Baptist Church located at 624 Tennessee Street. Mr. Jackson was inquiring to see if the church or the Town would be able to place some signs along the street in front of the church to help remind vehicles to slow down and use caution as pedestrians cross the street for events at their church. Town Manager Perry Williams told Mr. Jackson that Tennessee Street was maintained by the Department of Transportation, so this request would need to be addressed with their Wilkesboro office. Town Manager Perry Williams notified Mr. Jackson that if he was unable to find a phone number for the Wilkesboro office to let him know, and he would locate that for him.

#### **6. APPROVAL OF MINUTES**

*Commissioner Chris Matthews made a motion to approve the minutes as presented.*

*Commissioner Tony Hall seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

- August 5, 2019 Regular Meeting Minutes
- August 5, 2019 Close Session Minutes

## **7. REQUEST TO SET PUBLIC HEARING(S)**

Two (2) public hearings were set for Monday, October 7, 2019.

- October 7, 2019 at 5:50 p.m. – Zoning Text Amendment (ZTA-2019-04)
- October 7, 2019 at 5:55 p.m. – Zoning Map Amendment (ZMA-2019-02)

## **8. CONSENT AGENDA (ITEM(S) #1) (Attachment #2)**

Town Manager Perry Williams presented the consent agenda items for the Board's consideration.

- **INVOICE(S):**
  - Utilities Services Corporation - \$14,497.57 (Budgeted Item)  
*-Annual Service for 300,000-gallon water tank (Old)*

*Commissioner Chris Matthews made a motion to approve all items in the consent agenda. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously. Vote 5/0*

## **9. SURPLUS PROPERTY – SALE OF REAL PROPERTY BY UPSET BID (Attachment #3)**

A bid in the amount of \$9,000 was received for the property owned by the Town of Yadkinville and Yadkin County at 629 Crescent View Drive in Yadkinville. The Board agreed to accept the bid of \$9,000 for this property.

*Commissioner Monta Davis Oliver made a motion to accept the bid of \$9,000 for the Surplus Property located at 629 Crescent View Drive. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously. Vote 5/0*

## **10. FIRE CHIEF'S REPORT**

Fire Chief Jody Doss presented the Town Board with the Fire Department's monthly report.

## **11. POLICE CHIEF'S REPORT**

Police Chief Dawn Pardue presented the Town Board with the Police Department's monthly report.

## **12. PUBLIC SERVICES DIRECTOR REPORT**

Public Services Director Jacob Swaim reported that the Public Works Department was in good shape and doing well.

## **13. PLANNING REPORT (Attachment #4)**

Town Manager Perry Williams introduced Ms. Abigaile Pittman as our new Planning Director to the Board. Planning Director Abigaile Pittman noted when we set the Public Hearings, that under the Zoning Map Amendment (ZMA-2019-02) a correction needed to be made. It should have been listed as rezone only not conditionally rezone. Ms. Pittman presented the Town Board with the Planning Department's monthly report.

#### **14. TOWN ATTORNEY REPORT**

Town Attorney Ben Harding advised the items for discussion would be addressed in "Close Session".

#### **15. MANAGER'S REPORT (Attachment #5)**

- **WATER BILL ADJUSTMENT:**

Town Manager Perry Williams presented the Manager's Report to the Town Board. Mr. Williams began with a request for a water bill adjustment from Commissioner Tony Hall, due to a water hose being left on overnight. Commissioner Tony Hall abstained from the vote.

*Commissioner Chris Matthews made a motion to adjust the sewer off his water bill. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.  
Vote 4/0*

- **FLAG POLE QUOTE:**

Town Manager Perry Williams presented the Board with a quote we received for a 130' Flag pole in Town near Hwy 421. The quote was higher than anticipated so the Board agreed to table the idea at this time.

- **FEASIBILITY STUDY (WATER/SEWER FEES):**

Town Manager Perry Williams informed the Board that the Feasibility Study grant they voted to apply for last year is currently open for applications. County Manager Lisa Hughes spoke to the Board and gave a brief overview of the grant. She said it is a grant to do a Feasibility Study with the Towns and the County to look at the water and sewer lines to see if there is any feasibility to combining the lines into one system that might be beneficial in the long run for both the Towns and the County. Ms. Hughes also added that if we apply for the grant, and if we receive the grant, it doesn't mean we are committing to doing any work; it just allows them to have someone come out to research the lines and see if it makes sense to consider doing in the future.

*It was the consensus of the Board to apply for this grant.*

#### **16. COMMISSIONER COMMENTS**

**Mayor Eddie Norman:**

Mayor Eddie Norman congratulated Richie Parker on his promotion at work.

**Commissioner Richie Parker:**

Commissioner Richie Parker expressed concern regarding the large hole at the Plaza in front of the Yadtel office. Town Manager Perry Williams said he would follow up with the owner regarding the repairs.

## **PRESENTATION OF RETIRED POLICE DEPARTMENT PERSONNEL**

Mayor Eddie Norman asked Patrick Long to please come forward during the Board meeting. Police Chief Dawn Pardue and Mayor Eddie Norman awarded Patrick Long his badge, service weapon, and magazines for his retirement. Patrick Long retired as Police Division Commander from the Town of Yadkinville on July 31, 2019. The Yadkinville Police Department and the Town of Yadkinville expressed their appreciation to Patrick Long for his dedicated service during his employment with the Town of Yadkinville.

## **17. CLOSE SESSION**

**N.C.G.S. § 143-318.11 (a)(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body;

**N.C.G.S. § 143-318.11 (a)(5)(i)** – To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

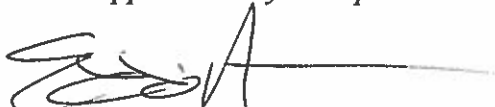
**N.C.G.S. § 143-318.11 (a)(6)** To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

*Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:48 p.m. Commissioner Richie Parker seconded the motion, and the motion passed unanimously. Vote 5/0*

*Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 7:30 p.m. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously. Vote: 5/0*

## **18. ADJOURNMENT**

*With no further business to discuss, Commissioner Scott Winebarger moved the meeting be adjourned. Commissioner Monta Davis-Oliver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:32 p.m. Vote: 5/0*

  
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Eddie Norman, Mayor

  
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Crystal Sprague, Town Clerk