

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
***MONTHLY MEETING MINUTES***  
LOCATION: COMMISSIONERS' CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
***MONDAY, NOVEMBER 3, 2025***

**OFFICIALS PRESENT:**

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver – Absent

Chris Matthews

Scott Winebarger

Richie Parker

Town Attorney Ben Harding

**STAFF PRESENT:**

Town Manager: Mike Koser

Town Clerk: Alex Potts

Finance Director: Hunter Gooden

Planning Director: Meredith Detsch

Event Planner: Lauren Willard

Police Chief: Philip Scott

Quorum requirements met – meeting proceeded.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Norman at 6:00 p.m.

**2. INVOCATION**

Manager Mike Koser offered the invocation.

**3. ADOPTION OF AGENDA (MOTION)**

Commissioner Chris Matthews made a motion to adopt the agenda as presented.

Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 4/0

**4. APPROVAL OF MINUTES (MOTION)**

Commissioner Tony Hall made a motion to approve the following minutes as presented.

Commissioner Richie Parker seconded the motion, and the motion passed unanimously.

Vote: 4/0

- October 6, 2025 (Regular Meeting Minutes)
- October 6, 2025 (Closed Session Minutes)

**5. PUBLIC COMMENTS**

Mr. Steven Trinko expressed his concerns about garbage cans sitting at the road past their allotted pickup day. He noted that he had walked several streets around Town, and Birch, as well as Willow Street seem to be the worst. Mayor Norman asked Manager Koser if there was a current policy regarding this issue, to which he responded that there was. Manager Koser noted that he's not sure what we can do to enforce the policy, but he

will look into it. Mr. Trinko stated that Willow Street and Birch Street seem to be the biggest issues.

Mr. Trinko also, inquired about the Bradford pears that line U.S. Highway 601. He noted that they are bad for the environment, and wondered if the Town was willing to cut them down. Mayor Norman stated that there are no plans to take them down at this time.

#### **6. CONSENT AGENDA ITEM(S) #1 (Motion Needed to Approve Item)(Attachment #1)**

- One tax void totaling \$20.85

*Commissioner Chris Matthews made a motion to approve the Consent Agenda as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.*

*Vote: 4/0*

#### **7. FIRE CHIEF'S REPORT**

Fire Chief Jody Doss presented his monthly report to the Board. He noted that the new truck was outside for viewing.

#### **8. POLICE CHIEF'S REPORT**

Police Chief Philip Scott presented the monthly report to the Board.

#### **9. PUBLIC SERVICES DIRECTOR REPORT**

Public Works Director Jacob Swaim presented his monthly report to the Board. He noted that the total monthly percentage of water loss is trending downward, now measuring just over 1% this past month.

#### **9. EVENT PLANNER REPORT**

Event Planner Lauren Willard reported that Halloween Downtown was a success once again this year, with the Library counting approximately 2,119 visitors.

Plans for the Christmas Tree Lighting are coming together for Friday, December 5th, and this year, we will be including a toy drive.

Additionally, the Friends of Downtown group is sponsoring a "Where is Buddy?" scavenger hunt throughout downtown. Contestants will visit several businesses to collect stickers, and at the final stop, they will search for Buddy the Elf. The grand prize for the scavenger hunt will be a PlayStation 5.

#### **10. PLANNING REPORT**

Planning Director Detsch mentioned that there will be two to three rezonings presented in the coming months. She also indicated that the North Carolina Department of Transportation (NCDOT) has contracted RK&K Engineering Firm to update the Pedestrian and Bicycle Comprehensive Plan as part of the grant awarded to the Town through NCDOT's Integrated Mobility Division.

## **11. TOWN ATTORNEY BEN HARDING**

Attorney Harding noted that he has been reviewing the contract for Off Duty Management. He requested that his revised version be sent to the company. After some discussion about insurance, the Board agreed to send the revisions.

## **12. MANAGER'S REPORT**

- **Chestnut Street Lighting Update:**  
Manager Mike Koser mentioned that he met with Duke Energy regarding the requested streetlight on Chestnut Street. They will replace an existing light with a better one.
- **Additional Street Light Request:**  
Mr. Koser mentioned that an additional request for a street light has been made for the area near Muddy River Tavern, located at the corner of Main Street and Monroe Street. He also pointed out that there are some areas on Elm Street that need attention. He indicated that he would ask Duke Energy to take a look at these issues.
- **VERSA Phone System Update:**  
Manager Koser apprised the Board that the phone system change-out will occur on November 18<sup>th</sup>.
- **Town Projects Update:**  
Manager Koser updated the Board on several projects in Town, including an easement on Elm Street for additional drainage, a temporary easement for a grease trap at Muddy River Tavern, and the finalization of the sallyport design at the courthouse.
- **Monroe Street Parking Update:**  
Mr. Koser informed the Board that the new parking spots on Monroe Street have been completed.
- **Town Facilities will be closed Tuesday, November 11<sup>th</sup> in observance of Veterans' Day.**
- **Town Facilities will be closed Thursday, November 27<sup>th</sup> and Friday, November 28<sup>th</sup> in observance of Thanksgiving.**

## **13. COMMISSIONER COMMENTS**

**Mayor Eddie Norman:** Mayor Norman inquired about garbage cans being turned over after pickup. He asked Manager Koser to reach out to Republic Services. He also asked Public Works Director Jacob Swaim to research Mr. Trinko's concern about the Bradford pear trees.

**14. ADJOURNMENT**


*With no further business to discuss, Commissioner Scott Winebarger moved the meeting to adjourn. Commissioner Richie Parker seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:26 p.m.*

*Vote: 4/0*



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Eddie T. Norman, Mayor



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Alex Potts, Town Clerk