

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MAY 2, 2022

OFFICIALS PRESENT:

Mayor Eddie Norman
Commissioners:
 Tony Hall
 Monta Davis-Oliver
 Chris Matthews –ABSENT
 Scott Winebarger
 Richie Parker
Town Attorney Ben Harding

STAFF PRESENT:

Town Manager: Mike Koser
Asst. Town Manager: Shelia Weathers
Town Clerk: Alex Potts
Planning Advisor: Abigaile Pittman
Police Chief: Randy Dimmette
Public Works Director: Jacob Swaim

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 5:58 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. PUBLIC HEARING(S)

Mayor Norman opened the Public Hearing for:

- **Code Text Amendment 2022-01 (CTA 2022-01) Ordinance No. 2022-02:** Request to amend title 5, Chapter 1, Article B of the Town of Yadkinville Code of Ordinances related to municipal sewer services to fully incorporate the Town’s approved Backflow Prevention Ordinance and Grease Control Policy.

Planning Director Abigaile Pittman recommended adding the Backflow Prevention Ordinance and Grease Control Policy to the Yadkinville Code of Ordinances. She stated the policies would remain as written, just inserted into the appropriate sections of the Ordinance.

4. ADOPTION OF AGENDA (MOTION)

Commissioner Monta Davis-Oliver made a motion to approve the Agenda. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

5. ADOPTION OF RESOLUTION 2022-02 –AWARDING RETIRED POLICE OFFICER TIM JONES HIS BADGE, SERVICE WEAPON, AND MAGAZINES (Attachment #2)

Commissioner Scott Winebarger made a motion to approve Resolution 2022-02, Awarding retired Police Officer Tim Jones his badge, service weapon and magazines. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

Vote: 4/0

Mayor Norman presented retired Squad Leader Jones his awards, and thanked him for his service.

6. PUBLIC COMMENTS

No one signed up for this section of the meeting.

7. APPROVAL OF MINUTES (MOTION)

Commissioner Tony Hall made a motion to approve the following minutes as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

- April 4, 2022 (Regular Meeting Minutes)
- April 14, 2022 (Special Meeting Minutes)

8. ACTION ON PUBLIC HEARING(S)

- **Code Text Amendment 2022-01 (CTA 2022-01) Ordinance No. 2022-02**
Commissioner Richie Parker made a motion to approve Code Text Amendment 2022-01, Ordinance No. 2022-02. Commissioner Scott Winebarger seconded the motion and the motion passed unanimously.
Vote: 4/0

9. REQUEST TO SET PUBLIC HEARING(S)

- **June 6, 2022 at 6:00 p.m.**
 - YMCA Special Fund Allocation
 - Yadkin County Library Special Fund Allocation
 - Yadkin Arts Council Special Fund Allocation
 - Hands of Hope Special Fund Allocation
 - YVEDDI Special Fund Allocation
- **June 6, 2022 at 6:05 p.m.**
 - Approval of 2022-2023 Fiscal Year Budget

10. CONSENT AGENDA ITEM(S) (Attachment #3)

Town Manager Mike Koser presented the Consent Agenda item for the Board's consideration.

- Tax Void for Caterpillar Financial Services Corp. in the amount of \$2,918.23.

Commissioner Monta Davis-Oliver made a motion to approve the consent agenda item. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote:4/0

11. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented his monthly report to the Board.

12. POLICE CHIEF'S REPORT

Police Chief, Randy Dimmette presented his monthly report to the Board. Mayor Norman noted that he had received several compliments on officers interacting with the public. He stated his gratitude.

13. PUBLIC SERVICES DIRECTOR REPORT

Public Services Director Jacob Swaim stated that he had nothing new to report. He noted that the Public Works Facility was fully staffed.

14. PLANNING ADVISOR'S REPORT

Planning Advisor Abigaile Pittman presented the Board with her monthly report. She noted that Walgreens would close in May 2022, and is moving forward with new construction on Highway 601, beside Family Dollar. Ms. Pittman stated she was contacted by Mr. Jason Richardson in regard to an upcoming restaurant in Yadkinville. He is under a Non-Disclosure Agreement, so he could not specify any details.

