



# *Annual Meeting Minutes*

## *April 23, 2019*

**Committee Members Present:** Barry Bryant, Sandra Bryant, Kathy Parks, Brenda Proctor, Lynn Smithdeal

**Committee Members Absent:** Frieda Speer

**Staff Present:** Perry Williams, Shelia Weathers, Alex Myrick, and Dina Reavis

The annual meeting of the Hinshaw Garden Committee took place on Tuesday, April 23, 2019. The Committee Members met at the Garden at 12:00 p.m. to address the improvements needed in the garden. The meeting recessed at 12:30 p.m. to Center Bistro for the business meeting and lunch.

Town Manager Perry Williams called the business part of the meeting to order at 12:43 p.m.

Lynn Smithdeal made a motion to approve the April 3, 2018, minutes as written. Brenda Proctor seconded the motion and the motion passed unanimously. Vote: 5/0

Finance Officer Dina Reavis gave the financial report (see attachment). Ms. Reavis stated the cash balance for 2019 as \$75,262.43. She noted the total revenue reported was \$11,271.24, which included a \$10,000 donation from Ms. June Smithdeal and a total of \$1,121.24 earned in interest. Ms. Reavis stated the total expenses as of June 30, 2018 at \$5,941.85. The Committee discussed the rental fee for Hinshaw Gardens, and it was their consensus to increase the fee to \$100 a day starting on July 1, 2019. The Committee also discussed the quote for parking. They decided against parking spaces at this time due to low usage.

Sandra Bryant made a motion to increase the Hinshaw Gardens Rental Fee to \$100 a day starting on July 1, 2019. Kathy Parks seconded the motion and the motion passed unanimously. Vote 5/0.

Town Manager, Perry Williams opened the floor up for discussion about the Garden.

The Committee discussed meeting schedules, and agreed to work around Mr. Steve Gardner's schedule for next year's meeting. It was noted that an afternoon meeting time may be better in the future. The Committee reiterated their appreciation for Mr. Gardner. Ms. Shelia Weathers

noted she would add more to the website pertaining to Hinshaw Gardens. For example history, and pictures of events.

Steve Gardner satisfied some of the "2018 To Do Items" (See 2018 Minutes).

Below are items that the committee members identified as areas that need attention during the coming year:

1. Plant Ivy in the smaller pots at the pavilion.
2. Plant Geraniums in larger pots at the pavilion.
3. Repair or replace broken cement bench.
4. Remove dead tree near the statue.
5. Place a Kimberly Queen Fern on the bench under the pavilion.
6. Mulch around trees and flower beds.
7. Plant flowers around the bushes in front of the pavilion.
8. Re-do stone flower bed to the left of the garden. (Plant Double Knockout Rose bush in the middle, and Shasta Daisies around it)
9. Plant 2 Double Knockout Roses or a Crepe Myrtle between shrubs to the left of the garden.
10. Plant Double Knockout Roses along the fence line.
11. Plant flowers around the arrow statue to the left of the garden.

The committee discussed Ads to promote Hinshaw Gardens. Ms. Shelia Weathers agreed to contact Kitsey Burns at the Yadkin Ripple to do an article on the garden. She will also contact Yadkin Valley Living to receive a quote.

Mr. Perry Williams presented the Committee with a list of rules for Garden usage (See attachment #1). He noted that there are very few rules pertaining to Garden reservations at the moment. The Committee discussed the liability insurance for the park. It was the consensus of the Committee to approve the rules with more detail and pending rule #1. Town Staff agreed to talk with Police chief Dawn Pardue about allowing alcohol consumption at the Garden.

Kathy Parks made a motion to approve the Hinshaw Garden rules pending more research on permitting alcohol. Brenda Proctor seconded the motion and the motion passed unanimously. Vote 5/0.

The members reviewed the committee list for possible changes. Mr. Perry Williams stated that Dr. Allen and Janet Speer asked to be removed from the Committee. Ms. Brenda Proctor noted that her husband, Tim Proctor, may be interested in joining the Committee. It was the consensus of the Committee to approve Mr. Proctor as a member if he decides to join.

Ms. Sandra Bryant made a motion to invite Mr. Tim Proctor to the Committee. Ms. Kathy Parks seconded the motion and the motion passed unanimously. Vote 5/0.

The committee discussed scheduling for the 2020 meeting. It was the consensus of the Committee to table the decision until the 2020 school calendar is referenced and Steve Gardner is available.

Ms. Sandra Bryant made a motion to adjourn the meeting. Ms. Lynn Smithdeal seconded the motion and the motion passed unanimously.

Vote: 5/0

 Perry Williams For

Perry Williams, Town Manager

 Alex Myrick

Alex Myrick, Town Staff