

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
RECESSED MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
FRIDAY, JUNE 27, 2025

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Chris Matthews

Scott Winebarger – Absent

Richie Parker

STAFF PRESENT:

Town Manager: Mike Koser

Town Clerk: Alex Potts

Finance Director: Hunter Gooden

Quorum requirements met – meeting proceeded.

1. RECONVENE MEETING FROM JUNE 2, 2025

Mayor Eddie Norman reconvened the June 2nd meeting at 9:00 a.m.

2. INVOCATION

Manager Mike Koser offered the invocation.

3. ADOPTION OF AGENDA (MOTION)

Commissioner Monta Davis-Oliver made a motion to adopt the agenda as presented.

Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 4/0

4. CONTINUATION OF PUBLIC HEARING TO APPROVE FISCAL YEAR 2025-2026 BUDGET (Attachment #1)(Motion)

Mayor Norman continued the public hearing for the Fiscal Year 2025-2026 Budget.

Manager Koser noted that the five percent increase for the water and sewer rates, as well as the \$5 increase on trash services, has been included. He noted that the budget is fully balanced with the withdrawal of \$351,880 from the General Fund Balance and \$53,000 from the Water and Sewer Fund.

Commissioner Chris Matthews made a motion to approve the FY 2025-2026 Budget, as presented. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 4/0

5. APPROVAL OF RESOLUTION NO. 2025-10 AMENDING CLASSIFICATION PAY PLAN (Attachment #2)(Motion)

Manager Mike Koser presented an updated Pay Classification Plan with a two percent increase to the upper and lower salary bands. After some discussion, the Board also recommended comparing salaries to other similar Towns to make sure the Town of Yadkinville is being competitive.

Commissioner Monta Davis-Oliver made a motion to approve Resolution No. 2025-10 Amending Classification Pay Plan. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 4/0

6. CONSENT AGENDA ITEM(S) (Attachment #3)

Town Manager Mike Koser presented the Consent Agenda items to close out Fiscal Year 2024-2025.

- Two (2) invoices totaling \$135,219.29
- Budget Amendment #6 – Streets & Highways
- Budget Amendment #7 – Fireworks
- Budget Amendment #8 – Non-Departmental (W/S)
- Budget Amendment #9 – Lab & Pretreatment
- Budget Amendment #10 – Water & Sewer Operations
- Budget Amendment #11 – Hinshaw Gardens Department
- Budget Transfer #1 – Planning/GF Administration
- Budget Transfer #2 – Sanitation
- Budget Transfer #3 – Non-Departmental
- Budget Transfer #4 – Hinshaw Gardens
- Budget Transfer #5 – Sewer Plant/Water Plant

Commissioner Monta Davis-Oliver made a motion to approve the consent agenda item(s), to close out Fiscal Year 2024-2025. Commissioner Richie Parker seconded the motion, and the motion passed unanimously.

Vote: 4/0

7. FAÇADE GRANT APPROVAL FOR 119 S. JACKSON STREET (Attachment #4)(Motion)

Manager Koser presented the Façade Grant Application for the property located at 119 S. Jackson Street. The purpose of this grant is to help fund a mural planned for the side of the building. The total amount of the grant will be \$5,000, with the remaining \$5,000 being provided by the Tourism Development Authority.

Commissioner Chris Matthews made a motion to approve the \$5,000 Façade Grant for 119 S. Jackson Street. Commissioner Tony Hall seconded the motion, and the motion passed unanimously.

Vote: 4/0

The Board inquired about the ordinance related to painting buildings downtown. They agreed that they did not want too many vibrant colors and asked Manager Koser to review the wording.

8. SALLYPORT AT YADKIN COUNTY COURTHOUSE DISCUSSION

Manager Koser informed the Board that Yadkin County plans to construct a sallyport on the Jackson Street side of the Courthouse. He mentioned that he has been collaborating with them on the design since the project will encroach on the Town's right-of-way. Mr. Koser stated that Yadkin County estimates the construction costs to be between one and two million dollars. After some discussion, the Board requested that the manager keep them updated on the progress of the plans.

9. COMMISSIONER COMMENTS

Commissioner Monta Davis-Oliver: Commissioner Davis-Oliver stated that she and Manager Mike Koser attended Mr. Roger Lee Russell's 100th Birthday Party on Sunday. She noted that they presented the proclamation to him, and it was a very nice event.

Commissioner Richie Parker: Commissioner Parker stated that the City of Thomasville had a cyber incident. He urged staff to check with IT to make sure security is up to date.

10. CLOSE SESSION

Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 9:27 a.m. pursuant to N.C.G.S. § 143-318.11 (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 4/0

Commissioner Chris Matthews made a motion to come out of "Close Session" at 9:39 a.m. Commissioner Monta Davis-Oliver seconded the motion, and the motion passed unanimously.

Vote: 4/0

11. ADJOURNMENT

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting to adjourn. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 9:40 a.m.

Vote: 4/0



Eddie T. Norman, Mayor



Alex Potts, Town Clerk