15. TOWN ATTORNEY BEN HARDING

Town Attorney Ben Harding stated that he will present in Close Session.

16. MANAGER'S REPORT

- **Manager's Recommended Budget for Fiscal Year 2022-2023 Presentation (Attachment #4):**
Mr. Koser presented the Board with the Recommended Fiscal Year 2022-2023 Budget. He noted changes from the April 14th Budget Workshop; including a decrease in health insurance rates, and changes to the annual salary raise.
- **Salary Study Update:**
Manager Koser noted that he was researching salaries in different municipalities. The NCLM categorizes the Town of Yadkinville as less than 2,500 in population, but most towns with less than 2,500 are coastal. He stated that most rural municipalities were categorized as 2,500 to 5,000 in population. Mr. Koser will report to the Board, as soon as he has more information from comparable towns.
- **Opioid Settlement Opportunities:**
Manager Koser apprised the Board of an introductory meeting for the Opioid Settlement Opportunity held on April 28th. He stated that Yadkin County was creating a task force for the allocation of funds. Mr. Koser stated if anyone was interested in being a part of the task force, to contact him.
- **Elimination of Budgeted Invoices (Motion):**
Commissioner Monta Davis-Oliver made a motion to eliminate Board approval of invoices/items that are included in the Fiscal Year Budget. Any items that are

over the budgeted amount or have not been budgeted for will still come before the Board for approval. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote:4/0

- **Tornado Siren:**

Mr. Koser stated that the tornado siren located behind McDonalds is beyond repair. He estimated \$10,000 to \$12,000 to replace the siren. After some discussion, the Board agreed to allocate \$12,000 to a new tornado siren.

Commissioner Richie Parker made a motion to spend up to \$12,000 for a new tornado siren in replacement of the one located behind McDonalds.

Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0

- **Civil War Trail Marker:**

Manager Koser noted a Civil War Trail Marker located at the intersection of North Van Buren Street and Hemlock Street. He stated that the Tourism Development Authority had agreed to sponsor the trail marker maintenance at a cost of \$200 annually. Mr. Koser presented paperwork that grants trail marker organization rights to maintain the marker on Town property.

Commissioner Monta Davis-Oliver made a motion to grant permission to the Civil War Trails Inc., to access Town property in order to maintain the Civil War Trail Marker. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote:4/0

- **Vacant ABC Board Chair:**

Mr. Koser noted that Mr. Dick Steelman wants to withdraw from the ABC Board Chair once his term ends. He requested the Board to reach out to potential candidates.

- **Town Facilities will be closed in observance of Memorial Day on Monday, May 30, 2022:**

Manager Koser apprised the Board that Town Facilities will be closed Monday, May 30th, 2022 in observance of Memorial Day.

- **Reappointment of Mr. Arup Patel for the TDA (Additional Item):**

Assistant Town Manager Shelia Weathers stated that Mr. Arup Patel's term on the TDA has expired. She requested a motion to reappoint him for another one-year term on the condition that he accepts.

Commissioner Tony Hall made a motion to reappoint Mr. Arup Patel for another one-year term on the Tourism Development Authority. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

Vote:4/0

17. COMMISSIONER COMMENTS

Mayor Eddie Norman: Mayor Norman read a thank you note from Ms. Shannon Adams, thanking the Town for the wreath she received after her fathers passing.

Mayor Norman requested lights in the trees on Main Street. He also noted that the Town Property next to Yadkinville Park needs maintenance.

Commissioner Monta Davis-Oliver: Commissioner Davis-Oliver requested an ARPA update on every Board Meeting Agenda. She also requested that Department heads be invited to all meetings.

18. CLOSE SESSION

Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 6:40 p.m. pursuant to N.C.G.S. 143-318.11(a)(3)- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded; and N.C.G.S. § 143-318.11 (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Commissioner Tony Hall seconded the motion and the motion passed unanimously.

Vote: 4/0

Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 6:53 p.m. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 4/0


19. ADJOURNMENT

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting adjourned. Commissioner Tony Hall seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:54 p.m.

Vote: 4/0



Eddie Norman, Mayor



Alex Potts, Town Clerk